

**ARTICLES OF THE CONSTITUTION 2.02
LEAD COUNCILLOR RESPONSIBILITIES 2022**

POLICY COMMITTEE		PUBLIC REALM COMMITTEE		HOUSING & INCLUSION COMMITTEE		REGENERATION & BUSINESS COMMITTEE	
CLLR WHITE CHAIR / LEAD COUNCILLOR with responsibility for	CLLR DE KORT VICE CHAIR / LEAD COUNCILLOR with responsibility for	CLLR CAMPBELL CHAIR / LEAD COUNCILLOR with responsibility for	CLLR WREN VICE CHAIR / LEAD COUNCILLOR with responsibility for	CLLR TAYLOR CHAIR / LEAD COUNCILLOR with responsibility for	CLLR SHAMSER VICE CHAIR / LEAD COUNCILLOR with responsibility for	CLLR DONALD CHAIR / LEAD COUNCILLOR with responsibility for	CLLR CLARE VICE CHAIR / LEAD COUNCILLOR with responsibility for
<ul style="list-style-type: none"> • Relations with other councils and other public bodies in Hertfordshire • Relations with partners in the district including the Local Strategic Partnership • Communications • Relations with railway companies • Climate Emergency • Air Quality and pollution control • Electric Vehicle Strategy • Flooding and Drainage • Airspace monitoring • Arboriculture (incl. Tree Strategy and Tree Applications) • Archaeology • Article 4 directions • Building Control • Built heritage • Conservation • Enterprise Zone • Gypsy and traveller sites (planning policy & enforcement/ incursions) • Landscape design • Local Plan • Neighbourhood planning • Planning applications • Planning enforcement • Planning policy • Section 106 agreements / Community Infrastructure Levy • Street name plates • Urban design • Section 106 delivery 	<ul style="list-style-type: none"> • Democratic Services and Mayoralty • Town Twinning • Member development • Performance reporting • Budget • Debt management • Corporate assets • Council insurance • Council Tax & Business Rates • Financial strategy • Land charges • Legal services • Risk management • Investments • Treasury/bank loans • Elections • Customer Services and Hub • Cyber security • Data strategy, business analysis & customer insight • Building our Future transformation programme • Digital Transformation • Freedom of Information administration • Human Resources • Information and Communication Technology • Organisational Development • Recruitment • Training & development 	<ul style="list-style-type: none"> • Public realm – delivery aspects & maintenance • Playgrounds • Public open spaces & parks • Grounds maintenance contract • Clarence and Verulamium parks • Weed Treatment • Cemeteries and closed churchyards • Sports and leisure contracts • Car parks & parking • Car parking strategy • Street cleaning • Health & safety • Food safety • Abandoned Cars • Noise complaints • Pest control • Parish and City Neighbourhoods Committee liaison 	<ul style="list-style-type: none"> • Museums operations (Ver Museum and St Albans Museum and Gallery) and heritage sites • Maltings Arts Theatre • Herts Waste Partnership • Waste management and recycling • Contained stray dogs • Contaminated land • Public conveniences • Fly tipping • Nomansland and Bricket Wood Management Committees Oversight 	<p>Housing & Community Safety</p> <ul style="list-style-type: none"> • Housing strategy including social and affordable housing • Housing Revenue Account (HRA) • Development of social housing on HRA Land • Garage redevelopment policy • Homeless strategy & provision • Housing options & policy • Leaseholder management • Management & maintenance of council owned housing and services to tenants • Private sector housing including empty properties • Disabled facilities grants (adaptations) • Sheltered accommodation & housing needs of older people • Special needs accommodation • Armed Forces Covenant lead • Community safety / protection • CCTV and Public Space Protection Orders (alcohol ASB) • Community resilience • Emergency planning including business (Council) continuity 	<p>Equality & Inclusion</p> <ul style="list-style-type: none"> • Inclusion and equalities • Equality, Diversity and Inclusion Strategy • Voluntary and community sector liaison • Community Grants • Community Lottery • Young People and Youth Council • 'Older people/ageing well' lead • Access Forum • Asylum seekers and refugees • City of Sanctuary • Families First • Council Tax support • Housing Benefit • Universal Credit • Welfare reform 	<ul style="list-style-type: none"> • Commercial and development strategy • Development of social housing • Development of large capital projects • Procurement • Infrastructure and engineering • Landlord and tenant services (non-housing) • Valuations • Estate, buildings and facilities management • Property & asset maintenance (non-housing) • Management of assets of community value process 	<ul style="list-style-type: none"> • Business engagement • Business Improvement District support • Economic development • Night time economy • Visitor Partnership • Visitor Information points • Arts and Culture strategy • Events and animation • City of Expertise (professional services cluster) • Licensing* • Street trading licences* • Taxi licensing and vouchers* • Markets <p>(* - Licensing functions are carried out by Licensing and Regulatory Committee)</p>