**aRTICLES OF THE CONSTITUTION 2.02**

**LEAD Councillor responsibilities 2021**

| **POLICY COMMITTEE**  | **pubLIC REALM COMMITTEE** | **HOUSING & INCLUSION COMMITTEE** | **REGENERATION & BUSINESS COMMITTEE** |
| --- | --- | --- | --- |
| **chair / Lead COUNCILLOR with responsibility for** | **vice chAIR /****LEAD COUNCILLOR with responsibility for** | **chair /** **Lead COUNCILLOR with responsibility for** | **chair /** **Lead COUNCILLOR with responsibility for** | **chair / Lead COUNCILLOR with responsibility for** | **vice chAIR /****LEAD COUNCILLOR with responsibility for** |
| * Relations with other councils and other public bodies in Hertfordshire
* Relations with partners in the district including the Local Strategic Partnership
* Communications
* Relations with railway companies
* Air Quality and pollution control
* Climate Emergency
* Air Quality and pollution control
* Electric Vehicle Strategy
* Flooding and Drainage
* Airspace monitoring
* Arboriculture (incl. Tree Strategy and Tree Applications)
* Archaeology
* Article 4 directions
* Building Control
* Built heritage
* Conservation
* Enterprise Zone
* Gypsy and traveller sites (planning policy & enforcement/ incursions)
* Landscape design
* Local Plan
* Neighbourhood planning
* Planning applications
* Planning enforcement
* Planning policy
* Section 106 agreements / Community Infrastructure Levy
* Street name plates
* Urban design
* Section 106 delivery
 | * Democratic Services and Mayoralty
* Town Twinning
* Member development
* Performance reporting
* Budget
* Debt management
* Corporate assets
* Council insurance
* Council Tax & Business Rates
* Financial strategy
* Land charges
* Legal services
* Risk management
* Investments
* Treasury/bank loans
* Elections
* Customer Services and Hub
* Cyber security
* Data strategy, business analysis & customer insight
* Shaping the Future – customer centric council
* Digital Transformation
* Freedom of Information administration
* Human Resources
* Information and Communication Technology
* Organisational Development
* Recruitment
* Training & development
 | * Maltings Arts Theatre
* Museums operations (Ver Museum and St Albans Museum and Gallery) and heritage sites
* Public conveniences
* Public realm – delivery aspects & maintenance
* Playgrounds
* Public open spaces & parks
* Grounds maintenance contract
* Clarence and Verulamium parks
* Nomansland and Bricket Wood Management Committees Oversight
* Weed Treatment
* Cemeteries and closed churchyards
* Sports and leisure contracts
* Car parks & parking
* Car parking strategy
* Street cleaning
* Contained stray dogs
* Contaminated land
* Food safety
* Health & safety
* Abandoned Cars
* Fly tipping
* Herts Waste Partnership
* Waste management and recycling
* Noise complaints
* Pest control
 | * Community protection, including CCTV
* Families First
* Emergency planning
* Community resilience
* ‘Older people/ageing well’ lead
* Business continuity
* Inclusion and equalities
* Voluntary and community sector
* Parish liaison
* Liaison with City Neighbourhoods Committee
* Young People and Youth Council
* Asylum seekers and refugees
* ‘Community Covenant’ lead
* Council Tax support
* Garage redevelopment policy
* Homeless strategy & provision
* Housing Benefit
* Housing options & policy
* Housing strategy including social and affordable housing
* Leaseholder management
* Management & maintenance of council owned housing and services to tenants
* Private sector housing including disabled facilities grants
* Sheltered accommodation & housing needs of older people
* Special needs accommodation
* Universal Credit
* Welfare reform
 | * Commercial and development strategy
* Development of social housing
* Development of large capital projects
* Procurement
* Infrastructure and engineering
* Landlord and tenant services (non-housing)
* Valuations
* Estate, buildings and facilities management
* Property & asset maintenance (non-housing)
* Management of assets of community value process
 | * Business engagement
* Business Improvement District support
* Economic development
* Night time economy
* Visitor Partnership
* Visitor Information points
* Arts and Culture strategy
* Events and animation
* City of Expertise (professional services cluster)
* Licensing\*
* Street trading licences\*
* Taxi licensing and vouchers\*
* Markets

(\* - Licensing functions are carried out by Licensing and Regulatory Committee) |

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