

ST ALBANS CITY AND DISTRICT COUNCIL

DECISION REGISTER

Portfolio(s) decision relates to:	Issuing new term contract for highway tree maintenance out to open competition.	Name of Portfolio Holder:	Cllr M. MacMillan
Name of decision maker:	Cllr M. MacMillan	Signature of decision maker:	Malcolm MacMillan
Name of relevant Overview and Scrutiny Committee:	Enterprise & Civic Environment	Date of decision:	07/06/02

Type of decision (<i>please tick</i>)	Key		Significant	✓	Virement		Other	
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Scheme of delegation reference under which decision is taken:	Paragraph 2.2.1 and general delegation to Portfolio Holders.
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Has this decision drawn upon confidential information? (<i>If yes – please set out what confidential information has been taken into account on a separate sheet</i>)	No
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DECISION

For the Council to obtain competitive tenders for the new arboricultural term contract that commences on 1 November 2002.

In arriving at my decision I have properly and thoroughly taken into account the legal, financial and workforce implications for the Council. My decision is within the Council’s policy and budget framework and complies with the regulations and procedures set out in the Constitution. I have explicitly considered the Council’s corporate objectives in arriving at my decision. In coming to my decision I have consulted with all relevant parties as appropriate and in accordance with the scheme of delegation.

REASON/S FOR THE DECISION

The basis for this decision is to ensure that tree work is carried out at a competitive rate.

OTHER OPTIONS CONSIDERED:	REASONS FOR REJECTING THESE OPTIONS
1. Issue work to contractors without using a schedule of rates.	Higher cost. Term contract also ensures that a contractor is available to provide emergency cover
2.	
3.	

CONSULTEES

In making this decision, I have consulted the following people:

Name and Signature	Position	Date of consultation	Outcome of consultation (may cross reference to supplementary/background sheets)
Mrs U. Jones	Senior Assistant Solicitor to Head of Legal and Democratic Services	20 May 2002	To obtain a decision from an appropriate Portfolio Holder for the arboricultural term contract to go out to open competition.

LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985

Bibliography	Custodian	File location
Arboricultural Service Specification and Contract Conditions Schedule of Rates 1999-2001 (extended by one year)	Andrew Branch	District Council Offices