

Please ask for: Chris Briggs  
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Matthew Giles  
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Planning Inspectorate  
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29 March 2019

Letter by post & email

Dear Matthew

### **Submission of St Albans City & District Council's Local Plan (LP)**

Further to our telephone discussions, please find enclosed the St Albans Local Plan and accompanying statutory documents. This is in accordance with the relevant legislation and regulations, for submission to the Secretary of State for Housing, Communities and Local Government, for Examination In Public (EIP).

With this letter there is a USB stick which contains the following;

- Local Plan
- Local Plan Policies Map
- Sustainability Appraisal
- Statement of Community Involvement
- Statement under Regulation 22(1)(c) (i-iv) setting out how the Council complied with Regulation 18 on participation in production of the plan showing:
  - Who was invited to make representations
  - How they were invited
  - Summary of the main issues raised
  - How these representations were taken into account
- Statement under Regulation 22(1)(c) (v-vi) relating to the formal representations procedure following publication of the plan and showing:
  - The number of representations received
  - Summary of the main issues raised
  - Copies of the representations made in accordance with regulation 22(1) (d)



- Such supporting documents relevant to the preparation of the plan under Regulation 22(1)(e) including the evidence base.

This submission is made today, 29 March 2019, in accordance with the published St Albans Local Development Scheme.

Further non-statutory documents will be submitted shortly. These will be in accordance with the advice set out in the Procedural Practice in the Examination of Local Plans 2016:

- Self-Assessment of the soundness and legal compliance of the plan
- Habitats Regulations/Appropriate Assessment
- Equalities Impact Assessment
- Local Development Scheme
- Annual Monitoring Report
- Duty to Co-operate Statement

I can confirm that the Council wish for these additional non-statutory documents to form part of the formal Submission of the Local Plan. The Council acknowledges that the Planning Inspectorate may not fully consider the Local Plan until the additional non-statutory documents have been received. These will be submitted at the latest by Friday 26 April 2019.

I can further confirm that an appropriate Programme Officer, Louise St John Howe, is established in post.

Yours sincerely



Chris Briggs  
Spatial Planning Manager  
St Albans City and District Council