

Section 106 Wheathampstead Fund

Application Guidelines

St. Albans City & District Council welcomes applications from community and voluntary groups and other interested local parties for funding that meets the strict criteria of the Section 106 Wheathampstead Fund.

Background

Following the grant of planning permission for housing at the former Murphy Chemical site, two agreements were entered into, on 9 August 2000 with Wilcon Homes Ltd. and on 21 December 2000 with Rialto Homes PLC and Wheathampstead Land Company Ltd. These section 106 agreements included an allocation of funding of £40,000 in total to support employment initiatives. More details of the criteria relating to these is given below.

The Criteria You Will Need to Address

Applications for funding must relate to the criteria relating to the section 106 agreement. In particular the Council is required to utilise the funds on 'local employment initiatives benefiting Wheathampstead and for no other purpose'. Any application for funding must, therefore, demonstrate that its primary purpose accords with this aim.

There are time limits within which this funding must be spent, simply allocating the resources is not sufficient. The deadline for the first £20,000 is 1 October 2006 and the second £20,000 must be spent by 19 October 2006. Consequently it is likely that a condition will be placed on projects requiring them to be completed well ahead of these dates so that resources can be reallocated should they not proceed.

Applicants must demonstrate that they are working in partnership with other local groups and associations and appropriate endorsements or letters of support should be submitted.

Further Information

You are advised to discuss your proposal informally with the Council before you put a lot of effort into an application. In particular, you will need to satisfy yourself that your proposal is eligible for support and on the availability of funds. You should contact: Des Welton, Head of Enterprise & Development, St. Albans City

& District Council, District Council Offices, St. Peter's Street, St. Albans, AL1 3JE
(tel: 01727 819349).

How to Submit Your Proposal

Applications should normally be submitted in the form of a Business Plan with supporting cash flow statements for a minimum period of two years. Applications should be submitted to: Des Welton, Head of Enterprise & Development, St. Albans City & District Council, District Council Offices, St. Peter's Street, St. Albans, AL1 3JE. Advice on how to prepare a business plan can be found at: www.exemplas.com.

Once Your Application Has Been Submitted

On receipt of your application an assessment will be made as to whether it meets the terms of the Section 106 agreement and whether sufficient funding remains available. If your application does not meet these strict criteria you will be advised, this will normally be within four weeks of you submitting your application. Alternatively you may be asked to submit further supporting information.

If your application complies with the section 106 agreement you may be invited to make a presentation to a Council Grants Panel. This is a panel of three senior councillors (Cabinet Members). You will be asked to give a presentation of your proposal (up to 15 minutes) and the Panel may ask you questions on your proposal. For applications up to £25,000 the Panel may make the final decision, for amounts above this the Panel will submit its recommendations to the council's Cabinet which will make the final decision.

As a condition of any award there will be a requirement to submit regular progress reports on the implementation of the project.

Enterprise & Development
St. Albans City & District Council
November 2004