

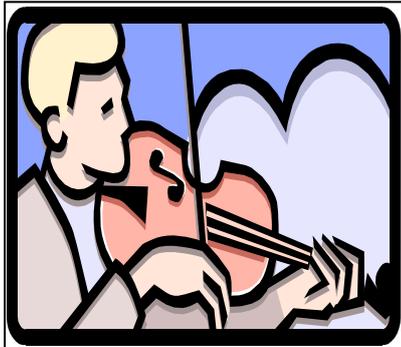
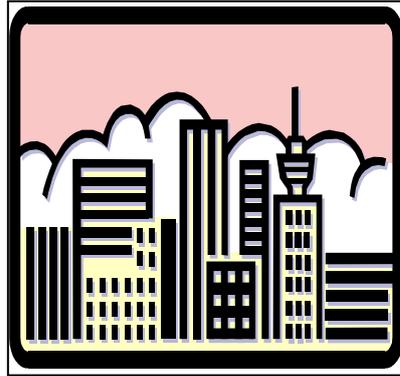


St Albans
City & District Council

REGISTER OF

FEES AND CHARGES

2016/2017



Financial Services Division

April 2016

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COMMUNITY SERVICES

MUSEUMS FEES & CHARGES

VERULAMIUM MUSEUM

(Inclusive of VAT - Standard Rated unless stated)

£

Admission Charges

	Resident	- Adult	FREE
		- Children/Student/Disabled/Benefit	FREE
	Non-Resident	- Adult	5.00
		- Children	2.50
		- OAP/Student/Concessions	3.50
		- Family (2 + 2; 1 + 4)	12.00

Daytime Hire Fees for Verulamium Lecture Room (VAT Exempt)

Time	Charitable/Community Use £	Commercial / Private use £
Morning	55.00	POA
Afternoon	55.00	POA
Evening	90.00	POA

A reduction of 20% for block bookings of more than 4 occasions.

Hire Fees for the Museum, Galleries and Shop area (VAT Exempt)

Time	Charitable/Community Use £	Commercial / Private use £
Evening Only	130.00	POA

Fees for a 'Behind The Scenes' Tour or a Guided Tour of the Museum

Time	Charitable/Community Use	Commercial / Private use
Evening Only	£200 up to 25 people, £6.00 per additional person	POA

School Teaching Sessions

	£	
Verulamium Museum		80.00 + Admission Charge
Cancellation Fee		25% of expected fee
Outreach Talks		100 1st session 70 additional sessions
Trail Sessions		20.00

Archaeological Watching Briefs

Daily Charges

- Private		FREE (1ST DAY)
- Commercial		200.00
Environmental		
- Private		AT COST
- Commercial		AT COST
Office Work		
- Private		FREE
- Commercial		100.00
Report Writing		
- Private		FREE
- Commercial		400.00

COMMUNITY SERVICES

OVO @ The Maltings Arts Theatre

Indicative venue hire charges subject to negotiation

Daytime hire £25 per hour or £65 for a block of 3 hours for any space
Green room hire, day or evening £20 per hour or £55 for a block of 3 hours

Evening hire (non-performance) £180 for the evening, venue hire only

Performances A Box Office split to be agreed with the Programme Director, with a minimum of £180 to the venue.
We can recommend technical operators but they are independent and any financial arrangements must be made with them directly.
There may be extra charges for hire of screen and projector, smoke machine and other equipment.

Ticket prices Ticket prices depend on the performing company's stipulation. Tickets to OVO shows are £12 full price, £11 concessions, £7.50 for under 18s.

OVO is not registered for VAT

COMMUNITY SERVICES

(Inclusive of VAT Standard Rated)		
<u>LEISURE CENTRE FEES</u>	Maximum Charge	Residents Charge
<u>MAXIMUM FEES & CHARGES</u>	£	£
Schools Swimming (Including Instructor)	1.45	1.35
Schools Swimming (Excluding Instructor)	1.25	1.25
Under 5's Swimming during public sessions	No Charge	No Charge
Swimming Pool Club Hire (Main Pool Per Lane Per Hour)	13.05	13.05
Swimming Pool Club Hire (Teaching Pool Per Lane Per Hour)	38.10	38.10
Swimming Pool Club Hire (Main Pool) - Run Primarily For People With Disabilities - St Albans	8.65 Per Lane Per Hour	8.65 Per Lane Per Hour
Swimming Pool Club Hire (Main Pool) - Run Primarily For People With Disabilities - Harpenden	Junior Concession Rate Per Person	Junior Concession Rate Per Person
Private Swimming Pool Hire For Competition - St Albans (Main & Training Pools Per Hour)	130.70	103.45
Swimming Pool Hire For Competition - St Albans (Main Pool Per Lane Per Hour) School Hire	13.05	N/A
Junior Snorkelling & Underwater Hockey Youth Project Term Time - St Albans Main Pool Per Half Hour	26.70	N/A
Junior Snorkelling & Underwater Hockey Youth Project Term Time - St Albans Training Pool Per Half Hour	5.95	N/A
Tang Soo Do Karate (Dry Side)	28.80	N/A
Batchwood Indoor Tennis Court (Including Air Hall) per hour	21.20	19.10
Batchwood Priority Booking Card (Adult)	56.60	50.50
Batchwood Bowls Season Card (Adult)	60.70	54.65
Batchwood Bowls Season Card (Junior)	30.35	27.30
Batchwood Bowls (Adult) Per Hour	2.65	2.45
Batchwood Bowls (Junior/OAP) Per Hour	1.40	1.25
User/Staff Card For Residents And Authority Staff	No Charge	No Charge

COMMUNITY SERVICES

(Inclusive of VAT Standard Rated)

GROUNDS MAINTENANCE/JOHN O'CONNER LTD

	£
<u>CRICKET</u>	
<u>Verulamium Park</u>	
- table 1 & 2	63.46
- dressing room	24.82
<u>Rothamsted Park</u>	
- table 1	63.46
- table 2	63.46
- dressing room	24.82
<u>Verulamium Park - Cricket Pavilion</u>	
- use of toilets (Netball season)	28.62
- use of toilets (half Netball season)	14.28
- casual hire	24.67
- dressing room	24.82
<u>St Albans Cricket Club</u>	
- practice	255.07
- seasonal charge	5,348.59
- per game per day senior	111.38
- per game per day junior	60.93
<u>TENNIS</u>	
<u>All Courts at Clarence Park (per Hour)</u>	
- adult	7.19
- junior	3.44
<u>CROQUET</u>	
<u>At Clarence Park (per Hour)</u>	
Seasonal club	184.77
<u>St Albans Hockey Club & Synthetic Pitch, Clarence Park</u>	
- casual grass pitch	72.43
- schools casual grass 2 pitches per hr	43.26
- schools casual grass pitch per hr	25.22
- synthetic pitch per hr	53.44
- synthetic pitch lights per hr	17.37
- schools synthetic pitch per hr	30.29

COMMUNITY SERVICES

(Inclusive of VAT Standard Rated)

	£
<u>SOCCER</u>	
<u>William Bird, Ver Park, Roth Park, Cunningham Hill grass pitches (Soccer)</u>	
Season Weekly	
- pitch	1,039.59
- dressing rooms	505.13
- C-Ham Hill dressing rooms	160.00
Season alternate weeks	
- pitch	519.82
- dressing rooms	252.44
- C-Ham Hill dressing rooms	79.93
Casual	
- Soccer pitch	52.32
- dressing rooms	24.87
- C-Ham Hill dressing rooms	13.12
<u>William Bird (enclosed pitch) 30 Games</u>	
- seasonal pitch charge	1,099.46
- use of 4 dressing rooms	101.50
- casual pitch	61.94
- casual dressing rooms	24.87
- alternate weeks - pitch (15 games)	549.60
- alternate weeks - 2 dressing rooms	252.44
<u>Rothamsted Park Junior grass pitches (Soccer)</u>	
Season Weekly	
- pitch	470.13
- dressing rooms	253.20
Season alternate weeks	
- pitch	245.20
- dressing rooms	126.63
Casual	
- pitch	28.11
- dressing rooms	19.35
Junior Training Pitches (District wide)	
- season Weekly (30 weeks)	237.19
-season alternate weeks (15 weeks)	118.62
-casual - pitch	9.02
<u>Foxcroft, Cotlandswick, Marlborough Pavilion grass pitches (Soccer only)</u>	
Season Weekly -30 weeks	
- pitch	632.26
- Marlborough Pavilion dressing room	479.45
Casual - pitch	23.91
Season Alternative Weeks - 15 weeks	
- pitch	316.11
- Marlborough Pavilion dressing room	235.07
Casual - junior pitch	9.93

COMMUNITY SERVICES

FEES AND CHARGES FOR HATFIELD ROAD CEMETERY, ST ALBANS, LONDON ROAD CEMETERY, ST ALBANS, AND WESTFIELD ROAD CEMETERY, HARPENDEN

Fees with effect from 1st April 2016

INTERMENT FEES	2016/2017
PRIVATE GRAVE	£
Child up to 16 years	£127.00
Adult	£625.00
Burial or scattering of cremated remains	£127.00
Family Backfill - timber shoring	£80.00
INTERMENT FEES- GENERAL GRAVE	
Foetal remains/Stillborn child	No fee
Child up to 16 years	£85.00
Adult	£269.00
PURCHASE FEES (EXCLUSIVE RIGHT OF BURIAL) Inclusive of concrete foundation, timber shoring, pre-cast concrete chamber	
New lawn grave or 20 year reservation, Section L, Westfield Road Cemetery	£559.00
New traditional grave or 20 year reservation, Section H, Westfield Road Cemetery	£803.00
Reclaimed grave or 20 year reservation reclaimed grave, Hatfield Road Cemetery	£426.00
New Green grave or 20 year reservation, Hatfield Road Cemetery	£559.00
New lawn grave or 20 year reservation, Section G, London Road Cemetery	£664.00
New traditional grave or 20 year reservation, Section I, London Road Cemetery	£803.00
New lawn grave or 20 year reservation, Section B, London Road Cemetery, For cremated remains only	£631.00
Muslim timber shored grave or 20 year reservation, London Road Cemetery	£922.00
Muslim concrete chamber grave or 20 year reservation, London Road Cemetery	£1,650.00
Children's Grave	£79.00
Children's Grave, Section B, London Road Cemetery	£128.00
Cremated Remains plot (2' x 2')	£209.00
Sanctum Vault (Hatfield Road Garden of Rest)	£1,041.00
Vase Block (Hatfield Road Garden of Rest)	£492.00
MEMORIALS – PERMISSION TO ERECT	
Kerb/rail/chain/bodystone – adult	£205.00
Kerb/rail/chain – children	£87.00
Headstone/footstone/book/cross-adult	£164.00
Headstonebook/cross- children	£72.00
Garden Kerb 3' wide x 2' deep	£103.00
Plaque/tablet and/or Vase (Garden of Rest 5" x 5" x 5" only permitted)	£72.00
Additional inscription (further name on an existing memorial)	£40.00
SUNDRY FEES	
Hire of Chapel (Hatfield Road Cemetery only)	£85.00
Transfer of exclusive right of burial	£65.00
Search fees (30 minutes plus)	£47.00
Certified Copy of Entry of Burial	£47.00
Late fees (each 30 minutes)	£60.00
Westfield Road Memorial Wall Plaque (dependent on size) Price on application	
Memorial Bench (dependent on choice of bench) Price on application	

For non residents of St Albans District the full price is double the subsidised fees for St Albans Residents
 Exhumations to be charged at cost including administration fee
 Out of hours burials are subject to staff availability. Extra charges apply.
 Cancellation fees to be charged at 70% of cost

NB St Albans City & District council reserves the right to vary the fees or the facilities offered

COMMUNITY SERVICES

(VAT - Non Business)

ALLOTMENT CHARGES 2016/2017 AND 2017/2018

1 BACKGROUND

1.1 Any proposed increases in allotment rents have to be notified to tenants at least twelve months in advance of the date of the increase.

1.2

Rents were historically expressed as a cost per pole and a pole is equal to 30.25 square yards. An average size plot is 10 poles, although half size 5 pole plots are also available to rent. Charges are now referred to on a cost per plot basis.

2 CHARGES

	2016/2017 Charge	2017/2018 Charge
	£	
Price per Plot (10 Poles)	46.59	47.20
Price per Half Plot (5 Poles)	23.30	23.60
Price per Plot reduced rate for pensioners/low income groups	23.30	23.60
Price per Half Plot reduced rate for pensioners/low income groups	13.07	13.24
Minimum invoice charge	13.07	13.24
Admin Charge	12.44	12.60

COMMUNITY SERVICES

COLLECTION OF BULKY REFUSE & DISPOSABLE NAPPIES

(VAT - Outside Scope)

Collection Of Up To 6 Items		
1st April 2016 - 28th August 2016		25.50
from 29th August 2016		45.00
Low Income Groups	1 free collection every 4 months	
Weekly collection of disposable nappies (for a fixed 6 month period)		19.50

RECYCLING

(Inclusive Of VAT - Standard Rated)

Removal Of Contaminated Green Waste		10.00
Additional recycling box once limit of free containers is reached		
1st April 2016 - 28th August 2016		3.00
from 29th August 2016		5.50

CHARTERED MARKET

(VAT - Exempt)

	Wednesday	Saturday
	£	£
10ft Stall	37.00	47.00
Trader Van	37.00	47.00
Extensions	8.00	15.00
Charity Stall	8.00	9.00

NB: Market fees are to be reviewed from June 2016.

Farmer's Market :

(VAT - Exempt)

St. Albans (2nd Sunday Monthly)

	£
10ft Stall	30.00
Trader Van	30.00

MOTOR SALVAGE OPERATORS REGULATIONS

Registration Of Motor Salvage Operations	70.00
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ABANDONED VEHICLES

(Inclusive of VAT - Standard Rated)

Removal Of Vehicles & Administration Fee - Residents	50.00
Removal Of Vehicles & Administration Fee - Commercial	70.00

COMMUNITY SERVICES

COUNCIL OFFICES - ROOM HIRE

(VAT - Exempt / Standard Rated with Facilities)

	£ Monday to Friday	£ Saturday / Sunday
<u>Council Chamber</u>		
Per Hour Day (9am - 5pm)	60.00	70.00
Per Hour Evening (5pm - 10pm)	65.00	90.00
Whole Day	400.00	500.00
<u>Committee Room</u>		
Per Hour Day (9am - 5pm)	40.00	50.00
Per Hour Evening (5pm - 10pm)	45.00	55.00
Whole Day	250.00	350.00
<u>Interview Room</u>		
See note below	N/A	N/A
	N/A	N/A
	N/A	N/A
<u>Equipment Charges (For use of LCD Projector, etc)</u>		
Per Hour	15.00	15.00
Whole Day	80.00	80.00
<u>Refreshment Charges</u>		
Coffee - per head plus VAT (meeting up to 3 hours)	0.60	0.60
Coffee - per head plus VAT (meeting 3 hours +)	1.00	1.00
Coffee & Biscuits - per head plus VAT (meeting up to 3 hours)	1.00	1.00
Coffee & Biscuits- per head plus VAT (meeting 3 hours +)	1.50	1.50

Notes

First floor Interview Rooms are no longer available to book

The Council reserves the right to refuse to hire to any company or individual for any reason.

Details of Hire Charges for other events at the discretion of the Property & Asset Manager.

COMMUNITY SERVICES

Property and Asset Management

SCHEDULE OF CAR PARKS WITH LEASED SPACES

Adelaide Street (north), St Albans.	19 spaces, 18 leased.
Alexandra Road, St Albans.	12 spaces, leased.
Bedford Road, St Albans.	15 spaces, 14 leased.
Boundary Road, St Albans.	4 spaces, leased.
Inkerman Road, St Albans.	15 spaces, leased.
New Kent Road, St Albans.	4 spaces, 3 leased.

GARAGES & RESERVE SPACES - RENTS

	£				
Garages - Russell Avenue	159.06	Per Quarter	plus VAT		
Garages - Gombards	153.83	Per Quarter	plus VAT		
Reserved Spaces - Adelaide Street	134.76	Per Quarter	plus VAT	plus Rates	50.53
Reserved Spaces - Alexandra Road	134.76	Per Quarter	plus VAT	plus Rates	54.00
Reserved Spaces - Bedford Road	134.76	Per Quarter	plus VAT	plus Rates	50.40
Reserved Spaces - Boundary Road	134.76	Per Quarter	plus VAT	plus Rates	34.76
Reserved Spaces - Inkerman Road	134.76	Per Quarter	plus VAT	plus Rates	63.75
Reserved Spaces - New Kent Road	134.76	Per Quarter	plus VAT		

Note :- Three months notice of increase must be given.

HEAD OF HOUSING

<u>MOBILE HOME SITES</u> (VAT - Exempt)	£ 2015/16	£ 2016/17	£ Increase
Drakes Drive	20.35	20.51	0.16
Woodvale Park	19.61	19.77	0.16
Meadow Close	19.61	19.77	0.16
Park Homes	18.52	18.67	0.15
<u>GARAGES</u>			
Council Tenants - (VAT is exempt on the first two garages but paid on three or more).	10.36	10.44	0.08
Private Tenant - (Inclusive of VAT - standard rated).	12.43	12.53	0.10
N.B. The above figures are based on 50 weeks with two rent free weeks at Christmas			

<u>PRIVATE SECTOR HOUSING</u>	£ 2016/17
Licensing of Houses in Multiple Occupation	
Application processing fee per person	150.00
Minimum Fee	750.00
Inspection Fee	110.00
Housing Act (2004) Notice Fee	300.00

LEGAL, DEMOCRATIC & REGULATORY SERVICES

REGISTER OF ELECTORS

(Price fixed by Home Office regulations)
(VAT - Outside Scope)

Sale of Copies of the Open Register of Electors

Data Form	£20 plus £1.50	Per 1000 Electors or Part
Printed Form	£10 plus £5.00	Per 1000 Electors or Part

Sale of Copies of the Marked Register of Electors

Data Form	£10 plus £1.00	Per 1000 Entries or Part
Printed Form	£10 plus £5.00	Per 1000 Entries or Part

List of Overseas Electors

Data Form	£20 plus £1.50	Per 1000 Electors or Part
Printed Form	£10 plus £5.00	Per 1000 Electors or Part

Other Fees

Certificate of Entry	£ 10.00	Per Certificate
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LOCAL LAND CHARGES FEES

OFFICIAL LOCAL AUTHORITY SEARCHES

£

Standard Search (LLC1 and Con29R)	Residential and Commercial	100.00
Extra Parcels	Residential	12.50 each
Extra Parcels	Commercial	30.00 each
Each Additional Printed Enquiry (Con29 Part 2)	(Q4-21)	9.00
	(Q22)	14.00
	(Q22) sent on its own	39.00
Con29 Part One (without LLC1)	Residential and Commercial	85.00
Each Additional Solicitors Enquiry		10.00
LLC1 (Certificate Search)		15.00
Extra Parcels for LLC1 search only		12.50
Personal Search <i>Currently set by government</i>		No Charge

LEGAL, DEMOCRATIC & REGULATORY SERVICES

HACKNEY CARRIAGES AND PRIVATE HIRE VEHICLES

(VAT - Outside Scope)

		<u>Period</u>	<u>£</u>
Resident			
Vehicle	- Annual Licence	1 year	300.00
Drivers	- Tri-Annual Licence	3 years	200.00
	- Over 70	1 year	32.00
	- (costs pro rata from 67 to 70)		
Hackney Carriage driver taking out Private Hire		3 years	costs pro rata per unexpired month
Non Resident			
Vehicle	- Annual Licence	1 year	360.00
Drivers	- Tri-Annual Licence	3 years	250.00
	- Over 70	1 year	37.00
	- (costs pro rata from 67 to 70)		
Hackney Carriage driver taking out Private Hire		3 years	costs pro rata per unexpired month
Private Hire Operators		1 year	300.00
Knowledge Test - Hackney Carriage/Private Hire			95.00
Knowledge Test - Hackney Carriage/Private Hire (Re-takes)			64.00
DVLA - Motoring Conviction Check			5.50
Badge - Fee			10.00
Plates - Deposit			102.00
Transfer of Ownership - Vehicle/Driver			108.00
Mogo Plate Replacement External			21.00
Mogo Brackets Replacement			10.00
Internal Plate Replacement			8.00
Livery/Stripes			41.00
Livery/Number (each)			1.00
Livery Crest (each)			4.00
Disclosure and Barring Check			30.00
Disability Training Course			30.00
Duplicate Licences	- Vehicles		1.00
	- Drivers		0.50
	- Clips		0.50

LEGAL, DEMOCRATIC & REGULATORY SERVICES

THE COUNCIL OF THE CITY AND DISTRICT OF ST ALBANS

For the Period 1-4-2016 to 31-3-2017

ALL CHARGES ARE PER VISIT UNLESS STATED AS WEEKLY

		£	£	£	£	£	£	£	£	£
St Albans City Centre MSCP	Monday-Saturday inclusive (07:30am to 18:30pm)	30 Mins	1 Hour	1-2 Hours	2-3 Hours	3-4 Hours	4-6 Hours	6-24 Hours	Sunday	Weekly
Drovers Way / Russell Avenue		0.60	1.20	2.70	3.10	4.10	5.10	10.20	1.00	30.70
Leisure / Shopping		30 Mins	1 Hour	1-2 Hours	2-3 Hours	3-4 Hours	4-6 Hours	6-24 Hours	Sunday	Weekly
Adelaide Street Car Park		0.60	1.20	2.70	3.10	4.10	5.10	10.20	1.00	30.70
Amenbury Lane Car Park, Harpenden		0.60	1.20	2.70	3.10	4.10	5.10	10.20	1.00	30.70
Bowers Way East Car Park, Harpenden		0.60	1.20	2.70	3.10	4.10	5.10	10.20	1.00	30.70
Bowers Way West Car Park, Harpenden		0.60	1.20	2.70	3.10	4.10	5.10	10.20	1.00	30.70
Civic Centre Car Park (Basement)		0.60	1.20	2.70	3.10	4.10	5.10	10.20	1.00	30.70
London Road Car Park		0.60	1.20	2.70	3.10	4.10	5.10	10.20	1.00	30.70
Westminster Lodge Car Park	Monday-Saturday inclusive (07:30am to 18:30pm)	30 Mins	1 Hour	1-2 Hours	2-3 Hours	3-4 Hours	4-24 Hours	Sunday	Weekly	
Cars		Free	Free	Free	2.10	4.10	5.10	Charges apply on Sunday	----	
Coaches		0-2 Hours	2-24 Hours	Sunday	Weekly					
		Free	25.60	Charges apply on Sunday	----					
Clarence Park Car Park		3-5 Hours	1-24 Hours	Sunday						
		1.00	4.00	Free						
Civic Centre Car Park (Ground and First Floor)	Open to public Saturday & Sunday and all public holidays, also open from	30 Mins	1 Hour	1-2 Hours	2-3 Hours				Sunday	
		0.60	1.20	2.70	3.10				1.00	
Commuter				0-2 Hours				5-24 Hours		Weekly
Bricket Road North Car Park				2.90				5.10		30.70
Keyfield Terrace				2.90				5.10		30.70
Gombards Car Park, Upton Avenue				2.90				5.10		30.70
Townsend Avenue Car Park				2.90				5.10		30.70
Mixed					Up to 3 Hours			3-24 Hours	Coach	
Verulamium Car Park, St Michaels Street, St Albans	Monday-Sunday inclusive (07:30am to 18:30pm)				1.50			3.60	25.60	
CHARGES FOR SEASON TICKETS:										
SEASON TICKETS:										
Annual Premier Parking Tickets								1,150.00		
Annual Season Tickets (Multi Site)								900.00		
Senior Citizen Annual Season Tickets								30.00		
White H-Bar for Dropped Kerbs:										
Renewal								120.00		
Refresh								100.00		

LEGAL, DEMOCRATIC & REGULATORY SERVICES

On Street Parking Charges

Pay & Display

	£
On Street Pay & Display - St Albans	Up to 1 hour 1.20
	Up to 2 hours 2.40
On Street Pay & Display - Harpenden	Up to 2 hours 2.50

Resident Permit Charges - St Albans

Type A (2 hour zones)

for zones C,K,O,P,R,T,U,PR1,PR2

Quarterly

1st Vehicle	19.38
2nd Vehicle	67.32
3rd Vehicle	146.88
3rd Vehicle	36.72

Type B (All day)

for zones A,B,D,F,G,H,L,M,N,Q,S,HA,OC,HC

Quarterly

1st Vehicle	38.76
2nd Vehicle	134.64
3rd Vehicle	293.76
3rd Vehicle	73.44

Zone E and U - Abbey Mill Lane, Orchard Street (All day)

Quarterly

1st Vehicle	51.00
2nd Vehicle	179.52
3rd Vehicle	326.40
3rd Vehicle	81.60

Downes Road

(1 hour 8.30 to 9.30 a.m & 1 hour 14.30 to 15.30 p.m.)

1st Vehicle	10.00
2nd Vehicle	33.00
3rd Vehicle	72.00

Visitor Permits

Type A (Up to 4 hours) - Vouchers

Book of 10	3.60
------------	------

Type B (All day - over 4 hours) - Vouchers

Book of 10	7.20
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Total allocated in a 12 month period - Type A - 6 books

Total allocated in a 12 month period - Type B - 11 books

Type C (All day) (Max stay - 7 days)

Each Permit	2.45
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Total allocated in a 12 month period - 2

Resident Permit Charges - Harpenden

Type A (2 hours)

for zones 1,2,3

1st Vehicle	30.60
2nd Vehicle	61.20
3rd Vehicle	137.70

Visitor Permits - Type A (up to 4 hours)

Each Voucher	0.36
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Other Resident Permits

Dispensation Permits - Type A (2 hours)

146.88

Dispensation Permits - Type B (All day)

293.76

Business Permits

Type A (2 hours)

1st Vehicle	255.00
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Type B (All day)

1st Vehicle	510.00
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Other Permits

Works Permits

Per day	5.10
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Healthcare Permits

Annual	20.00
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Special Permits

10.00

Parking Bay Suspensions

Resident Permit Only Bays

Per day	17.34
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(£17.69 a day for each Parking bay or space, where there are no individual parking bays i.e. one long elongated bay, the cost will be calculated at a rate of £17.69 for every 4.5 metres)

Pay and Display Only Bays

Per day	24.70
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(£25.19 a day for each Parking bay or space, where there are no individual parking bays i.e. one long elongated bay, the cost will be calculated at a rate of £25.19 for every 4.5 metres)

Shared use of Parking Spaces where Permits and Pay

& Display are permitted:

Per day	21.00
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(£21.42 a day for each Parking bay or space, where there are no individual parking bays i.e. one long elongated bay, the cost will be calculated at a rate of £21.42 for every 4.5 metres)

Penalty Charge Notices (PCN's)

PCN's are served under the Traffic Management Act 2004 in accordance with the Civil Enforcement of Parking Contraventions (England) General Regulations 2007. There are two levels of contravention.

Higher Level Contraventions - £70 (discounted to £35 if payment is made within 14 days).

Lower Level Contraventions - £50 (discounted to £25 if payment is made within 14 days).

A challenge to the issue of a PCN must be made in writing within 14 days of the date of issue.

Charges for PCN's that remain unpaid through to a Warrant for Execution will increase to £112 (higher level contravention) and £82 (lower level contravention) respectively plus potential Civil Enforcement Agent (Bailiff) fees for recovery of the amount outstanding

LEGAL, DEMOCRATIC & REGULATORY SERVICES

CONTROL OF DOGS

	£
(VAT - Outside Scope)	
Statutory Fee	25.00
Kennelling fee cost per dog per day	12.00
Out of hours costs 9am to midnight per dog	75.00
Out of hours costs between midnight & 9am per dog	150.00
Contractor Dog Delivery Service	35.00

PEST CONTROL

Wasps - People on benefit only	25.00
Cockroaches and Bedbugs	30.00
Rats, Mice, Domestic Premises Only	Free

LEGAL, DEMOCRATIC & REGULATORY SERVICES

The fees set by the Licensing & Regulatory Committee on 8th October 2013 are;

APPLICATION	Site Licence	Mobile Collectors Licence
New / Renewal**	£556.60	£474.70
Variation	£344.98	£289.47
Variation from a Site Licence to a Mobile Collectors Licence	----	£474.70
Variation from a Mobile Licence to a Site Collectors Licence	£556.60	----
Replacement / Copy of Licences	£10	£10

LEGAL, DEMOCRATIC & REGULATORY SERVICES

VARIOUS LICENCES

(VAT - Outside Scope)

Licensing Act 2003 (Fees) Regulation 2005

These statutory fees are subject to change by Government.

(* Fees to be applied using the various multipliers specified within the act)

(banding as laid out in Act)	RV to £4,300 A	£4,301 - £33,000 B	£33,001 - £87,000 C	£87,001 - £125,000 D*	£125,001 & Over E*
Premises Licences & Club Premises Certificates & Variation Fee -Schedule 2	100.00	190.00	315.00	450.00	635.00
Annual Fee - Part 1 - Schedule 5	70.00	180.00	295.00	320.00	350.00

Annual Fee - Part 2 (Schedule 5)

Additional Fee - Schedule 3

5,000 to 9,999	500.00	1,000.00
10,000 to 14,999	1,000.00	2,000.00
15,000 to 19,999	2,000.00	4,000.00
20,000 to 29,999	4,000.00	8,000.00
30,000 to 39,999	8,000.00	16,000.00
40,000 to 49,999	12,000.00	24,000.00
50,000 to 59,999	16,000.00	32,000.00
60,000 to 69,999	20,000.00	40,000.00
70,000 to 79,999	24,000.00	48,000.00
80,000 to 89,999	28,000.00	56,000.00
90,000 & over	32,000.00	64,000.00

Permitted Temporary Activities, Personal Licences & Miscellaneous - Schedule 6

£

Theft, loss, etc. of licence or summary - sections 25, 79, 110, 126	10.50
Application for a provisional statement - section 29	315.00
Application for a minor variation - section 41A	89.00
Change of name or address- sections 33, 127	10.50
Application to vary licence to specify individual as premises supervisor -section 37	23.00
Application for transfer of premises licence - section 42	23.00
Interim authority notice following death etc. of licence holder - section 47	23.00
Notification of change of name or alteration of rules of club - section 82	10.50
Change of relevant registered address of club - section 83	10.50
Temporary event notice - section 100	21.00
Copy of Public Register - per entry	10.00
Application for a grant or renewal of personal licence - section 117	37.00
Right of freeholder etc. to be notified of licensing matters - section 178	21.00

LEGAL, DEMOCRATIC & REGULATORY SERVICES

VARIOUS LICENCES (contd.)

(VAT - Outside Scope)

Licensing Act 2003 (contd.)

These statutory fees are subject to change by Government.

Fee Type Permit Type	Application	Annual fee	Renewal	Transitional
	fee	Annual fee	fee	Application
	£	£	£	Fee
FEC Gaming Machine	300	N/A	300	100
Prize Gaming	300	N/A	300	100
Alcohol Licensed Premises – Notification of 2 or less machines	50	N/A	N/A	N/A
Alcohol Licensed Premises Gaming Machine Permit – More than 2 machines	150	50	N/A	100
Club Gaming Permit	200	50	200	100
Club Gaming Machine Permit	200	50	200	100
Club Fast-track for Gaming Permit or Gaming Machine Permit	100	50	100	100
Small Society Lottery Registration	40	20	N/A	N/A

Permit - Miscellaneous Fees

	Change of Name	Copy of Permit	Variation	Transfer
	£	£	£	£
FEC Permits	25	15	N/A	N/A
Prize Gaming Permits	25	15	N/A	N/A
Alcohol Licensed Premises – Notification of 2 or less machines	N/A	N/A	N/A	N/A
Alcohol Licensed Premises Gaming Machine Permit – More than 2 machines	25	15	100	25
Club Gaming Permit	N/A	15	100	N/A
Club Gaming Machine Permit	N/A	15	100	N/A
Small Society Lottery Registration	N/A	N/A	N/A	N/A

LEGAL, DEMOCRATIC & REGULATORY SERVICES

VARIOUS LICENCES (contd.)

(VAT - Outside Scope)

Licensing Act 2003 (contd.)

These statutory fees are subject to change by Government.

NCPLH Course

£150

SCHEDULE Table of maximum fees								
Column (1)	Column (2)	Column (3)	Column (4)	Column (5)	Column (6)	Column (7)	Column (8)	Column (9)
<i>Classes of premises licence</i>	<i>Maximum conversion application fee for non-fast track application</i>	<i>Maximum non- conversion application fee in respect of provisional statement premises</i>	<i>Maximum non- conversion application fee in respect of other premises</i>	<i>Maximum annual fee</i>	<i>Maximum fee for application to vary licence</i>	<i>Maximum fee for application to transfer a licence</i>	<i>Maximum fee for application for reinstatement of a licence</i>	<i>Maximum fee for application for provisional statement</i>
Regional casino premises licence		£8,000	£15,000	£15,000	£7,500	£6,500	£6,500	£15,000
Large casino premises licence		£5,000	£10,000	£10,000	£5,000	£2,150	£2,150	£10,000
Small casino premises licence		£3,000	£8,000	£5,000	£4,000	£1,800	£1,800	£8,000
Converted casino premises licence	£2,000			£3,000	£2,000	£1,350	£1,350	
Bingo premises licence	£1,750	£1,200	£3,500	£1,000	£1,750	£1,200	£1,200	£3,500
Adult gaming centre premises licence	£1,000	£1,200	£2,000	£1,000	£1,000	£1,200	£1,200	£2,000
Betting premises (track) licence	£1,250	£950	£2,500	£1,000	£1,250	£950	£950	£2,500
Family entertainment centre premises licence	£1,000	£950	£2,000	£750	£1,000	£950	£950	£2,000
Betting premises (other) licence	£1,500	£1,200	£3,000	£600	£1,500	£1,200	£1,200	£3,000

LEGAL, DEMOCRATIC & REGULATORY SERVICES

VARIOUS LICENCES (contd.)

(VAT - Outside Scope)

£

Local Government (Miscellaneous Provisions) Act 1982

Pet Shop Act 1951	75.85
Animal Boarding Establishment Act 1964	124.00
Animal Boarding at Home	36.00
Breeding of Dogs Act	43.00
Riding Establishment Acts 1964 and 1970	225.00
Dangerous Wild Animals Act 1976	315.00
Dangerous Wild Animals Act 1976 (Sanctuary)	76.00
Skin Piercing	85.00
- Business Premises	
- Personal Licence	35.00
Sex Shops / Sex Cinema	3,175.00
Sexual Entertainment Venues	5,000.00
Contaminated Land Enquiries	105.00
High Hedges - Initial enquiry	80.00
High Hedges - Validated Application	300.00
Water Sampling (free for persons on benefit)	25.00

STREET TRADING

(VAT - Outside Scope)

	<u>£</u> <u>Grant</u>	<u>£</u> <u>Renewal</u>
Static Site Traders	670.00	360.00
Mobile traders	465.00	245.00
St Peter's Street Static (inc £100 for electricity use)	770.00	460.00
Daily Rates for Special Events		
Current Traders Only		45.00

PAVEMENT LICENSING

(VAT - Outside Scope)

	<u>£</u> <u>Grant</u>	<u>£</u> <u>Renewal</u>
Number of tables/chairs/seats		
2 Tables up to 8 Seats	120.00	100.00
3-4 Tables up to 16 Seats	200.00	180.00
5-10 Tables up to 40 Seats	285.00	265.00
11 or more Tables over 40 Seats	345.00	325.00

Building Control

BUILDING CONTROL REGULATIONS

Local Authorities are authorised by the Building (Local Authority Charges) Regulations 2010 to charge in respect of Building Control Services as follows:-

1. Full Plans

- The Plan fee must be paid on the deposit of the plans with Council.

2. Building Notices

- The fee must be paid when The Notice is submitted to The Council.

3. Inspection Fees

- This will be payable after the first inspection has been undertaken.

4. Regularisation Fee

- This is 125% of the Building Notice charge (net amount).

5. Exemption

- Where work is to provide access and facilities in an existing dwelling or is an extension to store or provide medical treatment for a disabled person no charge is required.

6. Total Estimated Cost

- This means a reasonable estimate that would be charged by a professional builder but excluding professional fees and VAT.

7. Multiple Works

- Where plans show more than one type of work (ie two separate extensions) the charge payable is aggregated accordingly.

Building Control Charges

Effective from 1st October 2015

Domestic Extensions and Alterations

The charges for Building Regulation work are intended to cover the cost of the service and there are two methods that the local authority may use to establish the charge for building work;

1. Standard Charges

The following tables detail the standard charges for domestic extensions or alterations;

These standard charges have been set by the local authority on the basis that the building work does not consist of, or include, innovative or high risk construction techniques and/or the duration of the building work from commencement to completion does not exceed 36 months.

The charges have been set on the basis that the design submitted and subsequent building work is undertaken by a person or contractor that is competent to carry out the relevant design and work referred to in the standard charges tables. If they are not, the application may incur supplementary charges. If work is carried out for the benefit of a registered disabled person that charge is exempt.

A supplementary charge will apply if controllable electrical or gas works are **not** carried out using a competent person.

2. Individual Determination of a Charge (IDC)

Charges are individually determined for the larger and/or more complex proposals;

- Building work that is in relation to more than one dwelling
- Building work consisting of an extension or loft conversion where the total floor area exceeds 100m²
- Building work consisting of a carport, detached or attached garage or basement where the total floor area exceeds 100m²
- Alterations where the estimated cost of works exceeds £15,000
- Underpinning

If your building work is defined as requiring an individual determination of a charge you should contact Building Control, with a description and outline of the proposed work, by:

(a) **Email**
buildingcontrol@stalbans.gov.uk

(b) **Post**
Building Control
District Council Offices
St Peter's Street
St Albans, Hertfordshire
AL1 3JE

(c) **Telephone**
01727 819218 / 01727 819289

St Albans City & District Council
Building Control Charges from 1st October 2015

The Building Act 1984
 The Building Regulations 2010
 The Building (Local Authority Charges) Regulations 2010

Domestic Extensions				
Description	Full Plans		Building Notice Charge (£)*	Regularisation Charge (£)**
	Plan Charge (£)*	Inspection Charge (£)*		
Extension under 10m ²	300.00	187.00	487.00	508.00
Extension under 10m ² plus alterations under £5,000 estimated cost of works	300.00	212.00	512.00	533.00
Extension over 10m ² and under 40m ²	300.00	383.00	683.00	711.00
Extension over 10m ² and under 40m ² plus alterations under £5,000 estimated cost of works	300.00	407.00	707.00	736.00
Extension over 40m ² and under 100m ²	400.00	478.00	878.00	914.00
Extension over 40m ² and under 100m ² plus internal alterations under £5,000 estimated cost of works	400.00	502.00	902.00	940.00
Loft conversion under 40m ²	300.00	163.00	463.00	482.00
Extension/Loft conversion where the total floor area exceeds 100m ² /40m ²	Requires an individual determination of a charge (IDC). You should contact Building Control with a description and outline the proposed work			
Carport, detached or attached garage over 30m ² and under 100m ²	200.00	117.00	317.00	330.00
Garage conversion under 40m ²	200.00	68.00	268.00	279.00
Basement under 40m ²	300.00	505.00	805.00	838.00
Basement over 40m ² and under 100m ²	400.00	502.00	902.00	940.00

Domestic Alterations				
Description	Full Plans		Building Notice Charge (£)*	Regularisation Charge (£)**
	Plan Charge (£)*	Inspection Charge (£)*		
Alterations under £2,500 estimated cost of works	100.00	95.00	195.00	203.00
Alterations over £2,500 and under £5,000 estimated cost of works	100.00	143.00	243.00	254.00
Alterations over £5,000 and under £10,000 estimated cost of works	200.00	141.00	341.00	355.00
Alterations over £10,000 and under £15,000 estimated cost of works	200.00	165.00	365.00	381.00
Electrical work under £5,000 estimated cost of works	Requires an individual determination of a charge (IDC). You should contact Building Control with a description and outline the proposed work			
Window(s) or door(s) replacement	100.00	95.00	195.00	203.00
Roof replacement	100.00	95.00	195.00	203.00
Installation of green technology	100.00	70.00	170.00	177.00

*Charge includes VAT at 20%

Charge is **not subject to VAT

If the proposed works are **not** listed above as a standard charge they will be individually determined

A supplementary charge will apply if controllable electrical or gas works are **not** carried out using a competent person

For further information please consult the Charges explanatory booklet

Building Control Charges

Effective from 1st October 2015

New Dwellings and Change of Use

The charges for Building Regulation work are intended to cover the cost of the service and there are two methods that the local authority may use to establish the charge for building work;

1. Standard Charges

The tables overleaf detail the standard charges for new dwellings or conversions to form flats;

These standard charges have been set by the local authority on the basis that the building work does not consist of, or include, innovative or high risk construction techniques and/or the duration of the building work from commencement to completion does not exceed 36 months.

The charges have been set on the basis that the design submitted and subsequent building work is undertaken by a person or contractor that is competent to carry out the relevant design and work referred to in the standard charges tables. If they are not, the application may incur supplementary charges.

A supplementary charge will apply if controllable electrical or gas works are **not** carried out using a competent person.

2. Individual Determination of a Charge (IDC)

Charges are individually determined for the larger and/or more complex proposals;

- Building work consisting of the erection of 7 or more new dwellings
- Conversion of an existing dwelling into 5 or more flats
- Applications subject to a reversion charge, where the work reverts from an approved inspector to the local authority

If your building work is defined as requiring an individual determination of a charge you should contact Building Control, with a description and outline of the proposed work, by:

(a) **Email**
buildingcontrol@stalbans.gov.uk

(b) **Post**
Building Control
District Council Offices
St Peter's Street
St Albans, Hertfordshire
AL1 3JE

(c) **Telephone**
01727 819218 / 01727 819289

St Albans City & District Council
Building Control Charges from 1st October 2015

The Building Act 1984

The Building Regulations 2010

The Building (Local Authority Charges) Regulations 2010

New dwellings				
Description	Full Plans		Building Notice Charge (£)*	Regularisation Charge (£)**
	Plan Charge (£)*	Inspection Charge (£)*		
1 new dwelling	400.00	405.00	805.00	838.00
1 new dwelling over 300m ²	400.00	453.00	853.00	889.00
2 new dwellings	400.00	575.00	975.00	1,016.00
3 new dwellings	500.00	646.00	1,146.00	1,194.00
4 new dwellings	500.00	817.00	1,317.00	1,372.00
5 new dwellings	600.00	888.00	1,488.00	1,550.00
6 new dwellings	600.00	1,058.00	1,658.00	1,728.00

Change of Use				
Description	Full Plans		Building Notice Charge (£)*	Regularisation Charge (£)**
	Plan Charge (£)*	Inspection Charge (£)*		
Conversion to form 1 dwelling	300.00	285.00	585.00	609.00
Conversion to form 2 dwellings	300.00	334.00	634.00	660.00
Conversion to form 3 dwellings	300.00	383.00	683.00	711.00
Conversion to form 4 dwellings	300.00	431.00	731.00	762.00

*Charge **includes** VAT at 20%

Charge is **not subject to VAT

If the proposed works are **not** listed above as a standard charge they will be individually determined

A supplementary charge will apply if controllable electrical or gas works are **not** carried out using a competent person

For further information please consult the Charges explanatory booklet

PLANNING

PLANNING- Copies of Documents

(Inclusive of VAT - Standard Rated)

	£	
O.S. Plans	18.13	- 2 copies
	19.05	- 4 copies
Copy Decision Notice	17.00	
Copy Plans (A3 to A0)	5.50	
Copy Smaller Plans (A4)	3.00	
Copies of Third Party Letters	5.25	First letter £5.25, thereafter a minimum charge 60p per sheet
Copies of Planning Applications	6.00	
Copies of Agenda Pages		
- Residential	0.10	per A4 double sided
- Non Residential	2.40	per A4 double sided
Photocopies	0.60	per double sided
Landscaping		
Copies of Tree Preservation Orders	20.00	

PLANNING

St Albans City & District Council Pre-Application Charges Effective from 1 January 2016, unless otherwise stated.

DESCRIPTION	FEE	NUMBER OF MEETINGS	COST PER ADDITIONAL	SERVICE STANDARD
Band A Significant Major Projects				
50 dwellings or more, development on land more than 5 hectares, 10,000 square metres or more for retail, industry, warehousing). Any development which requires an Environmental Impact Assessment The Council encourages potential developers to engage in a planning performance agreement (PPA) for these proposals. Bespoke agreements can be agreed with the Council either in advance of the submission of the pre-application proposal or at the first meeting setting out heads of terms.	£3000 + VAT = £3600	1 meeting up to 1 hour	Individually tailored	3 days to acknowledge Within 4 weeks for meeting to take place from acknowledgement Within 2 weeks after meeting to send notes of meetings Or within 2 weeks to send final response after last agreed meeting
Band B Major Proposals				
BAND B1 between 10-14 dwellings	£1500 + VAT = £1800 (includes 1 meeting and advice letter)	1 meeting lasting up to 1 hour	£600 + Vat = £720	3 days to acknowledge. Within 4 weeks for meeting to take place from acknowledgement Within 2 weeks after meeting to send notes of meetings Or within 2 weeks to send final response after last agreed meeting
BAND B2 between 15-24 dwellings	£2000 + VAT = £2400 (includes 1 meeting and advice letter)	1 meeting lasting up to 1 hour	£600 + Vat = £720	3 days to acknowledge. Within 4 weeks for meeting to take place from acknowledgement Within 2 weeks after meeting to send notes of meetings Or within 2 weeks to send final response after last agreed meeting

<p>BAND B3</p> <p>between 25 – 49 dwellings</p>	<p>£2500 + VAT = £3000 (includes 1 meeting and advice letter)</p>	<p>1 meeting lasting up to 1 hour</p>	<p>£600 + Vat = £720</p>	<p>3 days to acknowledge.</p> <p>Within 4 weeks for meeting to take place from acknowledgement</p> <p>Within 2 weeks after meeting to send notes of meetings</p> <p>Or within 2 weeks to send final response after last agreed meeting</p>
<p>Band B4</p> <p>Change of use between 1000-4999 square metres of buildings and land</p>	<p>£1500 + VAT = £1800 (includes 1 meeting and advice letter)</p>	<p>1 meeting lasting up to 1 hour</p>	<p>£600 +VAT = £720</p>	<p>3 days to acknowledge.</p> <p>Within 4 weeks for meeting to take place from acknowledgement</p> <p>Within 2 weeks after meeting to send notes of meetings</p> <p>Or within 2 weeks to send final response after last agreed meeting</p>
<p>BAND B5</p> <p>between 1 hectare and 4.99 hectares for retail, leisure, industry, warehousing, agriculture</p>	<p>£2500 + VAT = £3000 (includes 1 meeting and advice letter)</p>	<p>1 meeting lasting up to 1 hour</p>	<p>£600 + Vat = £720</p>	<p>3 days to acknowledge.</p> <p>Within 4 weeks for meeting to take place from acknowledgement</p> <p>Within 2 weeks after meeting to send notes of meetings</p> <p>Or within 2 weeks to send final response after last agreed meeting</p>
<p>Band C Minor Proposals</p>				
<p>BAND C1</p> <p>Minor Proposals for between 1 - 4 Dwellings (including replacement dwellings)</p>	<p>£750 + VAT = £900 (includes 1 meeting and advice letter)</p>	<p>1 meeting lasting up to 1 hour</p>	<p>£600+VAT = £720</p>	<p>3 days to acknowledge.</p> <p>Within 4 weeks for meeting to take place from acknowledgement</p> <p>Within 2 weeks after meeting to send notes of meetings</p> <p>Or within 2 weeks to send final response after last agreed meeting</p>

Band C2 Minor Proposals 5-9 Dwellings	£1000+VAT = £1200 (includes 1 meeting and advice letter)	1 meeting lasting up to 1 hour	£600 + VAT = £720	3 days to acknowledge. Within 4 weeks for meeting to take place from acknowledgement Within 2 weeks after meeting to send notes of meetings Or within 2 weeks to send final response after last agreed meeting
Band C3 Change of use between 1-999 square metres of buildings and land for retail, leisure, industry, warehousing, agriculture	£1000+VAT= £1200 (includes 1 meeting and advice letter)	1 meeting lasting up to 1 hour	£600 + VAT = £720	3 days to acknowledge. Within 4 weeks for meeting to take place from acknowledgement Within 2 weeks after meeting to send notes of meetings Or within 2 weeks to send final response after last agreed meeting
BAND C4 - advertisements	£100 + VAT = £120 (includes 1 meeting and advice letter)	1 meeting lasting up to 30 minutes	N/A	3 days to acknowledge. Within 3 weeks for meeting to take place from acknowledgement Within 2 weeks after meeting to send notes of meetings
Band D – Householder extensions and alterations up to 28th February 2017				
Band D Householder extensions and alterations	Either a) £150 + VAT = £180 (includes 1 meeting and advice letter); or b) £100 + VAT = £120 (for written advice without the need for a meeting)	1 meeting lasting up to 30 minutes for option a) only	N/A	Option (a) 3 days to acknowledge Within 3 weeks for meeting to take place from acknowledgement Within 3 weeks after meeting to send notes of meetings Option (b) Within 3 weeks to send written advice
Band D – Householder extensions and alterations from 1st March 2017				
Band D	Either a) £200 + VAT = £240	1 meeting lasting up		Option (a) 3 days to acknowledge

Householder extensions and alterations	(includes 1 meeting and advice letter); or b) £150 + VAT = £180 (for written advice without the need for a meeting)	to 30 minutes for option a) only	N/A	Within 3 weeks for meeting to take place from acknowledgement Within 3 weeks after meeting to send notes of meetings Option (b) Within 3 weeks to send written advice
Band E - Listed Buildings and Archaeology from 6th April 2016				
BAND E1 Listed building and/or archaeology advice for single residential units and curtilage buildings	Either a) £150 + VAT = £180 (includes 1 meeting and advice letter); or b) £100 + VAT = £120 without meeting	1 meeting lasting up to 30 minutes for option (a). This will take place in the Council Offices		Option (a) 3 days to acknowledge Within 3 weeks for meeting to take place from acknowledgement Within 2 weeks after meeting to send notes of meetings Option (b) Within 3 weeks to send written advice
BAND E2 Listed building and/or archaeology advice for other proposals	£750 + VAT = £900 (includes 1 meeting and advice letter)	1 meeting lasting up to an hour	£600 + VAT = £720	3 days to acknowledge Within 4 weeks for meeting to take place from acknowledgement Within 2 weeks after meeting to send notes of meetings Or within 2 weeks to send final response after last agreed meeting

PLANNING

PLANNING PUBLICATIONS

(VAT - Standard Rated)

1) City and District of St Albans District Plan Review

i) Plan adopted (November 1994)

	COLLECT	POST
	£	£
Written Statement	25.00	30.00
Proposals Map (4 sheets) - each	10.00	11.50
St Albans City Centre Inset Map	10.00	11.50
Harpenden Town Centre Inset Map	10.00	11.50
Fleetville Inset Map	10.00	11.50
London Colney Inset Map	10.00	11.50
TOTAL PACKAGE (Adopted Plan)	95.00	103.00

Supplemental Planning Guidance - Affordable Housing

15.00

17.00

Supplemental Planning Guidance - Residential Extensions and

Replacement Dwellings in the Green Belt

15.00

17.00

Revised Parking Policies and Standards (January 2002)

Free

1.00

2) Local Development Framework (LDF)

Core Strategy DPD Issues and Options Consultation (July 2007)

15.00

17.00

Joint DPD Issues and Options Consultation (May 2006)

15.00

17.00

Housing Monitoring Report (April 2008)

15.00

17.00

Shopping Monitoring Report (April 2008)

15.00

17.00

Annual Monitoring Report (December 2008)

15.00

17.00

Local Development Scheme (2007-2010)

15.00

17.00

Statement of Community Involvement (2006)

15.00

17.00

Joint St Albans & Dacorum Core Strategies - Supplemental Issues
and Options Paper - Growth in Hemel Hempstead

20.00

23.00

3) LDF Evidence Base

Strategic Flood Risk Assessment (2007) - Main Report only

15.00

17.00

Strategic Flood Risk Assessment (2007) - Maps (CD only)

25.00

28.00

Accommodation Needs of Gypsies and Travellers in SW Herts (2005)

50.00

55.00

Central Hertfordshire Employment Land Review - Interim Study (2006)

15.00

17.00

Strategic Environmental Assessment & Sustainability Appraisal

Scoping Report (2006)

20.00

23.00

Retail and Leisure Need Assessment (2006)

30.00

35.00

Retail and Leisure Need Assessment Appendices (2006)

25.00

30.00

PLANNING

PLANNING PUBLICATIONS (CONTINUED)

4) Planning Briefs and Planning Statements

	COLLECT	POST
Former Ariston Works, St Albans - Planning Brief (2001)	10.00	11.50
Napsbury Hospital Redevelopment - Planning Brief (1997)	10.00	11.50
Sutton Road Sidings Site and Industry in Hedley Road - Planning Brief (1998)	10.00	11.50
Building Research Establishment, Garston - Planning Brief (1998)	10.00	11.50
Helmet Integrated Systems, Wheathampstead - Planning Brief (2002)	10.00	11.50
Oaklands, Smallford Campus - Planning Framework (2006)	10.00	11.50
Oaklands, Highfield Campus - Planning Framework (2006)	10.00	11.50

5) Design Guides

DLTR Satellite Dishes: A Guidance Leaflet	Free	Free
Design Advice Leaflet No.1: Design and Layout of New Housing	6.50	7.50
Design Advice Leaflet No.2: Extensions in Residential Areas - A Guidance Leaflet	Free	1.00
Historic Barns New Uses - A Design Guide	Free	1.00
Conservation Areas - A Householder's Guide	Free	1.00
A Guide for Shopfront & Advertisement Design (October 1985)	2.50	3.00

6) Conservation Areas and Listed Buildings

Verulam / Fishpool Street Article 4 Direction.		
A Householder's Guide to the Legislation	Free	1.00
Sopwell Lane / Albert Street Article 4 Direction.		
A Householder's Guide to the Legislation	Free	1.00
Locally Listed Buildings - Harpenden Conservation Area	3.50	4.50
Locally Listed Buildings - St Albans Conservation Area	3.50	4.50

Conservation Area Character Statements

Amwell - Conservation Area Character Statement 2012		
Sandridge - Conservation Area Character Statement 2000	10.00	11.50
Wheathampstead - Conservation Area Character Statement 2011	10.00	11.50
Shafford Mill - Conservation Area Character Statement 2000	10.00	11.50
Childwickbury - Conservation Area Character Statement 2001	10.00	11.50
Mackerye End - Conservation Area Character Statement 2001	10.00	11.50
Sleapshyde - Conservation Area Character Statement 2001	10.00	11.50
Potters Crouch - Conservation Area Character Statement 2001	10.00	11.50
Redbourn - Conservation Area Character Statement 2011	10.00	11.50
Harpenden - Conservation Area Character Statement 2008	10.00	11.50
Park Street and Frogmore - Conservation Area Character Statement 2001	10.00	11.50
Waterend - Conservation Area Character Statement 2007	10.00	11.50
Old Bricket Wood - Conservation Area Character Statement 2009	10.00	11.50
London Colney- Conservation Area Character Statement 2010	10.00	11.50
Sopwell- Conservation Area Character Statement 2010	10.00	11.50

PLANNING

PLANNING PUBLICATIONS (CONTINUED)

7) Planning Advisory Leaflets

	COLLECT	POST
Planning Enforcement	Free	1.00
Design and Access Statements	Free	1.00
Outline Planning Applications	Free	1.00
Development Control Charter	Free	1.00
Listed Buildings	Free	1.00
Public Speaking Procedure at Planning Committee Meetings	Free	1.00
How to Respond to Planning Applications	Free	1.00
Planning Appeals - A Guide for Third Parties	Free	1.00
Living in a Conservation Area	Free	1.00
Making a Planning Application	Free	1.00
Replacement of Windows in Flats - Article 4 Areas and Commercial Premises	Free	1.00
Contact with Planning Development Control	Free	1.00
Householder's Guide to Permitted Development Rights	Free	1.00
Householder's Guide to Certificate of Lawfulness	Free	1.00
Green Belt and Development	Free	1.00
Construction of Vehicle Crossovers	Free	1.00
Code of Practice for Members and Officers (Planning)	Free	1.00
Planning and Renewable Energy	Free	1.00
Webcasting of Planning Committee Meetings	Free	1.00
Going Smoke-Free: A Guide to Smoking Shelters	Free	1.00
Interview Under Caution	Free	1.00
Trees in the District	Free	1.00
Wildlife Advice	Free	1.00

8) Building Control Advisory Leaflets

Your Local Authority Building Control Service	Free	1.00
Advice on Building Regulation Applications	Free	1.00
Giving Notification of Domestic Building Work	Free	1.00
A Householder's Guide to Building Control: FAQ's	Free	1.00
Conservatories, Porches and Greenhouses	Free	1.00
A Householder's Guide to Gas and Oil-Fired Boilers	Free	1.00
Domestic Heating Appliances	Free	1.00
Domestic Garages	Free	1.00
Regularisation Certificates	Free	1.00
Advisory Guide for Owners - Loft Conversions	Free	1.00
Fire Safety	Free	1.00

9) Copying Charges

Decision Notices	17.00
Section 106 Agreements	17.00
Building Regulation Decision Notices	30.00
Building Regulation Completion Certificates	30.00
Tree Preservation Orders	20.00
Copy of Plan - Large	5.50
Copy of Plan - A4	3.00
Normal Photocopy - Double-Sided	0.60

PLANNING

PLANNING APPLICATIONS

(VAT - Outside Scope)

Fees are chargeable under the Town and Country Planning (Fees for Applications and Deemed Applications) (Amendment) Regulations 2008

Planning fees are set nationally and the current fee levels are published on the following website:

http://www.planningportal.gov.uk/uploads/english_application_fees.pdf

and can also be found on the St Albans District Council website:

<http://www.stalbans.gov.uk/planning/makingaplanningapplication/feesforplanningapplications.aspx>

PLANNING

STREET NAMING & NUMBERING

effective from 4th January 2016

(VAT - non business- outside the scope)

	£
Development of 1 - 5 plots	250.00
Development of 6 - 25 plots	450.00
Development of 26 - 75 plots	800.00
Development of over 75 plots	1,000.00
New street name	250.00
Amendment of previously confirmed schedule (per plot)	25.00
	450.00 plus
	25.00 per
Street Renaming at Residents Request	property
Add or change house or building name	100.00
Addition of name to numbered property	75.00
	200.00 plus
House or building renumbering including sub-division into flats	50 per plot
Provision of historic N & N information	250.00
Hotel	200.00
Annual fee to participating Utilities, e.g. BT, BG Trading, Oil pipelines.	1,000.00
Confirmation of postal address	25.00
Reduction for registered charities, discretionary at 50%	