

1. All stalls must be provided by traders. All traders must setup and take down their own gazebo stalls. The maximum size of gazebo allowed for one trader is 3m by 3m. The only exception to this is fruit and vegetable traders who can use up to a 9m long by 3m wide gazebo at the very largest.
2. Stalls must be placed in position allocated by Markets Manager (or Markets Officer).
3. With the exception of fresh produce storage, all products must stay within the confines of the traders setup.
4. All stalls must be booked in advance and confirmed by Markets Manager (or Markets Officer).
5. Traders must take all reasonable measures to ensure social distancing in and around their stalls, including but not limited to managing queues appropriately and regularly washing hands.
6. Traders must set up the stall to trade from one direction only. The 3 other sides should either be walled off with gazebo sides or direct customers to queue from one side of the stall only. This is to allow the flow of pedestrians along the sides and to not cause queues all around the stall.
7. All traders must comply with all guidance provided by Environmental Health Officers.
8. Traders must provide their own handwashing facilities and PPE if they choose to use it and to limit the amount of products a customer can touch without purchasing beforehand.
9. Traders must not act in a manner that would bring the market into disrepute.
10. All traders must provide up to date copies of Public Liability Insurance and Employers Liability Insurance (if appropriate).
11. All food traders must provide current food business registration and hygiene certifications as confirmation of rules agreement.
12. Adherence to these rules will be checked each market. Failure to comply will result in traders being unable to trade at future markets until adherence is completed.
13. Payment must be made in advance of each trading day through online booking system, or by card /PDQ payment only.
14. Traders can only trade one market a week, every two weeks (2 markets a month). If there is no space on requested day, they may be able to trade on the other market day of that week. If this is not available, they will have to wait until their next fortnightly slot.
15. If a trader agrees to trade on a certain market day and does not turn up on the day, they forfeit their next trader day.
16. Unless explicitly agreed in writing with the Markets Manager, no trader can trade from a vehicle setup or leave vehicles parked on the market.
17. Power supply cannot be guaranteed. All generators must comply with the Councils generator policy.
18. A trader is not guaranteed a specific spot anywhere on the market and can only trade from the stall position that is allocated to them by the Markets Manager (or Markets Officer).

Name of trader:

Business name:

Signed by named trader:

Date:

