

**ARTICLES OF THE CONSTITUTION 2.02  
LEAD COUNCILLOR RESPONSIBILITIES 2021**

<b>POLICY COMMITTEE</b>		<b>PUBLIC REALM COMMITTEE</b>	<b>HOUSING &amp; INCLUSION COMMITTEE</b>	<b>REGENERATION &amp; BUSINESS COMMITTEE</b>	
<b>(Councillor Chris White) CHAIR / LEAD COUNCILLOR with responsibility for</b>	<b>(Councillor Karen Young) VICE CHAIR / LEAD COUNCILLOR with responsibility for</b>	<b>(Councillor Anthony Rowlands) CHAIR / LEAD COUNCILLOR with responsibility for</b>	<b>(Councillor Jacqui Taylor) CHAIR / LEAD COUNCILLOR with responsibility for</b>	<b>(Councillor Robert Donald) CHAIR / LEAD COUNCILLOR with responsibility for</b>	<b>(Councillor Mandy O'Neil) VICE CHAIR / LEAD COUNCILLOR with responsibility for</b>
<ul style="list-style-type: none"> <li>• Relations with other councils and other public bodies in Hertfordshire</li> <li>• Relations with partners in the district including the Local Strategic Partnership</li> <li>• Communications</li> <li>• Relations with railway companies</li> <li>• Air Quality and pollution control</li> <li>• Climate Emergency</li> <li>• Air Quality and pollution control</li> <li>• Electric Vehicle Strategy</li> <li>• Flooding and Drainage</li> <li>• Airspace monitoring</li> <li>• Arboriculture (incl. Tree Strategy and Tree Applications)</li> <li>• Archaeology</li> <li>• Article 4 directions</li> <li>• Building Control</li> <li>• Built heritage</li> <li>• Conservation</li> <li>• Enterprise Zone</li> <li>• Gypsy and traveller sites (planning policy &amp; enforcement/ incursions)</li> <li>• Landscape design</li> <li>• Local Plan</li> <li>• Neighbourhood planning</li> <li>• Planning applications</li> <li>• Planning enforcement</li> <li>• Planning policy</li> <li>• Section 106 agreements / Community Infrastructure Levy</li> <li>• Street name plates</li> <li>• Urban design</li> <li>• Section 106 delivery</li> </ul>	<ul style="list-style-type: none"> <li>• Democratic Services and Mayoralty</li> <li>• Town Twinning</li> <li>• Member development</li> <li>• Performance reporting</li> <li>• Budget</li> <li>• Debt management</li> <li>• Corporate assets</li> <li>• Council insurance</li> <li>• Council Tax &amp; Business Rates</li> <li>• Financial strategy</li> <li>• Land charges</li> <li>• Legal services</li> <li>• Risk management</li> <li>• Investments</li> <li>• Treasury/bank loans</li> <li>• Elections</li> <li>• Customer Services and Hub</li> <li>• Cyber security</li> <li>• Data strategy, business analysis &amp; customer insight</li> <li>• Shaping the Future – customer centric council</li> <li>• Digital Transformation</li> <li>• Freedom of Information administration</li> <li>• Human Resources</li> <li>• Information and Communication Technology</li> <li>• Organisational Development</li> <li>• Recruitment</li> <li>• Training &amp; development</li> </ul>	<ul style="list-style-type: none"> <li>• Maltings Arts Theatre</li> <li>• Museums operations (Ver Museum and St Albans Museum and Gallery) and heritage sites</li> <li>• Public conveniences</li> <li>• Public realm – delivery aspects &amp; maintenance</li> <li>• Playgrounds</li> <li>• Public open spaces &amp; parks</li> <li>• Grounds maintenance contract</li> <li>• Clarence and Verulamium parks</li> <li>• Nomansland and Bricket Wood Management Committees Oversight</li> <li>• Weed Treatment</li> <li>• Cemeteries and closed churchyards</li> <li>• Sports and leisure contracts</li> <li>• Car parks &amp; parking</li> <li>• Car parking strategy</li> <li>• Street cleaning</li> <li>• Contained stray dogs</li> <li>• Contaminated land</li> <li>• Food safety</li> <li>• Health &amp; safety</li> <li>• Abandoned Cars</li> <li>• Fly tipping</li> <li>• Herts Waste Partnership</li> <li>• Waste management and recycling</li> <li>• Noise complaints</li> <li>• Pest control</li> </ul>	<ul style="list-style-type: none"> <li>• Community protection, including CCTV</li> <li>• Families First</li> <li>• Emergency planning</li> <li>• Community resilience</li> <li>• 'Older people/ageing well' lead</li> <li>• Business continuity</li> <li>• Inclusion and equalities</li> <li>• Voluntary and community sector</li> <li>• Parish liaison</li> <li>• Liaison with City Neighbourhoods Committee</li> <li>• Young People and Youth Council</li> <li>• Asylum seekers and refugees</li> <li>• 'Community Covenant' lead</li> <li>• Council Tax support</li> <li>• Garage redevelopment policy</li> <li>• Homeless strategy &amp; provision</li> <li>• Housing Benefit</li> <li>• Housing options &amp; policy</li> <li>• Housing strategy including social and affordable housing</li> <li>• Leaseholder management</li> <li>• Management &amp; maintenance of council owned housing and services to tenants</li> <li>• Private sector housing including disabled facilities grants</li> <li>• Sheltered accommodation &amp; housing needs of older people</li> <li>• Special needs accommodation</li> <li>• Universal Credit</li> <li>• Welfare reform</li> </ul>	<ul style="list-style-type: none"> <li>• Commercial and development strategy</li> <li>• Development of social housing</li> <li>• Development of large capital projects</li> <li>• Procurement</li> <li>• Infrastructure and engineering</li> <li>• Landlord and tenant services (non-housing)</li> <li>• Valuations</li> <li>• Estate, buildings and facilities management</li> <li>• Property &amp; asset maintenance (non-housing)</li> <li>• Management of assets of community value process</li> </ul>	<ul style="list-style-type: none"> <li>• Business engagement</li> <li>• Business Improvement District support</li> <li>• Economic development</li> <li>• Night time economy</li> <li>• Visitor Partnership</li> <li>• Visitor Information points</li> <li>• Arts and Culture strategy</li> <li>• Events and animation</li> <li>• City of Expertise (professional services cluster)</li> <li>• Licensing*</li> <li>• Street trading licences*</li> <li>• Taxi licensing and vouchers*</li> <li>• Markets</li> </ul> <p>(* - Licensing functions are carried out by Licensing and Regulatory Committee)</p>

