

ST ALBANS CITY AND DISTRICT COUNCIL

DECISION REGISTER

Portfolio(s) decision relates to:	Community Engagement and Support.	Name of Portfolio Holder:	Cllr. Anthony Rowlands
Name of decision maker:	Cllr Anthony Rowlands	Signature of decision maker:	
Name of relevant Overview and Scrutiny Committee:		Date of decision:	15 th August 2008

Type of decision <i>(please tick)</i>	Key	<input checked="" type="checkbox"/>	Significant	<input type="checkbox"/>	Virement	<input type="checkbox"/>	Other	<input type="checkbox"/>
--	-----	-------------------------------------	-------------	--------------------------	----------	--------------------------	-------	--------------------------

Scheme of delegation reference under which decision is taken:	Part 3
---	--------

Has this decision drawn upon confidential information?	Yes (see attached Evaluation sheet)
--	--

DECISION :
 That SDK (Environmental) Ltd be awarded the contract for The Provision of a Pests Control Service. 2008-2013 and that Service Option1 be chosen namely to keep under control the incidence of infestations by pests of public health significance in domestic premises arising within the district, which includes rats (internal or external) mice (internal) cockroaches and bedbugs. The administration and receipt of calls to be provided by the Council. Also that the contractor provides a service for the control of pests not of public health significance which includes wasps, fleas, dermestees beetles and carpet beetles. The receipt and administration of calls provided by the contractor.

In arriving at my decision I have properly and thoroughly taken into account the legal, financial and workforce implications for the Council. My decision is within the Council's policy and budget framework and complies with the regulations and procedures set out in the Constitution. I have explicitly considered the Council's corporate objectives in arriving at my decision. In coming to my decision I have consulted with all relevant parties as appropriate and in accordance with the scheme of delegation.

REASON FOR THE DECISION

The contractor has been selected on the basis of the highest quality score and an economically advantageous tender to the council using a 50% price and 50% quality evaluation matrix as set out in the Invitation to Tender. The price score was taken from the tendered costs for providing the service over a 'typical' year and the quality score from the method statements submitted. A financial evaluation summary of the company shows SDK (Environmental Ltd) to be satisfactory.

Option 1 was decided upon in preference to Option 2 as this decision resulted in savings of approximately £27,000 over a year on the contract, whilst providing a robust service to control public health pests.

OTHER OPTIONS CONSIDERED:	REASONS FOR REJECTING THESE OPTIONS
1. Option 2 to keep under control pests of public health and non public health pests	Too expensive and over and above the statutory requirements
2.	
3.	

CONSULTEES

In making this decision, I have consulted the following people:

Name and Signature	Position	Date of consultation	Outcome of consultation (may cross reference to supplementary/ background sheets)
Andrew Robertson	Acting head of Environment and Regulatory Services		Agreed
Ursula Jones	Senior solicitor		Agreed
Gill Drew	Head of Human Resources and Customer Services		Agreed

LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985

Bibliography	Custodian	File location
Invitation to Tender for the Provision of a pest Control Service	H Johnson	1 st floor Council Offices
Specification for the provision of a Pest control Service	H Johnson	1 st floor Council Offices
Conditions of Contract for the Provision of a Pest Control Service	H Johnson	1 st floor Council Offices

Confidential information under paragraph 3 of the Local Government Act 1972 (as amended) was taken into account in reaching this decision, as included on a separate summary sheet supplied with this decision sheet but not available to the public.

O:\Committee admin\ decision register \ decision form – pest control decision form August 2008.doc