

**ST ALBANS CITY AND DISTRICT COUNCIL**

**DECISION REGISTER**

Portfolio(s) decision relates to:	Environment and Health	Name of Portfolio Holder:	Rev Cllr R Donald
Name of decision maker:	Peter Lerner Head of Paid Service	Signature of decision maker:	P Lerner
Name of relevant Overview and Scrutiny Committee:		Date of decision:	17 <sup>th</sup> September 2003

Type of decision ( <i>please tick</i> )	Key		Significant √		Virement		Other	
---	-----	--	------------------	--	----------	--	-------	--

Scheme of delegation reference under which decision is taken:	HOPS 2
---	--------

Has this decision drawn upon confidential information? ( <i>If yes – please set out what confidential information has been taken into account on a separate sheet</i> )	Yes / No
--	----------

DECISION (*Note this should be written in the style of a committee minute and should not include confidential information*): To agree the third service plan for health and safety enforcement 2003/2004. To comply with the requirement of section 18 of the Health and Safety at Work etc. Act 1974 to ensure transparency. This plan is an extension of the service plan for environment and health in relation to health and safety.

In arriving at my decision I have properly and thoroughly taken into account the legal, financial and workforce implications for the Council. My decision is within the Council’s policy and budget framework and complies with the regulations and procedures set out in the Constitution. I have explicitly considered the Council’s corporate objectives in arriving at my decision. In coming to my decision I have consulted with all relevant parties as appropriate and in accordance with the scheme of delegation.

REASON/S FOR THE DECISION

The basis for this decision is the second service plan for health and safety enforcement 2002/2003 was approved by Cabinet May 2002. This third review contains amendments for 2003/2004.

This should include a short opening summary of the reason for the decision. This is likely to be supported by additional narrative. Supporting and background information should not be directly replicated. These should be fully cross referenced at the end of the report under background papers – Local Government (Access to Information Act 1985)

OTHER OPTIONS CONSIDERED:	REASONS FOR REJECTING THESE OPTIONS
1.	
2.	
3.	

CONSULTEES

In making this decision, I have consulted the following people:

Name and Signature	Position	Date of consultation	Outcome of consultation (may cross reference to supplementary/background sheets)
J M Ridley	Head of Environment and Health	29/7/03	
Rev Cllr R Donald	Portfolio Holder Environment and Health		

LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985

Bibliography	Custodian	File location