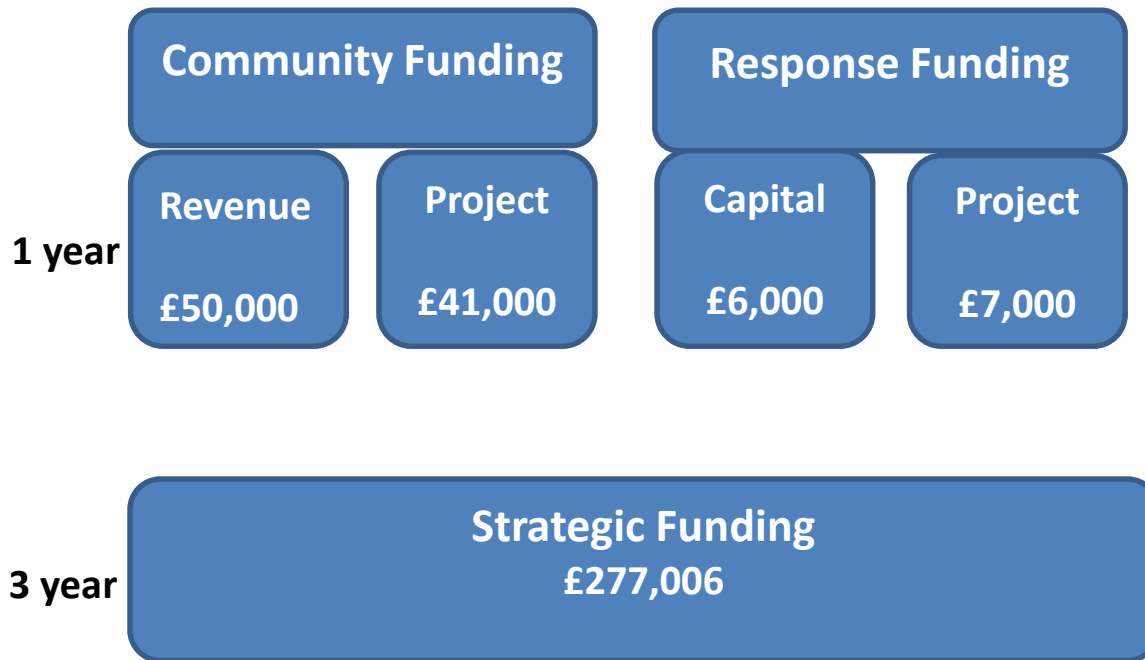


COMMUNITY REVENUE FUND 2021/22 INFORMATION EVENT

Welcome from St Albans City & District Council and Communities 1st

- **Peggy Sharp**
Community Engagement Officer, St Albans City and District Council
- **Liz Marcy**
Community Engagement Partnerships and Marketing Officer, St Albans City and District Council
- **Isobel Hatfield**
Partnerships & Development Coordinator, Communities 1st

Funding Streams for 2021 onwards



Summary of new grant streams for 2021 onwards

Community Revenue Fund

- 1 year with renewal opportunity
- For general running costs
- £50,000 in pot
- Grants between £2000-£10,000

Open now

Community Project Fund

- 1 year
- For time limited projects
- £41,000 in pot
- Grants between £500- £5000
- Not available for Community Revenue Fund beneficiaries

Open twice a year in
May and November

Response Capital Fund

- 1 year
- For small one-off capital items
- £6,000 in pot
- Grants between £200-£2000

Open in April for
year round
applications

Response Project Fund

- 1 year
- Instigated by SADC who will approach organisations who can meet emerging needs
- £7000 in pot
- Grants up to £5000

Open in April for
year round
applications

Community Revenue Fund

- 1 year with renewal opportunity
- For general running costs (if you have a specific project in mind, consider waiting for the Community Project Fund)
- Grants between £2000-£10,000
- For established organisations with track record of delivering in the district.
- Likely to fund between 5-10 organisations

Funding Criteria and Focus

Applications must:

- Demonstrate the vulnerability of the beneficiaries
- Demonstrate an understanding of the needs locally in St Albans City and District and how they contribute to the priorities in the SADC Inclusion Strategy
- Have specific, realistic and deliverable outcomes
- Provide value for money and tangible impact for the residents of the District
- Have a clear funding strategy in order to reduce dependency on St Albans City and District Council funding

Funding Criteria and Focus

Applications will be assessed against the following criteria:

- Provide support to vulnerable communities leading towards greater equality within the District
- Enable local people to become involved in community life
- Encourage people from different groups to get on well together
- Having a say -Increase people's involvement/interest in local decision making

Inclusion Strategy

An inclusive community where everyone has the opportunity and support to take part and contribute to community life

To understand our communities, the needs and concerns of local people, and respond to them.

To involve local people in decision making to ensure an active democracy.

To encourage and empower all local people to become involved in community projects and play an active role in community life.

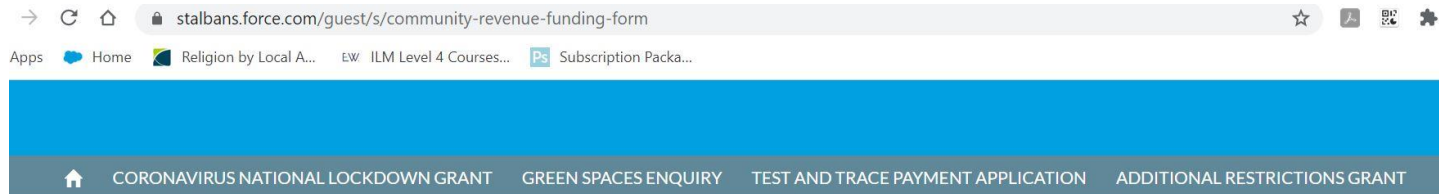
To ensure access to information and feedback for local people and organisations.

Financial information

- Accounts including a Balance Sheet & Income & Expenditure account (for 2 years where possible)
- If accounts are over 9 months old, a Trading Statement or Management Accounts for the period since the last set of accounts bringing the position as up to date as possible.
- A budget looking forward into the period in which the grant funding will be spent.
- **Clarity & quality of information is most important.** Avoid items in accounts with a description of 'Other'. The more detail that can be presented helps save time with the process and enhances transparency.

Submitting your application

Salesforce is a simple online form to submit your completed application and supporting documentation. Only submit the documents requested, we will request additional documentation if we need it



Community Revenue Fund Application 2021-2022.

Are you ready to upload your application form and supporting documents?

Please note if you leave this page while you are in progress, it will **not** save so you are strongly advised to get all the documentation ready before you begin.

You will need:

1. Completed and signed application form in PDF format
2. Budget indicating how you will spend the grant
3. A copy of your constitution
4. Audited / Certified Accounts for most recent financial year (including Balance sheet for most recent financial year)
5. Reserves Policy/Statement
6. Safeguarding Children/Adults at Risk policies
7. Health and Safety Policy
8. Risk Assessment example
9. Equal Opportunities Policy
10. Data Protection/GDPR Policy
11. Environmental Policy

The documents will only be sent after you have pressed "Finish" at the end of the form. You will receive an email notification of your submission. If you do not receive this, contact engagement@stalbens.gov.uk

Check your junk folder first.

DEADLINE MIDNIGHT 12th FEBRUARY 2021





Submitting your application

Receipt email

Thank you for your Application, Community Revenue Funding



St. Albans City & District Council <no-reply@stalbands.gov.uk>
To  Peggy Sharp

 Reply  Reply All  Forward 

Tue 12/01/2021 14:25

Dear peggy test 2,

Thank you for submitting your application and supporting documents to the St Albans City and District Community Revenue Fund 2021/22. If you need to resubmit your documents, you must do this before midnight on Friday 12th February 2021.

If you have any problems or questions, please email: engagement@stalbands.gov.uk

General Data Protection Regulations (GDPR)

- Your responsibility as an organisation
 - Collecting and Storing data
 - Letting people know what you store
- Our responsibility to you
 - The data we hold on you
 - Your rights

For more information visit www.ico.org.uk/for-organisations/charity/

Timetable

2021-22 Revenue Funding launched	Tuesday 12 th January 2021
Closing date for applications	Midnight Friday 12 th February 2021
Decision process: scoring of applications by Community Engagement officers, and officers from relevant St Albans City and District Council departments (including finance), recommendations presented to Grants Panel.	Between 13 th – 23 rd February
Notification of 2021-22 Community Revenue Fund	Week ending 26 th February 2021
Set up of successful organisations	Throughout March 2021
Delivery of Community Revenue Fund services/ activities	April 2021- March 2022

Thank you for attending!

Any questions?

Closing date for applications

Midnight on Friday 12th February 2021

Contact engagement@stalbans.gov.uk