



**LOCALISM ACT 2011: STANDARDS
APPLICATION FOR THE POSITION OF INDEPENDENT PERSON**

Individuals who wish to be considered for the appointment as an Independent Persons are asked to provide the following information to support their application. All information provided will be treated in the confidence and will only be used for the purposes of selecting Independent Persons. Please feel free to use a separate continuation page if you wish to expand upon your answer to any question outlined below.

1. PERSONAL DETAILS:

Name:

Address:

Postcode:

National Insurance Number:

Contact details:

Daytime Telephone Number:

Daytime Fax Number:

E-mail Address:

2. QUALIFICATIONS: Please list in particular any qualifications which you think are relevant to the position of Independent Person.

3. SUMMARY OF EXPERIENCE: Please give a brief account of your experience including career, public and voluntary work together with the nature of your current or most recent occupation.

4. RELEVANT EXPERTISE/SKILLS: Please outline briefly any knowledge or expertise which you believe would be particularly relevant to your role as an Independent Person having regard to the selection criteria for the position.

5. REASONS FOR APPLYING/ATTRIBUTES: Why do you wish to be considered for appointment as an Independent Person and what particular attributes do you believe you would bring to the role?

6. ADDITIONAL INFORMATION: Please provide any additional information you may wish to give in support of your application.

7. PREVIOUS STANDARDS ROLES WITH LOCAL AUTHORITIES: Have you at any time been a co-opted independent member of the Standards Committee of any local authority? If so please give details of the local authority and start and end date of your term of office.

(Please answer Yes or No)

<p>8. Have you been appointed as an Independent Person for any local authority or applied for the position of Independent Person for any other local authority?</p>	
<p>9. Has any Association/ Club/ Society/ Community Group of which you are a member ever made an application for or received a grant or other financial assistance from the Council?</p>	
<p>10. Do you have any unspent criminal convictions, cautions, bindovers, pending prosecutions or are you waiting to hear about action that may be taken against you following an interview under caution or arrest in any country? If yes, you must give full details on a separate sheet signed by you. This should not include any spent convictions under Section 4(2) of the Rehabilitation of Offenders Act 1974.</p>	
<p>11. Are you a member of a political party?</p>	

12. REFERENCES: Please give the names and addresses of two people who will be able to give a reference as to your suitability for this role. References will be taken up for candidates selected for interview prior to the interview.

1. Name:	2. Name:
.....
Address:	Address:
.....
.....
.....
.....
Tel. no.	Tel. no.
Email	Email

DISABILITY

The Equality Act 2010 defines a disability as a physical or mental impairment which has a substantial and long term adverse effect on a person's ability to carry out normal day to day activities. Applications from suitably qualified people with a disability are positively welcomed.

Do you have a disability you wish us to know about?

Yes No

The disability is: _____

Would you have any special needs at the interview? (e.g. do you need a British Sign Language interpreter, wheelchair access, induction loop system, etc?) For further information see note issued with this application form.

Yes No

If yes, please tell us what you need:

HEARING FROM US ABOUT YOUR APPLICATION

If you are being called for interview you will normally hear within 2 weeks of the closing date.

Please note we cannot guarantee to arrange the interview at times when you are available but it will help us if you give any dates on which you will not be available:

DATA PROTECTION

The Council stores and processes information (data) about you in accordance with the Data Protection Act 2018. We have a duty to protect public funds and we may use this information to prevent and detect fraud and the Council may also share this information, for the same purposes, with other organisations that handle public funds.

DECLARATION

I understand that the details I have given on this form and any other associated documents will be stored and used for monitoring the effectiveness of the Council's equal opportunities policies and for the protection of public funds. In completing this form I give my consent for my details to be used for these purposes.

I declare all the information given in this application is full and true to the best of my knowledge. I understand that if I have knowingly provided false information or withheld material information or canvassed a Councillor or employee of the Council in support of my application, I may be removed from the position or any offer of a position may be withdrawn.

I wish to apply to be an Independent Person.

In submitting this application, I **DECLARE** that: -

- I am aged 18 or over.
- I am not and have not during the past five years been an elected or co-opted Councillor or employee of the District Council or of any Town or Parish Council in St Albans City & District.

- I am not related to¹, or a close friend of, any elected or co-opted Councillor or employee of the District Council or of any Town or Parish Council in St Albans City & District.

Signed

Date

Please return your completed application form by the closing date of 19 June 2023 (9:00am) either by post to:

Charles Turner
Solicitor to the Council and Monitoring Officer
Customer, Business and Corporate Support Directorate
St Albans City & District Council
Civic Centre, St Peters Street
St Albans
Herts AL1 3JE

01727 819507

Or by email to:

charles.turner@stalbans.gov.uk

¹ **Definition of Relative** for the purposes of the Localism Act 2011 a person (“R”) is a relative of another person if R is—

- (a) the other person’s spouse or civil partner,
- (b) living with the other person as husband and wife or as if they were civil partners,
- (c) a grandparent of the other person,
- (d) a lineal descendant of a grandparent of the other person,
- (e) a parent, sibling or child of a person within paragraph (a) or (b),
- (f) the spouse or civil partner of a person within paragraph (c), (d) or (e), or
- (g) living with a person within paragraph (c), (d) or (e) as husband and wife or as if they were civil partners.