

DECISION SHEET

MEETING NO 6 OF THE CABINET HELD ON 5 JANUARY 2005

1. EXCLUSION OF PUBLIC

CABINET DECISION

That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 7 of Part I of Schedule 12(A) of the said Act.

2. HYPOCAUST BUILDING – PRESENTATION BY PROJECT MANAGER

Heritage, Arts and Tourism Portfolio Holder

Overview and Scrutiny Committee (Community Services)

CABINET DECISION

- (i) That the report be noted.
- (ii) That the Strategic Director of Enterprise and Civic Environment, in consultation with the Portfolio Holder for Heritage, Arts and Tourism, be authorised to approve a final settlement of the contractor's account on the Project Manager's recommendation.
- (iii) That a report be submitted to Cabinet no later than March 2005 on the second phase of the negotiations following the analysis of the architect's instructions and the responsibilities of the professional parties involved.

3. THE CINEMA PROJECT, BRICKET ROAD, ST ALBANS

Heritage, Arts and Tourism Portfolio Holder

Overview and Scrutiny Committee (Community Services)

CABINET DECISION

That the report and the oral update provided at the meeting be noted.

Note: The meeting resumed in Part I on the conclusion of the above item.

4. MINUTES

CABINET DECISION

That the Minutes of Meeting No 5 of the Cabinet held on 7 December 2004 be taken as read and confirmed.

5. **DRAFT COMMUNITY SAFETY STRATEGY 2005-08**
Community Development Portfolio Holder
Overview and Scrutiny Committee (Community Services)

CABINET DECISION

- (i) That the content of the draft Community Safety Strategy and that the final Strategy will be referred to Cabinet on 1 March 2005 be noted.
- (ii) That it be noted that the timeline for completion of the final Strategy as indicated at paragraph 8.14 of the report, and the final Strategy will be referred to Council on 23 March 2005 for approval.
- (iii) That Cabinet Members be invited to submit any comments on the draft Strategy to the Community Support Manager.

6. **ESTABLISH A STREETScape DESIGN MANUAL FOR THE CITY AND DISTRICT OF ST ALBANS**
Heritage, Arts and Tourism Portfolio Holder
Overview and Scrutiny Committee (Enterprise and Civic Environment)

CABINET DECISION

That Officers working in partnership with Hertfordshire Highways and other interested groups produce a streetscape design manual for the City and District of St Albans.

7. **ROADS AND PAVEMENTS AND TRAFFIC CONGESTION**
Sustainability, Roads and Transport Portfolio Holder
Overview and Scrutiny Committee (Enterprise and Civic Environment)

CABINET DECISION

- (i) That the report be noted.
- (ii) That a further report be presented to the February Cabinet setting in more detail the proposed new actions and identifying the associated financial implications.

8. **ROUNDBABOUTS**
Sport and Healthy Living Portfolio Holder
Overview and Scrutiny Committee (Community Services)

CABINET DECISION

That the Head of Leisure be authorised to procure an agreement with a third party, to secure sponsorship that will result in an improved appearance of the District's roundabouts at no net cost to the Council.

9. **THE USE OF WHEELED BINS FOR THE KERBSIDE COLLECTION OF GREEN WASTE**

*Environment, Health and Communications Portfolio Holder
Overview and Scrutiny Committee (Community Services)*

Note: It was agreed by Cabinet, and also by the Head of Paid Service and the Mayor, in accordance with Rule 17 of the Overview and Scrutiny Procedure Rules, that the call in procedure shall not apply to decisions (v), (vi) and (vii) below, as any delay caused by the call in process would seriously prejudice the Council's interests.

CABINET DECISION

- (i) That, subject to the budget process, it be agreed in principle that residents be given the choice of wheeled bins or reusable sacks for the kerbside collection of green waste.
- (ii) That in conservation areas a special consultation exercise be conducted with relevant interested parties and resident organisations about exercising residents choice relating particularly to issues involving accessibility of collection and the aesthetics of wheeled bins on the street scene. The results of this consultation will form part of the report detailed in (iv) below.
- (iii) That DEFRA be advised of the Council's decision and that a request be made for funding from the National Waste Minimisation and Recycling Fund for the provision of wheeled bins.
- (iv) That a further report be brought back to Cabinet on:
 - a) the outcome of the funding bid to DEFRA
 - b) the proposed implementation plan for introducing the wheeled bins
 - c) proposals for dealing with the collection of green waste from properties not on the wheeled bins scheme, and
 - d) the results of the consultation regarding the use of wheeled bins in conservation areas.
- (v) That the principle be agreed of either the conversion of an existing recycling round to use wheeled bins or the introduction of a pilot green waste round using wheeled bins, the latter being subject to budgetary approval.
- (vi) That the Strategic Director (Community Services) in consultation with the Portfolio Holder for Environment, Health and Communications be authorised to investigate the availability of DEFRA funding, the availability of wheeled bins and the financial implications for the Council and if satisfied to carry out the tendering and purchase of these wheeled bins in accordance

with standing orders and financial regulations subject to seeking approval from Council under the Budget and Policy Framework Procedure Rules for the necessary expenditure.

- (vii) That a progress report be submitted to Cabinet and if necessary to full Council.

10. **VERULAMIUM PARK PADDLING POOL**

Sport and Healthy Living Portfolio Holder

Overview and Scrutiny Committee (Community Services)

CABINET DECISION

- (i) That the report and the request for £140,000 capital as part of the Council's budget setting process for 2005/06 be noted.
- (ii) That it be noted that £60,275 from Section 106 monies is available for the development of a new children's play facility on the site.
- (iii) That it be noted that the Head of Leisure recommends the development of a toddlers' splash park to replace the paddling pool in Verulamium Park at an estimated capital cost of £200,000.

11. **LONDON ROAD CEMETERY – PHASE 2**

Sport and Healthy Living Portfolio Holder

Overview and Scrutiny Committee (Community Services)

CABINET DECISION

- (i) That the projected capital cost of £358,500 and annual revenue implications of £18,750 be noted and, subject to the scheme being considered as part of the budget process, the works be carried out over three years as described in paragraphs 9.1 to 9.3 of the report and costed within Appendix 2 of the report.
- (ii) That the Officers consult with faith and non faith communities on the draft design.
- (iii) That subject to any design changes arising from the consultations, the design for London Road Cemetery Phase 2 be approved.
- (iv) That a report be submitted to a future Cabinet meeting on costs, the potential for differential charging and subsidies for the cemetery service.

12. **REVIEW OF COMMUNICATION STRATEGY**

*Environment, Health and Communications Portfolio Holder
Overview and Scrutiny Committee (Corporate Services)*

CABINET DECISION

- (i) That the review of the Communication Strategy and relevant background information be noted.
- (ii) That the Communication Strategy be revised to address the findings of the MORI survey and CPA report, with a view to achieving culture change in the way the Council communicates with residents, which is a key element of the Council's Improvement Plan.
- (iii) That the aims of the Communication Strategy be:
 - To communicate effectively the work undertaken by St Albans City and District Council to achieve its vision, aims and objectives
 - To raise the profile of St Albans City and District Council by actively promoting its services and achievements
 - To use a variety of channels of communication to ensure the Council engages with the whole community in a user friendly way.
- (iv) That Cabinet be invited to submit any views they may have on the content of the Strategy to be fed into the revision process.
- (v) That the revised Communication Strategy be submitted to Cabinet for approval in March 2005.
- (vi) That the revised Communication Strategy be referred to full Council in March 2005 for endorsement.
- (vii) That the community newspaper be continued as a wraparound with a local newspaper in 2005/06 subject to the funding being agreed as part of the budget process.

13. **COUNCIL TAX BASE 2005/06**

*Resources Portfolio Holder
Overview and Scrutiny Committee (Corporate Services)*

RECOMMENDATION TO COUNCIL

That in accordance with the Local Authorities (Calculation of Tax Base) Regulations 1992, the amount calculated by the St Albans City and District Council as its Council Tax Base for the year 2005/06 shall be as set out below:

St Albans City area	23,342
Colney Heath parish	2,418
Harpenden Rural parish	219

London Colney parish	3,060
Redbourn parish	2,344
St Michael parish	259
St Stephen parish	6,112
Sandridge parish	4,919
Wheathampstead parish	2,847
Harpenden Town	13,294
	58,814

14. **BUSINESS CONTINUITY PLAN – TOP RISKS**

Resources Portfolio Holder

Overview and Scrutiny Committee (Corporate Services)

CABINET DECISION

- (i) That the report be noted.
- (ii) That the report be referred to the Overview and Scrutiny Committee (Corporate Services) for consideration.

15. **COMPREHENSIVE REVIEW OF BACKUP PROCEDURES**

Resources Portfolio Holder

Overview and Scrutiny Committee (Corporate Services)

CABINET DECISION

- (i) That the actions taken so far to implement more robust IT recovery procedures and the anticipated outcomes of the backup systems project as set out in section 8 of the report be noted.
- (ii) That a progress report including financial implications be submitted to the 1 March Cabinet meeting.

16. **MAYORAL CEREMONIAL REGALIA**

Resources Portfolio Holder

Overview and Scrutiny Committee (Corporate Services)

CABINET DECISION

That a Cabinet Working Group be set up, comprising the Portfolio Holder for Resources, the current Mayor, and a former Mayor from each political group, to review the security arrangements of the Mayoral ceremonial regalia.

17. **LEGAL IMPLICATIONS OF THE RECENT ALLEGATIONS IN THE LOCAL PRESS REGARDING THE MAYOR**

Resources Portfolio Holder

Overview and Scrutiny Committee (Corporate Services)

CABINET DECISION

That the oral report and advice to Members of the Head of Legal and Democratic Services be noted.

Note: The above matter was raised by the Chairman as an item of other business.

18. **FORWARD PLAN – FEBRUARY TO MAY 2005**

All Portfolio Holders

All Overview and Scrutiny Committees

CABINET DECISION

- (i) That the Forward Plan for the period February to May 2005 be approved as amended as follows:

February

Additional item on Grading Review/Job Evaluation
Additional item on Roads and Pavements and Traffic Congestion
Possible additional item on feedback from the consultants following their review of the Council's IT backup systems
Additional item on Civil Contingencies Act

March

Additional item on the Hypocaust
Additional item on the Backup Procedures Update
Costs and charges regarding cemeteries (March or future meeting)

- (ii) That the 1 February Cabinet meeting should commence at 6pm in order to consider the Part II report on the Cinema.

19. **EXCLUSION OF PUBLIC**

CABINET DECISION

That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 7 of Part I of Schedule 12(A) of the said Act.

20. **INTERNAL AUDIT REPORT ON IT STRATEGIES, POLICIES AND PROCEDURES**

Resources Portfolio Holder

Overview and Scrutiny Committee (Corporate Services)

CABINET DECISION

That the Internal Audit recommendations and Implementation Plan as set out at Appendix 1 to this decision notice (Part II) be endorsed.

Published on **Tuesday 11 January 2005**

With the exception of Items 9(v), (vi) and (vii) which shall come into immediate effect, and Item 13 which comprises a recommendation to Council, the decisions will come into force on, and may be implemented on the expiry of, 5 working days after the publication of the decision (ie on Wednesday 19 January 2005) unless a request for call-in is made.