

**ST ALBANS CITY AND DISTRICT COUNCIL**

**DECISION REGISTER**

Portfolio(s) decision relates to:	Cavity Wall Insulation Scheme under 2001/02 Capital Programme	Name of Portfolio Holder:	Councillor Roma Mills
Name of decision maker:	Councillor Roma Mills	Signature of decision maker:	signed by Cllr Roma Mills
Name of relevant Overview and Scrutiny Committee:	Community Services	Date of decision:	17 January 2002

Type of decision ( <i>please tick</i> )	Key	<input checked="" type="checkbox"/>	Significant	<input type="checkbox"/>	Virement	<input type="checkbox"/>	Other	<input type="checkbox"/>
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Scheme of delegation reference under which decision is taken:	4.12 and Contract Procedure 6 (b)
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Has this decision drawn upon confidential information? ( <i>If yes – please set out what confidential information has been taken into account on a separate sheet</i> )	Yes / No
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**DECISION** (*Note this should be written in the style of a committee minute and should not include confidential information*):

A negotiated partnered agreement for cavity wall/loft insulation with Mark Insulations and GM Energy for two years from 28 January 2002 to 31 December 2004.

In arriving at my decision I have properly and thoroughly taken into account the legal, financial and workforce implications for the Council. My decision is within the Council’s policy and budget framework and complies with the regulations and procedures set out in the Constitution. I have explicitly considered the Council’s corporate objectives in arriving at my decision. In coming to my decision I have consulted with all relevant parties as appropriate and in accordance with the scheme of delegation.

## REASON/S FOR THE DECISION

The basis for this decision is the current 2001/02 budget allocation within the Capital Programme is £50,000 and the negotiated partnership will attract an additional £50,000 in grant from the London Electricity making the total expenditure available of £100,000. In 2002/03 the £60,000 budget proposed within the Capital Programme will attract an additional £60,000 ie total expenditure of £120,000

The reason for the decision is that Mark Insulations Limited carried out cavity wall insulation on a previous contract to a very high standard. Their costs are competitive against other comparable contractors and the Government's Home Energy Efficiency Scheme.

In partnering with Mark Insulations Limited not only is additional grant available at no cost to the Council, but savings will be made in both administration and officer time in comparison to a full tender exercise.

OTHER OPTIONS CONSIDERED:	REASONS FOR REJECTING THESE OPTIONS
1. Full competitive tendering	Reduced financial advantage – see decision
2.	
3.	

## CONSULTEES

In making this decision, I have consulted the following people:

Name and Signature	Position	Date of consultation	Outcome of consultation (may cross reference to supplementary/background sheets)
Howard Moss	Head of Internal Audit	19.12.01	Supported

## LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985

Bibliography	Custodian	File location
Project File	Paola Munns	District Council Offices