

ARE YOU AN UNEMPLOYED EXECUTIVE AND NEED HELP GETTING BACK TO WORK?

Register now for the Executive Forum. The course is **FREE** of charge and places are limited. Please book early.



WHAT IS IT?

The Executive Forum is an established and successful networking group with a record of delivering training and support to local professionals on a range of matters relating to careers and employment. Members join the group to explore networking opportunities with like minded professionals plus benefit from training around topics such as job searching, behavioural styles, career transitions, interview and networking techniques, as well as additional insight delivered from guest speakers and local experts.

The forum also offers advice on how to deal with work/life balance and all aspects of redundancy, including financial and personal.

6 week programme - 3 hours per week - various start dates

WHAT WILL IT COVER?

- ✓ Who am I? Discovering your strengths and weaknesses
- ✓ Self Employment – what is involved and is it for you?
- ✓ CV construction and applications – making the best of your skill set
- ✓ Self marketing and promotion
- ✓ Meeting and overcoming objections
- ✓ Exploring new opportunities – mentoring, volunteering, teaching, lecturing, coaching
- ✓ One to one support
- ✓ New careers – speakers from different sectors who are recruiting
- ✓ Invitation to a Chamber of Commerce network event/breakfast
- ✓ Legal advice and support
- ✓ Career advice
- ✓ Coaching and development
- ✓ Opportunity to network with peers
- ✓ Access to Oaklands College Learning Resource Centre

WHERE IS IT?

Mill Green Golf Club, Welwyn GC or AECOM and PwC, St Albans

WHEN IS IT?

2011 forums start in January running throughout the year.

HOW MUCH DOES IT COST?

The Executive Form is a funded initiative free of charge to unemployed senior professionals or those at risk of redundancy*.



To find out more, or speak in confidence about your career, contact us now on 01727 737779 | 737700 (Tue - Fri 9:00am - 5:00pm) or email bernadette.martindill@oaklands.ac.uk

Supported by:



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* Subject to current funding as of January 2011

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