

ST ALBANS CITY AND DISTRICT COUNCIL

DECISION REGISTER

Portfolio(s) decision relates to:		Procurement Strategy Document	Name of Portfolio Holder:	Cllr. Chris Oxley				
Name of decision maker:		Cllr. Chris Oxley	Signature of decision maker:	Cllr Oxley				
Name of relevant Overview and Scrutiny Committee:		Corporate Services	Date of decision:	8 July 2002				
Type of decision (<i>please tick</i>)	Key	<input checked="" type="checkbox"/>	Significant	<input type="checkbox"/>	Virement	<input type="checkbox"/>	Other	<input type="checkbox"/>
Scheme of delegation reference under which decision is taken:		8.7.2						
Has this decision drawn upon confidential information? (If yes – please set out what confidential information has been taken into account on a separate sheet)			No					
<p>DECISION (<i>Note this should be written in the style of a committee minute and should not include confidential information</i>):</p> <p>Following the Best Value Review for Contract Monitoring and Procurement, one of the objectives was to implement the Council’s Procurement Strategy</p> <p>In arriving at my decision I have properly and thoroughly taken into account the legal, financial and workforce implications for the Council. My decision is within the Council’s policy and budget framework and complies with the regulations and procedures set out in the Constitution. I have explicitly considered the Council’s corporate objectives in arriving at my decision. In coming to my decision I have consulted with all relevant parties as appropriate and in accordance with the scheme of delegation.</p>								

REASON/S FOR THE DECISION

The basis for this decision is ... The Council needs to comply with the recommendations contained in the Statutory Guidance of the Audit Commission (1995) and the DETR circular 10/99 which requires that every Local Authority draws up a Procurement Strategy. The Procurement Strategy complies with best practice and provides a framework for the Council to follow when entering into contracts and should be read along side the Financial regulations, part 4 contained in the Constitution. It is intended to add the Procurement Strategy as an appendix to these Financial regulations.

OTHER OPTIONS CONSIDERED:

REASONS FOR REJECTING THESE OPTIONS

1. Not applicable

CONSULTEES

In making this decision, I have consulted the following people:

Name	Position	Date of consultation	Outcome of consultation
Jules Samuels	Strategic Director of Corporate Services	23 & 25 April 2002 (e-mail)	Suggestions implemented
Julie Simpson	Head of Leisure	2 April 2002 (e-mail)	Resolved by changes suggested by Ursula Jones
Andrew Robertson		26 March 2002 (e-mail)	Suggestions implemented
Howard Moss	Head of Audit	6 March 2002 (e-mail)	Suggestions implemented
Chris Green	Acting Museums Director	2 April 2002 (e-mail)	Suggestions regarding green purchasing will need to be addressed as a separate issue.
Strategic Directors, Heads of Service, Head of Audit, Acting Head of IT, Public Relations Officer,, Corporate Policy Manager, Acting Museums Director and members of Contract Monitoring and Procurement Task Force.	As indicated	Consulted by e-mail on 25 March	If reply received this is detailed above separately. No reply is taken as assent.

LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985

Bibliography	Custodian	File location
Delivering Better Services for Citizens	Sue Lambert	Purchasing Section
Best Value Review - Contract Monitoring and Procurement Objectives.		G – Drive on server