**aRTICLES OF THE CONSTITUTION 2.02**

**LEAD Councillor responsibilities 2021**

| **POLICY COMMITTEE** | | **pubLIC REALM COMMITTEE** | **HOUSING & INCLUSION COMMITTEE** | **REGENERATION & BUSINESS COMMITTEE** | |
| --- | --- | --- | --- | --- | --- |
| **chair / Lead COUNCILLOR with responsibility for** | **vice chAIR /**  **LEAD COUNCILLOR with responsibility for** | **chair /**  **Lead COUNCILLOR with responsibility for** | **chair /**  **Lead COUNCILLOR with responsibility for** | **chair / Lead COUNCILLOR with responsibility for** | **vice chAIR /**  **LEAD COUNCILLOR with responsibility for** |
| * Relations with other councils and other public bodies in Hertfordshire * Relations with partners in the district including the Local Strategic Partnership * Communications * Relations with railway companies * Air Quality and pollution control * Climate Emergency * Air Quality and pollution control * Electric Vehicle Strategy * Flooding and Drainage * Airspace monitoring * Arboriculture (incl. Tree Strategy and Tree Applications) * Archaeology * Article 4 directions * Building Control * Built heritage * Conservation * Enterprise Zone * Gypsy and traveller sites (planning policy & enforcement/ incursions) * Landscape design * Local Plan * Neighbourhood planning * Planning applications * Planning enforcement * Planning policy * Section 106 agreements / Community Infrastructure Levy * Street name plates * Urban design * Section 106 delivery | * Democratic Services and Mayoralty * Town Twinning * Member development * Performance reporting * Budget * Debt management * Corporate assets * Council insurance * Council Tax & Business Rates * Financial strategy * Land charges * Legal services * Risk management * Investments * Treasury/bank loans * Elections * Customer Services and Hub * Cyber security * Data strategy, business analysis & customer insight * Shaping the Future – customer centric council * Digital Transformation * Freedom of Information administration * Human Resources * Information and Communication Technology * Organisational Development * Recruitment * Training & development | * Maltings Arts Theatre * Museums operations (Ver Museum and St Albans Museum and Gallery) and heritage sites * Public conveniences * Public realm – delivery aspects & maintenance * Playgrounds * Public open spaces & parks * Grounds maintenance contract * Clarence and Verulamium parks * Nomansland and Bricket Wood Management Committees Oversight * Weed Treatment * Cemeteries and closed churchyards * Sports and leisure contracts * Car parks & parking * Car parking strategy * Street cleaning * Contained stray dogs * Contaminated land * Food safety * Health & safety * Abandoned Cars * Fly tipping * Herts Waste Partnership * Waste management and recycling * Noise complaints * Pest control | * Community protection, including CCTV * Families First * Emergency planning * Community resilience * ‘Older people/ageing well’ lead * Business continuity * Inclusion and equalities * Voluntary and community sector * Parish liaison * Liaison with City Neighbourhoods Committee * Young People and Youth Council * Asylum seekers and refugees * ‘Community Covenant’ lead * Council Tax support * Garage redevelopment policy * Homeless strategy & provision * Housing Benefit * Housing options & policy * Housing strategy including social and affordable housing * Leaseholder management * Management & maintenance of council owned housing and services to tenants * Private sector housing including disabled facilities grants * Sheltered accommodation & housing needs of older people * Special needs accommodation * Universal Credit * Welfare reform | * Commercial and development strategy * Development of social housing * Development of large capital projects * Procurement * Infrastructure and engineering * Landlord and tenant services (non-housing) * Valuations * Estate, buildings and facilities management * Property & asset maintenance (non-housing) * Management of assets of community value process | * Business engagement * Business Improvement District support * Economic development * Night time economy * Visitor Partnership * Visitor Information points * Arts and Culture strategy * Events and animation * City of Expertise (professional services cluster) * Licensing\* * Street trading licences\* * Taxi licensing and vouchers\* * Markets   (\* - Licensing functions are carried out by Licensing and Regulatory Committee) |

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