

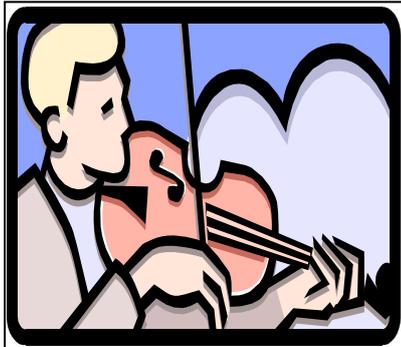
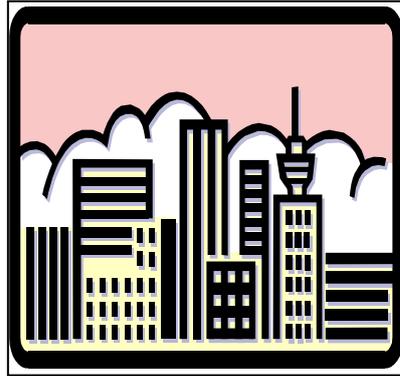


**St Albans**  
City & District Council

# REGISTER OF

# FEES AND CHARGES

## 2014/2015



*Financial Services Division*

*March 2014*

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## COMMUNITY SERVICES

### Town Hall

Facilities available for hire:

- Assembly Room
- Court Room
- Robing Room
- Foyer

All hire rates are subject to negotiation & dependant upon whether the hire is Commercial, for Private use or for Charity Groups or Non Profit Organisations.

The venue is also available for use as a film set. Hire rates are subject to negotiation.

Equipment & staffing required with any booking can be made available, the cost of which will be separate to the hire charge. Any staffing required on Sundays or on Bank Holidays will attract a higher charge.

If any part of the venue is required for preparation on any day other than that of the function a negotiated hire charge will be payable.

Indicative venue hire charges subject to negotiation

Facility	Half Day	Full Day
Assembly Room	300.00	550.00
Court Room	200.00	400.00
Robing Room	125.00	250.00
Foyer	125.00	250.00
Filming (Court Room)	550.00	1,000.00

VAT at Standard Rate will be included in all charges

## COMMUNITY SERVICES

### MUSEUMS FEES & CHARGES

#### VERULAMIUM MUSEUM

(Inclusive of VAT - Standard Rated unless stated)

£

#### Admission Charges

	Resident	- Adult	FREE
		- Children/Student/Disabled/Benefit	FREE
	Non-Resident	- Adult	5.00
		- Children	2.50
		- OAP/Student/Concessions	3.50
		- Family (2 + 2; 1 + 4)	12.00

#### Daytime Hire Fees for Verulamium Lecture Room (+VAT)

Time	Charitable/Community Use	Commercial / Private use
	£	£
Morning	55.00	POA
Afternoon	55.00	POA
Evening	55.00	POA

A reduction of 20% for block bookings of more than 4 occasions.

#### Hire Fees for the Museum, Galleries and Shop area (VAT Exempt)

Time	Charitable/Community Use	Commercial / Private use
	£	£
Evening Only	130.00	POA

#### Fees for a 'Behind The Scenes' Tour or a Guided Tour of the Museum

Time	Charitable/Community Use	Commercial / Private use
Evening Only	£200 up to 25 people, £6.00 per additional person	POA

#### School Teaching Sessions

	£
Verulamium Museum	60.00 + Admission Charge
Museum of St Albans	60.00
Cancellation Fee	25% of expected fee
Outreach Talks	70.00
Trail Sessions	20.00

#### Archaeological Watching Briefs

Daily Charges	
- Private	FREE (1ST DAY)
- Commercial	200.00
Environmental	
- Private	AT COST
- Commercial	AT COST
Office Work	
- Private	FREE
- Commercial	100.00
Report Writing	
- Private	FREE
- Commercial	400.00



## COMMUNITY SERVICES

(Inclusive of VAT Standard Rated)		
<b><u>LEISURE CENTRE FEES</u></b>	Maximum Charge	Residents Charge
<b><u>MAXIMUM FEES &amp; CHARGES</u></b>	£	£
Schools Swimming (Including Instructor)	1.35	1.25
Schools Swimming (Excluding Instructor)	1.15	1.05
Under 5's Swimming during public sessions	No Charge	No Charge
Junior Swimming Lessons (Including Instructor / Per Half Hour)	5.35	4.80
Swimming Pool Club Hire (Main Pool Per Lane Per Hour)	12.65	12.65
Swimming Pool Club Hire (Teaching Pool Per Lane Per Hour)	36.90	36.90
Swimming Pool Club Hire (Main Pool) - Run Primarily For People With Disabilities - St Albans	8.40 Per Lane Per Hour	8.40 Per Lane per Hour
Swimming Pool Club Hire (Main Pool) - Run Primarily For People With Disabilities - Harpenden	Junior Concession Rate Per Person	Junior Concession Rate Per Person
Private Swimming Pool Hire For Competition - St Albans (Main & Training Pools Per Hour)	126.60	100.25
Swimming Pool Hire For Competition - St Albans (Main & Training Pools Per Hour) Protective Swimming Clubs	10.25	N/A
Swimming Pool Hire For Competition - St Albans (Main Pool Per Lane Per Hour) School Hire	17.65	N/A
Junior Snorkelling & Underwater Hockey Youth Project Term Time - St Albans Main Pool Per Half Hour	26.40	N/A
Junior Snorkelling & Underwater Hockey Youth Project Term Time - St Albans Training Pool Per Half Hour	5.30	N/A
Tang Soo Do Karate (Dry Side)	26.90	N/A
Batchwood Indoor Tennis Court (Including Air Hall) per hour	20.55	18.55
Batchwood Priority Booking Card (Adult)	54.40	49.00
Batchwood Bowls Season Card (Adult)	58.80	52.95
Batchwood Bowls Season Card (Junior)	29.40	26.50
Batchwood Bowls (Adult) Per Hour	2.55	2.35
Batchwood Bowls (Junior/OAP) Per Hour	1.30	1.20
User/Staff Card For Residents And Authority Staff	No Charge	No Charge

## COMMUNITY SERVICES

(Inclusive of VAT Standard Rated)

### GROUNDS MAINTENANCE/JOHN O'CONNOR LTD

	£
<b><u>CRICKET</u></b>	
<b><u>Verulamium Park</u></b>	
- table 1 & 2	62.65
- dressing room	24.50
<b><u>Rothamsted Park</u></b>	
- table 1	62.65
- table 2	62.65
- dressing room	24.50
<b><u>Verulamium Park - Cricket Pavilion</u></b>	
- use of toilets (Netball season)	28.25
- use of toilets ( half Netball season)	14.10
- casual hire	24.35
- dressing room	24.50
<b><u>St Albans Cricket Club</u></b>	
- practice	251.80
- seasonal charge	5,279.95
- per game per day senior	109.95
- per game per day junior	60.15
<b><u>TENNIS</u></b>	
<b><u>All Courts at Clarence Park (per Hour)</u></b>	
- adult	7.10
- junior	3.40
<b><u>CROQUET</u></b>	
<b><u>At Clarence Park (per Hour)</u></b>	
Seasonal club	182.40
<b><u>St Albans Hockey Club &amp; Synthetic Pitch, Clarence Park</u></b>	
- casual grass pitch	71.50
- schools casual grass 2 pitches per hr	42.70
- schools casual grass pitch per hr	24.90
- synthetic pitch per hr	52.75
- synthetic pitch lights per hr	17.15
- schools synthetic pitch per hr	29.90

## COMMUNITY SERVICES

(Inclusive of VAT Standard Rated)

	£
<b><u>SOCCER</u></b>	
<b><u>William Bird, Ver Park, Roth Park, Cunningham Hill grass pitches ( Soccer )</u></b>	
Season Weekly	
- pitch	1,026.25
- dressing rooms	498.65
- C-Ham Hill dressing rooms	157.95
Season alternate weeks	
- pitch	513.15
- dressing rooms	249.20
- C-Ham Hill dressing rooms	78.90
Casual	
- Soccer pitch	51.65
- dressing rooms	24.55
- C-Ham Hill dressing rooms	12.95
<b><u>William Bird (enclosed pitch) 30 Games</u></b>	
- seasonal pitch charge	1,085.35
- use of 4 dressing rooms	100.20
- casual pitch	61.15
- casual dressing rooms	24.55
- alternate weeks - pitch (15 games)	542.55
- alternate weeks - 2 dressing rooms	249.20
<b><u>Rothamsted Park Junior grass pitches (Soccer)</u></b>	
Season Weekly	
- pitch	464.10
- dressing rooms	249.95
Season alternate weeks	
- pitch	242.05
- dressing rooms	125.00
Casual	
- pitch	27.75
- dressing rooms	19.10
Junior Training Pitches (District wide)	
- season Weekly (30 weeks)	234.15
-season alternate weeks (15 weeks)	117.10
-casual - pitch	8.90
<b><u>Foxcroft, Cotlandswick, Marlborough Pavilion grass pitches (Soccer only)</u></b>	
Season Weekly -30 weeks	
- pitch	624.15
- Marlborough Pavilion dressing room	473.30
Casual - pitch	23.60
Season Alternative Weeks - 15 weeks	
- pitch	312.05
- Marlborough Pavilion dressing room	232.05
Casual - junior pitch	9.80

## COMMUNITY SERVICES

(VAT - Non Business)

<b><u>CEMETERIES</u></b>	£
<b><u>INTERMENTS</u></b>	
<b><u>General Grave</u></b>	
Foetal Remains/Stillbirth (No Charge)	
Child Up To 16 years	83.00
Adult (16+)	262.00
<b><u>Private Grave</u></b>	
Child Up To 16 years	123.00
Adult (16+)	607.00
Chamber Grave	1,693.00
Shored Timber Grave	821.00
Scattering Under Turf Or Burial Of Ashes In Urn	123.00
<b><u>PURCHASE FEES</u></b>	
New Grave And Reserved Graves	543.00
New Traditional Grave On Sections I & J At London Road Or 20 Year Reservation	780.00
Reclaimed Grave / 20 Year Reservation Reclaimed Grave	414.00
Children's Grave	77.00
Cremated Remains Plot (2' x 2')	203.00
Personal Garden (Hatfield Road Garden Of Rest)	1,087.00
Sanctum Vault (Hatfield Road Garden Of Rest)	1,011.00
Vase Block (Hatfield Road Garden Of Rest)	478.00
<b><u>SUNDRY FEES</u></b>	
Memorial Bearer On Sections G & H At London Road Cemetery	101.00
Concrete Foundation (Section B London Road Cemetery Only)	70.00
Concrete Foundation (Section B London Road Cemetery - Childs Grave)	47.00
Hire Of Chapel (Hatfield Road Cemetery Only)	83.00
Transfer Of Exclusive Right Of Burial	64.00
Search Fees (30 Minutes Plus)	45.00
Certified Copy Of Entry Of Burial	45.00
Late Fee (Each 30 Minutes Over)	58.00
<b><u>MEMORIALS</u></b>	
Rail/Chain/Kerb/Bodystone - Adult	199.00
Rail/Chain/Kerb - Children	85.00
Headstone/Footstone/Book/Cross	159.00
Vase (Gardens Of Rest 5" x 5" x 5" Only Permitted)	70.00
Plaque/Tablet	70.00
Memorial Bench (Dependent Upon Choice Of Bench) Price On Application	
Additional Inscription	38.00

Exhumation to be charged at actual cost, including administration cost.

Cancellation fee to be charged at 70% of cost.

Out of hours burials subject to staff availability. Extra charges apply.

All charges to be doubled for non-residents.

**NB St Albans District Council reserves the right to vary the fees or the facilities offered.**

# **COMMUNITY SERVICES**

( VAT - Non Business)

## **ALLOTMENT CHARGES 2014/2015 AND 2015/2016**

### **1 BACKGROUND**

1.1 Any proposed increases in allotment rents have to be notified to tenants at least twelve months in advance of the date of the increase.

1.2

Rents were historically expressed as a cost per pole and a pole is equal to 30.25 square yards. An average size plot is 10 poles, although half size 5 pole plots are also available to rent. Charges are now referred to on a cost per plot basis.

### **2 CHARGES**

	<b>2014/2015 Charge</b>	<b>2015/2016 Charge</b>
	<b>£</b>	
Price per Plot (10 Poles)	<b>46.59</b>	<b>46.59</b>
Price per Half Plot (5 Poles)	<b>23.30</b>	<b>23.30</b>
Price per Plot reduced rate for pensioners/low income groups	<b>21.35</b>	<b>21.35</b>
Price per Half Plot reduced rate for pensioners/low income groups	<b>13.07</b>	<b>13.07</b>
New minimum charge	<b>13.07</b>	<b>13.07</b>
Introduction Charge	<b>12.44</b>	<b>12.44</b>

## COMMUNITY SERVICES

<b><u>COLLECTION OF BULKY REFUSE</u></b>		
(VAT - Outside Scope)		
Collection Of Up To 6 Items		25.50
Low Income Groups		N/A
<b><u>RECYCLING</u></b>		
(Inclusive Of VAT - Standard Rated)		
Removal Of Contaminated Green Waste		10.00
<b><u>MARKET</u></b>		
(VAT - Exempt)		
	<b>Wednesday</b>	<b>Saturday</b>
	£	£
10ft Stall	37.00	47.00
Table	30.00	37.00
Use Of Van - Large	37.00	47.00
Extensions	8.00	13.00
Charity Stall	N/A	9.00
Charity Table	7.50	N/A
<b><u>Farmer's Market :</u></b>		
(VAT - Exempt)		
	<b>St. Albans</b>	<b>Wheathampstead</b>
	£	£
10ft Stall	30.00	27.00
Use Of Van	30.00	27.00
Hall	-	21.00
<b><u>MOTOR SALVAGE OPERATORS REGULATIONS</u></b>		
Registration Of Motor Salvage Operations		70.00
<b><u>ABANDONED VEHICLES</u></b>		
(Inclusive of VAT - Standard Rated)		
Removal Of Vehicles & Administration Fee - Residents		50.00
Removal Of Vehicles & Administration Fee - Commercial		70.00

## COMMUNITY SERVICES

### COUNCIL OFFICES - ROOM HIRE

(VAT - Exempt / Standard Rated with Facilities)

	£ Monday to Friday	£ Saturday / Sunday
<b><u>Council Chamber</u></b>		
Per Hour Day (9am - 5pm)	60.00	70.00
Per Hour Evening (5pm - 10pm)	65.00	90.00
Whole Day	400.00	500.00
<b><u>Committee Room</u></b>		
Per Hour Day (9am - 5pm)	40.00	50.00
Per Hour Evening (5pm - 10pm)	45.00	55.00
Whole Day	250.00	350.00
<b><u>Interview Room</u></b>		
Per Hour Day (9am - 5pm)	20.00	N/A
Per Hour Evening (5pm - 10pm)	25.00	N/A
Whole Day	120.00	N/A
<b><u>Equipment Charges (For use of LCD Projector, etc)</u></b>		
Per Hour	15.00	15.00
Whole Day	80.00	80.00
<b><u>Refreshment Charges</u></b>		
Coffee - per head plus VAT (meeting up to 3 hours)	0.60	0.60
Coffee - per head plus VAT (meeting 3 hours +)	1.00	1.00
Coffee & Biscuits - per head plus VAT (meeting up to 3 hours)	1.00	1.00
Coffee & Biscuits- per head plus VAT (meeting 3 hours +)	1.50	1.50

### **Notes**

The Interview Rooms are not available individually for use at weekends but may be made available (subject to charge) alongside a booking of the Council Chamber or Committee Rooms.

The Council reserves the right to refuse to hire to any company or individual for any reason.

Details of Hire Charges for other events at the discretion of the Property & Asset Manager.

## COMMUNITY SERVICES

### Property and Asset Management

#### **SCHEDULE OF CAR PARKS WITH LEASED SPACES**

Adelaide Street (north), St Albans.	11 spaces, leased.
Alexandra Road, St Albans.	12 spaces, leased.
Bedford Road, St Albans.	12 spaces, leased.
Boundary Road, St Albans.	4 spaces, leased.
Inkerman Road, St Albans.	15 spaces, leased.
New Kent Road, St Albans.	4 spaces, leased.

#### **GARAGES & RESERVE SPACES - RENTS**

	£				
Garages - Russell Avenue	159.06	Per Quarter	plus VAT		
Garages - Gombards	153.83	Per Quarter	plus VAT		
Reserved Spaces - Adelaide Street	134.76	Per Quarter	plus VAT	plus Rates	41.03
Reserved Spaces - Alexandra Road	134.76	Per Quarter	plus VAT	plus Rates	52.00
Reserved Spaces - Bedford Road	134.76	Per Quarter	plus VAT	plus Rates	48.53
Reserved Spaces - Boundary Road	134.76	Per Quarter	plus VAT	plus Rates	33.43
Reserved Spaces - Inkerman Road	134.76	Per Quarter	plus VAT	plus Rates	61.37
Reserved Spaces - New Kent Road	134.76	Per Quarter	plus VAT		

Note :- Three months notice of increase must be given.

## HEAD OF HOUSING

<b><u>MOBILE HOME SITES</u></b> (VAT - Exempt)	£ 2013/14	£ 2014/15	£ Increase
Drakes Drive	19.27	19.89	0.62
Woodvale Park	18.58	19.17	0.59
Meadow Close	18.58	19.17	0.59
Park Homes	17.54	18.10	0.56
 <b><u>GARAGES</u></b>			
Council Tenants - (VAT is exempt on the first two garages but paid on three or more).	9.83	10.14	0.31
Private Tenant - (Inclusive of VAT - standard rated).	11.79	12.17	0.38

**N.B.** The above figures are based on 50 weeks with two rent free weeks at Christmas

## LEGAL, DEMOCRATIC & REGULATORY SERVICES

### REGISTER OF ELECTORS

(Price fixed by Home Office regulations )  
(VAT - Outside Scope)

#### Sale of Copies of Register of Electors

Data Form	£20 plus £1.50	Per 1000 Electors or Part
Printed Form	£10 plus £5.00	Per 1000 Electors or Part

#### List of Overseas Electors

Data Form	£20 plus £1.50	Per 1000 Electors or Part
Printed Form	£10 plus £5.00	Per 1000 Electors or Part

#### Other Fees

Certificate of Entry	£ 10.00	Per Certificate
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### LOCAL LAND CHARGES FEES

#### OFFICIAL LOCAL AUTHORITY SEARCHES

£

Standard Search (LLC1 and Con29R)	Residential and Commercial	100.00
Extra Parcels	Residential	12.50 each
Extra Parcels	Commercial	30.00 each
Each Additional Printed Enquiry (Con29 Part 2)	(Q4-21)	9.00
	(Q22)	14.00
	(Q22) sent on its own	39.00
Con29 Part One (without LLC1)	Residential and Commercial	85.00
Each Additional Solicitors Enquiry		10.00
LLC1 (Certificate Search)		15.00
Extra Parcels for LLC1 search only		12.50
Personal Search <i>Currently set by government</i>		No Charge

## LEGAL, DEMOCRATIC & REGULATORY SERVICES

### HACKNEY CARRIAGES AND PRIVATE HIRE VEHICLES

(VAT - Outside Scope)

	<u>Period</u>	<u>£</u>
<b>Resident</b>		
Vehicle	- Annual Licence 1 year	300.00
Drivers	- Tri-Annual Licence 3 years	200.00
	- Over 70 1 year	32.00
	- (costs pro rata from 67 to 70)	
Hackney Carriage driver taking out Private Hire	3 years	200.00
<b>Non Resident</b>		
Vehicle	- Annual Licence 1 year	360.00
Drivers	- Tri-Annual Licence 3 years	250.00
	- Over 70 1 year	37.00
	- (costs pro rata from 67 to 70)	
Hackney Carriage driver taking out Private Hire	3 years	250.00
Private Hire Operators	1 year	300.00
Knowledge Test - Hackney Carriage/Private Hire		95.00
Knowledge Test - Hackney Carriage/Private Hire (Re-takes)		64.00
DVLA - Motoring Conviction Check		5.50
Badge - Fee		10.00
Plates - Deposit		102.00
Transfer of Ownership - Vehicle/Driver		108.00
Mogo Plate Replacement External		21.00
Mogo Brackets Replacement		10.00
Internal Plate Replacement		8.00
Livery/Stripes		41.00
Livery/Number (each)		1.00
Livery Crest (each)		4.00
Criminal Records Bureau Police Check		30.00
Disability Training Course		30.00
Duplicate Licences	- Vehicles	1.00
	- Drivers	0.50
	- Clips	0.50

**LEGAL, DEMOCRATIC & REGULATORY SERVICES**

**THE COUNCIL OF THE CITY AND DISTRICT OF ST ALBANS**

ALL CHARGES PROPOSED ARE PER VISIT UNLESS STATED AS WEEKLY

		Monday-Saturday inclusive (07:30am to 18:30pm)										
<b>St Albans City Centre MSCP</b>		<b>30 Mins</b>	<b>1 Hour</b>	<b>1-2 Hours</b>	<b>2-3 Hours</b>	<b>3-4 Hours</b>	<b>4-6 Hours</b>	<b>6-24 Hours</b>	<b>Sunday</b>	<b>Weekly</b>		
		£	£	£	£	£	£	£	£	£		
Drovers Way / Russell Avenue		0.60	1.20	2.60	3.00	4.00	5.00	10.00	1.00	30.00		
<b>Leisure / Shopping</b>		<b>30 Mins</b>	<b>1 Hour</b>	<b>1-2 Hours</b>	<b>2-3 Hours</b>	<b>3-4 Hours</b>	<b>4-6 Hours</b>	<b>6-24 Hours</b>	<b>Sunday</b>	<b>Weekly</b>		
		£	£	£	£	£	£	£	£	£		
Adelaide Street Car Park		0.60	1.20	2.60	3.00	4.00	5.00	10.00	1.00	30.00		
Amenbury Lane Car Park, Harpenden		0.60	1.20	2.60	3.00	4.00	5.00	10.00	1.00	30.00		
Bowers Way East Car Park, Harpenden		0.60	1.20	2.60	3.00	4.00	5.00	10.00	1.00	30.00		
Bowers Way West Car Park, Harpenden		0.60	1.20	2.60	3.00	4.00	5.00	10.00	1.00	30.00		
Civic Centre Car Park (Basement)		0.60	1.20	2.60	3.00	4.00	5.00	10.00	1.00	30.00		
London Road Car Park		0.60	1.20	2.60	3.00	4.00	5.00	10.00	1.00	30.00		
Westminster Lodge Car Park		Monday-Saturday inclusive (07:30am to 18:30pm)										
		<b>Cars</b>										
		<b>30 Mins</b>	<b>1 Hour</b>	<b>1-2 Hours</b>	<b>2-3 Hours</b>	<b>3-4 Hours</b>	<b>4-24 Hours</b>	<b>Sunday</b>	<b>Weekly</b>			
		£	£	£	£	£	£	£	£	£		
		Free	Free	Free	2.00	4.00	5.00	Charges apply on Sunday	----			
		<b>Coaches</b>										
		<b>0-2 Hours</b>	<b>2-24 Hours</b>	<b>Sunday</b>	<b>Weekly</b>							
		£	£	£	£							
		Free	25.00	Charges apply on Sunday	----							
Clarence Park Car Park		<b>3-5 Hours</b>	<b>1-24 Hours</b>	<b>Sunday</b>								
		£	£	£								
		1.00	4.00	Free								
Civic Centre Car Park (Ground and First Floor)		Open to public Saturday & Sunday and all public holidays, also open from										
		<b>30 Mins</b>	<b>1 Hour</b>	<b>1-2 Hours</b>	<b>2-3 Hours</b>	<b>3-4 Hours</b>	<b>4-6 Hours</b>	<b>6-24 Hours</b>	<b>Sunday</b>	<b>Weekly</b>		
		£	£	£	£	£	£	£	£	£		
		0.60	1.20	2.60	3.00	4.00	5.00	10.00	1.00	30.00		
<b>Commuter</b>		<b>0-2 Hours</b>			<b>5-24 Hours</b>							
		£			£							
Bricket Road North Car Park		2.80			5.00							
Keyfield Terrace		2.80			5.00							
Gombards Car Park, Upton Avenue		2.80			5.00							
Townsend Avenue Car Park		2.80			5.00							
<b>Mixed</b>		<b>Up to 3 Hours</b>					<b>3-24 Hours</b>	<b>Coach</b>				
		£					£	£				
Verulamium Car Park, St Michaels Street, St Albans		Monday-Sunday inclusive (07:30am to 18:30pm)					1.50	3.50	25.00			

**PROPOSED CHARGES FOR SEASON TICKETS:**

**SEASON TICKETS:**

Annual Premier Parking Tickets	1,250.00
Annual Season Tickets	950.00
Senior Citizen Annual Season Tickets	45.00

## LEGAL, DEMOCRATIC & REGULATORY SERVICES

<u>On Street Parking Charges</u>		£
<b><u>Pay &amp; Display</u></b>		
On Street Pay & Display - St Albans	Up to 1 hour	1.20
	Up to 2 hours	2.40
On Street Pay & Display - Harpenden	Up to 2 hours	2.50
<b><u>Resident Permit Charges - St Albans</u></b>		
<b>Type A (2 hour zones)</b> for zones C,K,O,P,R,T,U,PR1,PR2	1st Vehicle	19.38
	2nd Vehicle	67.32
	3rd Vehicle	146.88
	Quarterly	36.72
<b>Type B (All day)</b> for zones A,B,D,F,G,H,L,M,N,Q,S,HA,OC,HC	1st Vehicle	38.76
	2nd Vehicle	134.64
	3rd Vehicle	293.76
	Quarterly	73.44
<b>Zone E - Abbey Mill Lane, Orchard Street (All day)</b>	1st Vehicle	51.00
	2nd Vehicle	179.52
	3rd Vehicle	326.40
	Quarterly	81.60
<b>Downes Road</b> <b>(1 hour 8.30 to 9.30 a.m &amp; 1 hour 14.30 to 15.30 p.m.)</b>	1st Vehicle	10.00
	2nd Vehicle	33.00
	3rd Vehicle	72.00
<b><u>Visitor Permits</u></b>		
<b>Type A (Up to 4 hours) - Vouchers</b>	Book of 10	3.60
<b>Type B (All day - over 4 hours) - Vouchers</b>	Book of 10	7.20
Total allocated in a 12 month period - Type A - 6 books Total allocated in a 12 month period - Type B - 11 books		
<b>Type C (All day) (Max stay - 7 days)</b>	Each Permit	2.45
Total allocated in a 12 month period - 2		
<b><u>Resident Permit Charges - Harpenden</u></b>		
<b>Type A (2 hours)</b> for zones 1,2,3	1st Vehicle	30.60
	2nd Vehicle	61.20
	3rd Vehicle	137.70
	Quarterly	34.43
<b>Visitor Permits - Type A (2 hours) (Max stay - 4 hours)</b>	Each Voucher	0.36
<b><u>Other Resident Permits</u></b>		
<b>Dispensation Permits - Type A (2 hours)</b>		146.88
<b>Dispensation Permits - Type B (All day)</b>		293.76
<b><u>Business Permits</u></b>		
<b>Type A (2 hours)</b>	1st Vehicle	255.00
<b>Type B (All day)</b>	1st Vehicle	510.00
<b><u>Other Permits</u></b>		
<b>Works Permits</b>	Per day	5.10
<b>Healthcare Permits</b>	Annual	10.00
<b><u>Parking Bay Suspensions</u></b>		
<b>Resident Permit Only Bays</b>	Per day	17.34
(£17.34 a day for each Parking bay or space, where there are no individual parking bays i.e. one long elongated bay, the cost will be calculated at a rate of £17.34 for every 4.5 metres)		

<b>Pay and Display Only Bays</b> (£24.70 a day for each Parking bay or space, where there are no individual parking bays i.e. one long elongated bay, the cost will be calculated at a rate of £24.70 for every 4.5 metres)	Per day	24.70
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<b>Shared use of Parking Spaces where Permits and Pay &amp; Display are permitted:</b> (£21.00 a day for each Parking bay or space, where there are no individual parking bays i.e. one long elongated bay, the cost will be calculated at a rate of £21.00 for every 4.5 metres)	Per day	21.00
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**Penalty Charge Notices (PCN's)**

PCN's are served under the Traffic Management Act 2004 in accordance with the Civil Enforcement of Parking Contraventions (England) General Regulations 2007. There are two levels of contravention.

Higher Level Contraventions - £70 (discounted to £35 if payment is made within 14 days).

Lower Level Contraventions - £50 (discounted to £25 if payment is made within 14 days).

A challenge to the issue of a PCN must be made in writing within 14 days of the date of issue.

Charges for PCN's that remain unpaid through to a Warrant for Execution will increase to £112 (higher level contravention) and £82 (lower level contravention) respectively plus potential Civil Enforcement Agent (Bailiff) fees for recovery of the amount outstanding.

## **LEGAL, DEMOCRATIC & REGULATORY SERVICES**

The fees set by the Licensing & Regulatory Committee on 8<sup>th</sup> October 2013 are;

<b>APPLICATION</b>	<b>Site Licence</b>	<b>Mobile Collectors Licence</b>
New / Renewal**	£556.60	£474.70
Variation	£344.98	£289.47
Variation from a Site Licence to a Mobile Collectors Licence	----	£474.70
Variation from a Mobile Licence to a Site Collectors Licence	£556.60	----
Replacement / Copy of Licences	£10	£10

## LEGAL, DEMOCRATIC & REGULATORY SERVICES

### CONTROL OF DOGS

	£
(VAT - Outside Scope)	
Statutory Fee	25.00
Kennelling fee cost per dog per day	12.00
Destruction & Disposal of carcass per dog	60.00
Out of hours costs 9am to midnight per dog	75.00
Out of hours costs between midnight & 9am per dog	150.00
Contractor Dog Delivery Service	35.00

### PEST CONTROL

Wasps - People on benefit only	25.00
Rats, Mice, Cockroaches, Bedbugs Domestic Premises Only	Free

## LEGAL, DEMOCRATIC & REGULATORY SERVICES

### VARIOUS LICENCES

(VAT - Outside Scope)

#### Licensing Act 2003 (Fees) Regulation 2005

These statutory fees are subject to change by Government.

(\* Fees to be applied using the various multipliers specified within the act)

(banding as laid out in Act)	RV to £4,300 A	£4,301 - £33,000 B	£33,001 - £87,000 C	£87,001 - £125,000 D*	£125,001 & Over E*
Premises Licences & Club Premises Certificates & Variation Fee -Schedule 2	100.00	190.00	315.00	450.00	635.00
Annual Fee - Part 1 - Schedule 5	70.00	180.00	295.00	320.00	350.00

#### **Annual Fee - Part 2 (Schedule 5)**

#### **Additional Fee - Schedule 3**

5,000 to 9,999	500.00	1,000.00
10,000 to 14,999	1,000.00	2,000.00
15,000 to 19,999	2,000.00	4,000.00
20,000 to 29,999	4,000.00	8,000.00
30,000 to 39,999	8,000.00	16,000.00
40,000 to 49,999	12,000.00	24,000.00
50,000 to 59,999	16,000.00	32,000.00
60,000 to 69,999	20,000.00	40,000.00
70,000 to 79,999	24,000.00	48,000.00
80,000 to 89,999	28,000.00	56,000.00
90,000 & over	32,000.00	64,000.00

#### **Permitted Temporary Activities, Personal Licences & Miscellaneous - Schedule 6**

**£**

Theft, loss, etc. of licence or summary - sections 25, 79, 110, 126	10.50
Application for a provisional statement - section 29	315.00
Application for a minor variation - section 41A	89.00
Change of name or address- sections 33, 127	10.50
Application to vary licence to specify individual as premises supervisor -section 37	23.00
Application for transfer of premises licence - section 42	23.00
Interim authority notice following death etc. of licence holder - section 47	23.00
Notification of change of name or alteration of rules of club - section 82	10.50
Change of relevant registered address of club - section 83	10.50
Temporary event notice - section 100	21.00
Copy of Public Register - per entry	10.00
Application for a grant or renewal of personal licence - section 117	37.00
Right of freeholder etc. to be notified of licensing matters - section 178	21.00

## LEGAL, DEMOCRATIC & REGULATORY SERVICES

### VARIOUS LICENCES (contd.)

(VAT - Outside Scope)

### Licensing Act 2003 (contd.)

These statutory fees are subject to change by Government.

Fee Type  Permit Type	Application		Renewal	Transitional
	fee	Annual fee	fee	Application
	£	£	£	Fee
FEC Gaming Machine	300	N/A	300	100
Prize Gaming	300	N/A	300	100
Alcohol Licensed Premises – Notification of 2 or less machines	50	N/A	N/A	N/A
Alcohol Licensed Premises Gaming Machine Permit – More than 2 machines	150	50	N/A	100
Club Gaming Permit	200	50	200	100
Club Gaming Machine Permit	200	50	200	100
Club Fast-track for Gaming Permit or Gaming Machine Permit	100	50	100	100
Small Society Lottery Registration	40	20	N/A	N/A

### Permit - Miscellaneous Fees

	Change of Name	Copy of Permit	Variation	Transfer
	£	£	£	£
FEC Permits	25	15	N/A	N/A
Prize Gaming Permits	25	15	N/A	N/A
Alcohol Licensed Premises – Notification of 2 or less machines	N/A	N/A	N/A	N/A
Alcohol Licensed Premises Gaming Machine Permit – More than 2 machines	25	15	100	25
Club Gaming Permit	N/A	15	100	N/A
Club Gaming Machine Permit	N/A	15	100	N/A
Small Society Lottery Registration	N/A	N/A	N/A	N/A

## LEGAL, DEMOCRATIC & REGULATORY SERVICES

### VARIOUS LICENCES (contd.)

(VAT - Outside Scope)

### Licensing Act 2003 (contd.)

These statutory fees are subject to change by Government.

NCPLH Course

£150

SCHEDULE Table of maximum fees								
Column (1)	Column (2)	Column (3)	Column (4)	Column (5)	Column (6)	Column (7)	Column (8)	Column (9)
<i>Classes of premises licence</i>	<i>Maximum conversion application fee for non-fast track application</i>	<i>Maximum non-conversion application fee in respect of provisional statement premises</i>	<i>Maximum non-conversion application fee in respect of other premises</i>	<i>Maximum annual fee</i>	<i>Maximum fee for application to vary licence</i>	<i>Maximum fee for application to transfer a licence</i>	<i>Maximum fee for application for reinstatement of a licence</i>	<i>Maximum fee for application for provisional statement</i>
Regional casino premises licence		£8,000	£15,000	£15,000	£7,500	£6,500	£6,500	£15,000
Large casino premises licence		£5,000	£10,000	£10,000	£5,000	£2,150	£2,150	£10,000
Small casino premises licence		£3,000	£8,000	£5,000	£4,000	£1,800	£1,800	£8,000
Converted casino premises licence	£2,000			£3,000	£2,000	£1,350	£1,350	
Bingo premises licence	£1,750	£1,200	£3,500	£1,000	£1,750	£1,200	£1,200	£3,500
Adult gaming centre premises licence	£1,000	£1,200	£2,000	£1,000	£1,000	£1,200	£1,200	£2,000
Betting premises (track) licence	£1,250	£950	£2,500	£1,000	£1,250	£950	£950	£2,500
Family entertainment centre premises licence	£1,000	£950	£2,000	£750	£1,000	£950	£950	£2,000
Betting premises (other) licence	£1,500	£1,200	£3,000	£600	£1,500	£1,200	£1,200	£3,000

## LEGAL, DEMOCRATIC & REGULATORY SERVICES

<u>VARIOUS LICENCES (contd.)</u>		£
(VAT - Outside Scope)		
<b><u>Local Government (Miscellaneous Provisions) Act 1982</u></b>		
Pet Shop Act 1951		75.85
Animal Boarding Establishment Act 1964		124.00
Animal Boarding at Home		36.00
Breeding of Dogs Act		43.00
Riding Establishment Acts 1964 and 1970		225.00
Dangerous Wild Animals Act 1976		315.00
Dangerous Wild Animals Act 1976 (Sanctuary)		76.00
Skin Piercing	- Business Premises	85.00
	- Personal Licence	35.00
Sex Shops / Sex Cinema		3,175.00
Sexual Entertainment Venues		5,000.00
Contaminated Land Enquiries		105.00
High Hedges - Initial enquiry		80.00
High Hedges - Validated Application		300.00
Water Sampling (free for persons on benefit)		25.00
 <b><u>STREET TRADING</u></b>		
<b>(VAT - Outside Scope)</b>		
	<b><u>Grant</u></b>	<b><u>Renewal</u></b>
	<b><u>£</u></b>	<b><u>£</u></b>
Static Site Traders	670.00	360.00
Mobile traders	465.00	245.00
St Peter's Street Static (inc £100 for electricity use)	770.00	460.00
Daily Rates for Special Events		
Current Traders Only		45.00

# Building Control

## BUILDING CONTROL REGULATIONS

Local Authorities are authorised by the Building (Local Authority Charges) Regulations 2010 to charge in respect of Building Control Services as follows:-

### 1. Full Plans

- The Plan fee must be paid on the deposit of the plans with Council.

### 2. Building Notices

- The fee must be paid when The Notice is submitted to The Council.

### 3. Inspection Fees

- This will be payable after the first inspection has been undertaken.

### 4. Regularisation Fee

- This is 125% of the Building Notice charge.

### 5. Exemption

- Where work is to provide access and facilities in an existing dwelling or is an extension to store or provide medical treatment for a disabled person no charge is required.

### 6. Total Estimated Cost

- This means a reasonable estimate that would be charged by a professional builder but excluding professional fees and VAT.

### 7. Multiple Works

- Where plans show more than one type of work (ie two separate extensions) the charge payable is aggregated accordingly.

## Building Control Charges

Effective from 1<sup>st</sup> April 2012

### Domestic Extensions and Alterations

The charges for Building Regulation work are intended to cover the cost of the service. There are two methods that the local authority may use to establish the charge for building work;

#### Standard Charges

The following tables detail the standard charges for domestic extensions or alterations;

These standard charges have been set by the local authority on the basis that the building work does not consist of, or include, innovative or high risk construction techniques and/or the duration of the building work from commencement to completion does not exceed 30 months.

The charges have been set on the basis that the design submitted and subsequent building work is undertaken by a person or contractor that is competent to carry out the relevant design and work referred to in the standard charges tables. If they are not, the application may incur supplementary charges. If work is carried out for the benefit of a disabled person that is charge exempt.

A supplementary charge will apply if controllable electrical or gas works are **not** carried out using a competent person.

#### Individual Determination of a Charge

Charges are individually determined for the larger and/or more complex proposals;

- Applications subject to a Reversion charge, where work reverts from an approved inspector to the local authority
- Building work that is in relation to more than one dwelling
- Building work consisting of an extension or loft conversion where the total floor area exceeds 100m<sup>2</sup>
- Building work consisting of a carport, detached or attached garage or basement where the total floor area exceeds 100m<sup>2</sup>
- Alterations where the estimated cost of works exceeds £15,000
- Underpinning
- Renovation of a thermal element

If your building work is defined as requiring an individual determination of a charge you should contact Building Control, with a description and outline of the proposed work, at:

1/ [buildingcontrol@stalbens.gov.uk](mailto:buildingcontrol@stalbens.gov.uk)

2/ Building Control  
District Council Offices  
St Peter's Street  
St Albans  
Herts  
AL1 3JE

3/ Telephone: 01727 819218 or 01727 819289

**St Albans City & District Council**  
**Building Control Charges**

The Building Act 1984

The Building Regulations 2010

The Building (Local Authority Charges) Regulations 2010

**Domestic Extensions**

Description	Full Plans		Building Notice Charge (£)*	Regularisation Charge (£)**
	Plan Charge (£)*	Inspection Charge (£)*		
Extension under 10m2	300.00	177.96	477.96	497.88
Extension under 10m2 plus alterations under £5,000 estimated cost of works	300.00	212.1	512.1	533.44
Extension over 10m2 and under 40m2	300.00	382.8	682.8	711.25
Extension over 10m2 and under 40m2 plus alterations under £5,000 estimated cost of works	300.00	416.94	716.94	726.81
Extension over 40m2 and under 100m2	300.00	587.64	887.64	924.63
Extension over 40m2 and under 100m2 plus internal alterations under £5,000 estimated cost of works	300.00	621.78	921.78	960.19
Loft conversion under 40m2	300.00	177.96	477.96	497.88
Extension/Loft conversion where the total floor area exceeds 100m2/40m2	300.00	Requires an individual determination of a charge. You should contact Building Control with a description and outline the proposed work		
Carport, detached or attached garage over 30m2 and under 100m2	200.00	107.26	307.26	320.06
Garage conversion under 40m2	200.00	73.12	273.12	285.5
Basement under 40m2	300.00	451.08	751.08	782.38
Basement over 40m2 and under 100m2	300.00	621.78	921.78	960.19

**Domestic Alterations**

Description	Full Plans		Building Notice Charge (£)*	Regularisation Charge (£)**
	Plan Charge (£)*	Inspection Charge (£)*		
Alterations under £2,500 estimated cost of works	100.00	104.84	204.84	213.38
Alterations over £2,500 and under £5,000 estimated cost of works	100.00	138.98	238.98	248.94
Alterations over £5,000 and under £10,000 estimated cost of works	200.00	107.26	307.26	320.06
Alterations over £10,000 and under £15,000 estimated cost of works	200.00	141.40	341.40	355.63
Window(s) or door(s) replacement	100.00	104.84	204.84	213.38
Roof replacement	100.00	104.84	204.84	213.38
Installation of solar or wind technology	100.00	70.7	170.7	177.81
Electrical work under £5,000 estimated cost of works	290.19	N/A	290.19	N/A

\*Charge includes VAT at 20%

\*\*Charge is **not** subject to VAT

If the proposed works are **not** listed above as a standard charge they will be individually determined

A supplementary charge will apply if controllable electrical or gas works are **not** carried out using a competent person

For further information please consult the Charges explanatory booklet

## Building Control Charges

Effective from 1<sup>st</sup> April 2012

### New Domestic Dwellings

The charges for Building Regulation work are intended to cover the cost of the service. There are two methods that the local authority may use to establish the charge for building work;

#### Standard Charges

The tables overleaf detail the standard charges for new dwellings or conversions to form flats;

These standard charges have been set by the local authority on the basis that the building work does not consist of, or include, innovative or high risk construction techniques and/or the duration of the building work from commencement to completion does not exceed 30 months.

The charges have been set on the basis that the design submitted and subsequent building work is undertaken by a person or contractor that is competent to carry out the relevant design and work referred to in the standard charges tables. If they are not, the application may incur supplementary charges.

A supplementary charge will apply if controllable electrical or gas works are **not** carried out using a competent person.

#### Individual Determination of a Charge

Charges are individually determined for the larger and/or more complex proposals;

- Applications subject to a Reversion charge, where the work reverts from an approved inspector to the local authority
- Building work consisting of the erection of 7 or more new dwellings
- Building work consisting of the erection of a new dwelling where the total floor area exceeds 300m<sup>2</sup>
- Conversion of an existing dwelling into 5 or more flats

If your building work is defined as requiring an individual determination of a charge you should contact Building Control, with a description and outline of the proposed work, at:

1/ [buildingcontrol@stalbans.gov.uk](mailto:buildingcontrol@stalbans.gov.uk)

2/ Building Control  
District Council Offices  
St Peter's Street  
St Albans  
Herts  
AL1 3JE

3/ Telephone: 01727 819218 or 01727 819289

**St Albans City & District Council**

**Building Control Charges**

The Building Act 1984

The Building Regulations 2010

The Building (Local Authority Charges) Regulations 2010

**New dwellings**

Description	Full Plans		Building Notice Charge (£)*	Regularisation Charge (£)**
	Plan Charge (£)*	Inspection Charge (£)*		
1 new dwelling	400.00	385.22	785.22	817.94
2 new dwellings	400.00	555.92	955.92	995.75
3 new dwellings	400.00	726.62	1126.62	1173.56
4 new dwellings	400.00	794.90	1194.90	1244.69
5 new dwellings	400.00	965.60	1365.60	1422.50
6 new dwellings	400.00	1033.88	1433.88	1493.63
Conversion of an existing dwelling into 2 flats	400.00	316.94	716.94	746.81
Conversion of an existing dwelling into 3 flats	400.00	385.22	785.22	817.94
Conversion of an existing dwelling into 4 flats	400.00	453.50	853.50	889.06

\*Charge **includes** VAT at 20%

\*\*Charge is **not** subject to VAT

If the proposed works are **not** listed above as a standard charge they will be individually determined

A supplementary charge will apply if controllable electrical or gas works are **not** carried out using a competent person

For further information please consult the Charges explanatory booklet

## PLANNING

### PLANNING- Copies of Documents

(Inclusive of VAT - Standard Rated)

	£	
O.S. Plans	18.13	- 2 copies
	19.05	- 4 copies
Copy Decision Notice	17.00	
Copy Plans (A3 to A0)	5.50	
Copy Smaller Plans (A4)	3.00	
Copies of Third Party Letters	5.25	First letter £5.25, thereafter a minimum charge 60p per sheet
Copies of Planning Applications	6.00	
Copies of Agenda Pages		
- Residential	0.10	per A4 double sided
- Non Residential	2.40	per A4 double sided
Photocopies	0.60	per double sided
<b>Landscaping</b>		
Copies of Tree Preservation Orders	20.00	

### REVISED CHARGING FOR PLANNING MEETINGS WITH OFFICERS

Under the provisions of the Planning and Compensation Act 2003 (Section 53), Local Planning authorities are able to charge for informal meetings with applicants, agents, architects etc.

The revised charges will be as follows (per hour or part thereof):

BAND A	SIGNIFICANT MAJOR PROJECTS (50 dwellings or more, land more than 5 ha, 10,000 sq m or more for retail, industry, warehousing)	£2,000 from 1st May 2014 to prepare the Planning Performance Agreement and provide a written report with the Council's comments) plus £600 per meeting at pre application stage
BAND B	MAJOR PROPOSALS (10-49 dwellings, between 1 ha and 4.99 ha, between 1,000 and 9,999 for retail, industry, warehousing)	£1,550 from 1st May 2014 (inc Report with 1 meeting) plus up to 3 meetings @ £350 per meeting
BAND C	MINOR PROPOSALS (2-9 dwellings, between 1 - 999 sq m, change of use of buildings and land)	£900 from 1st May 2014 (inc Report with 1 meeting) plus up to 2 meetings @ £350 per meeting
BAND D	1 dwelling (new or replacement)	£350 from 1st May 2014
BAND E	Householder extensions and alterations	Free plus £150 for written response plus £75 for a further meeting

### Exemptions

Householders wishing to discuss  
applications with respect to their homes

Free up to 15 mins consultation at  
drop in desk on Monday afternoons  
and Wednesday mornings

## PLANNING

### PLANNING PUBLICATIONS

(VAT - Standard Rated)

#### 1) City and District of St Albans District Plan Review

i) Plan adopted (November 1994)

	COLLECT	POST
	£	£
Written Statement	25.00	30.00
Proposals Map (4 sheets) - each	10.00	11.50
St Albans City Centre Inset Map	10.00	11.50
Harpenden Town Centre Inset Map	10.00	11.50
Fleetville Inset Map	10.00	11.50
London Colney Inset Map	10.00	11.50
<b>TOTAL PACKAGE (Adopted Plan)</b>	<b>95.00</b>	<b>103.00</b>

Supplemental Planning Guidance - Affordable Housing

15.00

17.00

Supplemental Planning Guidance - Residential Extensions and

Replacement Dwellings in the Green Belt

15.00

17.00

Revised Parking Policies and Standards (January 2002)

Free

1.00

#### 2) Local Development Framework (LDF)

Core Strategy DPD Issues and Options Consultation (July 2007)

15.00

17.00

Joint DPD Issues and Options Consultation (May 2006)

15.00

17.00

Housing Monitoring Report (April 2008)

15.00

17.00

Shopping Monitoring Report (April 2008)

15.00

17.00

Annual Monitoring Report (December 2008)

15.00

17.00

Local Development Scheme (2007-2010)

15.00

17.00

Statement of Community Involvement (2006)

15.00

17.00

Joint St Albans & Dacorum Core Strategies - Supplemental Issues  
and Options Paper - Growth in Hemel Hempstead

20.00

23.00

#### 3) LDF Evidence Base

Strategic Flood Risk Assessment (2007) - Main Report only

15.00

17.00

Strategic Flood Risk Assessment (2007) - Maps (CD only)

25.00

28.00

Accommodation Needs of Gypsies and Travellers in SW Herts (2005)

50.00

55.00

Central Hertfordshire Employment Land Review - Interim Study (2006)

15.00

17.00

Strategic Environmental Assessment & Sustainability Appraisal

Scoping Report (2006)

20.00

23.00

Retail and Leisure Need Assessment (2006)

30.00

35.00

Retail and Leisure Need Assessment Appendices (2006)

25.00

30.00

## PLANNING

### PLANNING PUBLICATIONS (CONTINUED)

#### **4) Planning Briefs and Planning Statements**

	<b>COLLECT</b>	<b>POST</b>
Former Ariston Works, St Albans - Planning Brief (2001)	10.00	11.50
Napsbury Hospital Redevelopment - Planning Brief (1997)	10.00	11.50
Sutton Road Sidings Site and Industry in Hedley Road - Planning Brief (1998)	10.00	11.50
Building Research Establishment, Garston - Planning Brief (1998)	10.00	11.50
Helmet Integrated Systems, Wheathampstead - Planning Brief (2002)	10.00	11.50
Oaklands, Smallford Campus - Planning Framework (2006)	10.00	11.50
Oaklands, Highfield Campus - Planning Framework (2006)	10.00	11.50

#### **5) Design Guides**

DLTR Satellite Dishes: A Guidance Leaflet	Free	Free
Design Advice Leaflet No.1: Design and Layout of New Housing	6.50	7.50
Design Advice Leaflet No.2: Extensions in Residential Areas - A Guidance Leaflet	Free	1.00
Historic Barns New Uses - A Design Guide	Free	1.00
Conservation Areas - A Householder's Guide	Free	1.00
A Guide for Shopfront & Advertisement Design (October 1985)	2.50	3.00

#### **6) Conservation Areas and Listed Buildings**

Verulam / Fishpool Street Article 4 Direction.		
A Householder's Guide to the Legislation	Free	1.00
Sopwell Lane / Albert Street Article 4 Direction.		
A Householder's Guide to the Legislation	Free	1.00
Locally Listed Buildings - Harpenden Conservation Area	3.50	4.50
Locally Listed Buildings - St Albans Conservation Area	3.50	4.50

#### **Conservation Area Character Statements**

Amwell - Conservation Area Character Statement 2012		
Sandridge - Conservation Area Character Statement 2000	10.00	11.50
Wheathampstead - Conservation Area Character Statement 2011	10.00	11.50
Shafford Mill - Conservation Area Character Statement 2000	10.00	11.50
Childwickbury - Conservation Area Character Statement 2001	10.00	11.50
Mackerye End - Conservation Area Character Statement 2001	10.00	11.50
Sleapshyde - Conservation Area Character Statement 2001	10.00	11.50
Potters Crouch - Conservation Area Character Statement 2001	10.00	11.50
Redbourn - Conservation Area Character Statement 2011	10.00	11.50
Harpenden - Conservation Area Character Statement 2008	10.00	11.50
Park Street and Frogmore - Conservation Area Character Statement 2001	10.00	11.50
Waterend - Conservation Area Character Statement 2007	10.00	11.50
Old Bricket Wood - Conservation Area Character Statement 2009	10.00	11.50
London Colney- Conservation Area Character Statement 2010	10.00	11.50
Sopwell- Conservation Area Character Statement 2010	10.00	11.50

## PLANNING

### PLANNING PUBLICATIONS (CONTINUED)

#### 7) Planning Advisory Leaflets

	COLLECT	POST
Planning Enforcement	Free	1.00
Design and Access Statements	Free	1.00
Outline Planning Applications	Free	1.00
Development Control Charter	Free	1.00
Listed Buildings	Free	1.00
Public Speaking Procedure at Planning Committee Meetings	Free	1.00
How to Respond to Planning Applications	Free	1.00
Planning Appeals - A Guide for Third Parties	Free	1.00
Living in a Conservation Area	Free	1.00
Making a Planning Application	Free	1.00
Replacement of Windows in Flats - Article 4 Areas and Commercial Premises	Free	1.00
Contact with Planning Development Control	Free	1.00
Householder's Guide to Permitted Development Rights	Free	1.00
Householder's Guide to Certificate of Lawfulness	Free	1.00
Green Belt and Development	Free	1.00
Construction of Vehicle Crossovers	Free	1.00
Code of Practice for Members and Officers (Planning)	Free	1.00
Planning and Renewable Energy	Free	1.00
Webcasting of Planning Committee Meetings	Free	1.00
Going Smoke-Free: A Guide to Smoking Shelters	Free	1.00
Interview Under Caution	Free	1.00
Trees in the District	Free	1.00
Wildlife Advice	Free	1.00

#### 8) Building Control Advisory Leaflets

Your Local Authority Building Control Service	Free	1.00
Advice on Building Regulation Applications	Free	1.00
Giving Notification of Domestic Building Work	Free	1.00
A Householder's Guide to Building Control: FAQ's	Free	1.00
Conservatories, Porches and Greenhouses	Free	1.00
A Householder's Guide to Gas and Oil-Fired Boilers	Free	1.00
Domestic Heating Appliances	Free	1.00
Domestic Garages	Free	1.00
Regularisation Certificates	Free	1.00
Advisory Guide for Owners - Loft Conversions	Free	1.00
Fire Safety	Free	1.00

#### 9) Copying Charges

Decision Notices	17.00
Section 106 Agreements	17.00
Building Regulation Decision Notices	30.00
Building Regulation Completion Certificates	30.00
Tree Preservation Orders	20.00
Copy of Plan - Large	5.50
Copy of Plan - A4	3.00
Normal Photocopy - Double-Sided	0.60

# **PLANNING**

## **PLANNING APPLICATIONS**

(VAT - Outside Scope)

Fees are chargeable under the Town and Country Planning (Fees for Applications and Deemed Applications) (Amendment) Regulations 2008

Planning fees are set nationally and the current fee levels are published on the following website:

[http://www.planningportal.gov.uk/uploads/english\\_application\\_fees.pdf](http://www.planningportal.gov.uk/uploads/english_application_fees.pdf)

and can also be found on the St Albans District Council website:

<http://www.stalbans.gov.uk/planning/makingaplanningapplication/feesforplanningapplications.aspx>

## **PLANNING**

### **STREET NAMING & NUMBERING**

(VAT - non business- outside the scope)

	£
Development of up to 5 plots*	140.00
Development of between 5 and 25 plots*	280.00
Development of over 25 plots	460.00
New street name	130.00
Adding or changing a house or building name (per unit)	50.00
Street Renaming at Residents Request	450.00
House / Building Renumbering (inc subdivision into flats)	200.00
Confirmation of postal address	free

\* If the development requires a new street name then the applicant will be charges the additional cost £130