

**ST ALBANS CITY AND DISTRICT COUNCIL**  
**THE ST ALBANS CITY AND DISTRICT COUNCIL(OFF-STREET PARKING**  
**PLACES) ORDER 2015**

**STATEMENT OF REASONS**

In accordance with its general function as to the provision of off street car parking arrangements within the district and its ongoing responsibility to review such arrangements the proposals detailed in the Notice of Proposals and contained in the proposed Order are to:-

- (1) To manage car parking requirements of the Council.
- (2) To enable the management of off street parking and encourage effective turnover of parking and make available more spaces for visitors to the town centres.
- (3) To amend the maximum stay and open all levels of the car aprk to all users at the Civic Centre Car Park to allow turnover and access to more parking to visitors to the Civic Centre.



**THE ST ALBANS CITY AND DISTRICT COUNCIL(OFF-STREET PARKING PLACES)**  
**ORDER 2015**

The St Albans City and District Council (hereinafter referred to as "the Council") in exercise of the powers under Sections 32 and 35 and Part IV of Schedule 9 of the Road Traffic Regulation Act 1984, and the provisions of the Traffic Management Act 2004 and of all other enabling powers and with the consent of the Hertfordshire County Council in accordance with Section 39 (3) of and after consultation with the Chief Officers of Police in accordance with Part III of Schedule 9 to the Road Traffic Regulation Act 1984, makes the following Order:-

**PART 1**  
**GENERAL**

**Commencement and Citation**

1. This Order shall come into operation on 8 July 2015 and may be cited as "The St Albans City and District Council (Off-Street Parking Places) Order 2015.

**Revocation**

2. This order revokes "The Council of the City and District of St Albans (Off Street Parking Places) Order 2009.

**Interpretation**

3. In this Order:

"Act of 1984" means the Road Traffic Regulation Act 1984;

"bay markings" means white or yellow lines marked on the surface of a parking place to indicate the limits of each individual parking bay;

"car park" means any area of land specified by name in Column 2 of Schedules 1 to 3 and shown outlined in red on the plans in Schedule 6;

"charging hours" means the period of time specified in relation to a parking place or part thereof in Column 6 of Schedules 1 to 3;

"civil enforcement officer" means a civil enforcement officer appointed by the Council under section 76 of the Traffic Management Act 2004,

"coach or bus" means a vehicle designed for the carriage of more than 8 passengers excluding the driver;

"Council" means St Albans City and District Council;

"Councillor" means an elected Member of the Council;

"disabled person's badge" has the same meaning as in Regulation 3(1) of the Local Authorities' Traffic Orders (Exemption for Disabled Persons)(England) Regulations 2000;

"disabled person's vehicle" has the same meaning as in Section 142(1) of the Act of 1984;

"driver" in relation to a vehicle waiting in a parking place, means the person driving the vehicle at the time it was left in the parking place;

"electric vehicle" means a vehicle in which the electrical motive power is derived from an electrical storage battery which is not connected to any other source of power when the vehicle is in motion;

"handheld device" means Council approved equipment used by Civil Enforcement Officers that receives and displays information on valid and expired parking sessions;

"Honorary Alderman" means a former Councillor who has had the Honour granted to them by The Council;

"Licence" means an agreement to use an allocated parking space within a parking place detailed within Schedule 3;

"Licence Holder" means a person to whom a Licence has been issued;

"market trader" means a person who is an authorised trader of the market;

"market traders permit" means a permit issued to authorised traders for the parking of a vehicle in a parking place as detailed in Schedules 1 to 3;

"Market Trader permit holder" means a person to whom a market trader permit has been issued;

"motor cycle" means a sole motor cycle, motor assisted cycle and motor scooter but excludes a motor cycle which has a side-car or has more than three wheels;

"operational times", in relation to a parking place, means the times specified in relation to that parking place in Column 5 of Schedules 1 to 3,

"parked in a restricted area" means the stopping of a vehicle and it remaining at rest ;

"parking bay" means an area within a parking place which is provided for the leaving of one vehicle only and is indicated by bay markings on the surface of the parking place;

"parking charge" means an amount specified in Column 8 of Schedules 1 to 3 which is payable;

"parking disc" has the same meaning as given in Regulation 8(5) of The Local Authorities' Traffic Orders (Exemptions for Disabled Persons)(England) Regulations 2000;

"parking period" means a period of time specified in column 8 of Schedules 1 to 3, for which payment of the parking charge specified in relation thereto has been made in respect of a vehicle, and during which, subject to the provisions of this Order, that vehicle may be left in a parking place during the charging hours;

"parking place" means an area of land or building, that is provided by the Council under section 32 of the Act of 1984 for use as a parking place and is

specified by name in Column 2 of Schedules 1 to 3;

"pay and display ticket" means a ticket issued by a ticket machine located in the parking place in which the vehicle has been parked on payment of a charge defined in Column 8 of Schedules 1 to 3 and in accordance with the terms of this Order;

"Pay by Phone Service" means the system of paying for purchasing parking by use of a phone or internet;

"payment card" means a bank credit or debit card, e-purse card, discount card, or pre-payment card to be used where such facility is advertised and provided in a parking place;

"penalty charge notice" means the notification of a penalty charge pursuant to the provisions of Section 78 of the Traffic Management Act of 2004 and has the same meaning as in the Civil Enforcement of Parking Contraventions (England) General Regulations 2007;

"penalty charge" and reduced penalty charge" shall have the meanings as a charge set by the Council in accordance with The Civil Enforcement of Parking Contraventions (Guidelines on Levels of Charges)(England) Order 2007 and the provisions of Part 6 and Schedule 9 of the Traffic Management Act 2004;

"service provider" means the contractor appointed by the Council to operate the Pay by Phone Service;

"Honorary Alderman permit holder" means a person to whom a Honorary Alderman permit has been issued;

"invalid carriage" has the same meaning as in section 136(5) of the Act of 1984;

"motor car" has the same meaning as in section 136(2)(a) of the Act of 1984;

"motor cycle" has the same meaning as in section 136(4) of the Act of 1984;

"particulars" means –

- (i) in relation to a ticket, those particulars which indicate that a charge has been paid and the date and time of expiry of the parking period;
- (ii) the vehicle registration mark of the vehicle or vehicles in respect of which the season ticket, Senior Citizen permit, contractor permit, staff permit, councillor permit, Honorary Alderman permit, discretionary permit, visitor permit or licence holder in respect of which the permit has been issued;
- (iii) the period during which, subject to the provisions of this order, the permit or season ticket is valid;

- (iv) the name or names of the parking place(s) in respect of which the permit or season ticket is valid;

“permit holder”, means a person to whom a permit has been issued;

“permit”, means either a season ticket, contractor permit, staff permit, councillor permit, Honorary Alderman permit or visitor permit;

“public holiday” means Christmas Day, Good Friday or a day which is a Bank Holiday within the meaning of the Banking and Financial Dealings Act 1971;

“relevant position” means:

- (a) in relation to the display by a vehicle of a disabled person’s badge, the same as in Regulation 4(1) of the Local Authorities’ Traffic Orders (Exemptions for Disabled Persons)(England) Regulations 2000;
- (b) in relation to the display by a vehicle of a valid pay and display ticket, permit, season ticket or licence;
  - (i) on the inside of the windscreen or dashboard of the vehicle; or
  - (ii) where the vehicle does not have a windscreen or dashboard, in a conspicuous position on the front of the vehicle;
- (c) in each case so that the front face and all of the information is able to be read from outside the vehicle and that it is displayed continuously throughout the duration of the period of time during which the vehicle occupies the parking place;

“restricted area” means an area within the parking place specified by name in Column 2 of Schedules 1 to 3, that is not marked as a parking bay, e.g., access road, turning area, grassed area, raised or lowered kerb or areas of landscaping;

“season ticket” means a ticket that is valid in the designated car park;

“season ticket holder” means a person to whom a season ticket has been issued under the provisions of Article 25;

“ticket machine” means an apparatus or device installed in a parking place in accordance with section 35(3) of the Act of 1984 and Article 5 of this Order, which is designed to accept payment of the parking charge and to issue a pay and display ticket;

“senior citizen” means a person who is resident in the City and District of St Albans and is aged 65 or over;

### Contraventions

4. If a vehicle is left in a parking place without complying with the provisions of Part II, III, IV or V of this Order, then a contravention of this Order shall be deemed to have occurred, and a parking contravention within Part 1 of Schedule 7 to the Traffic Management Act 2004 in so far as that Part is applicable, shall be deemed to have occurred.

### Installation of ticket machines

5. The Council shall install and maintain a ticket machine or ticket machines in each parking place in such position or positions as they think fit.

### Provision of Pay by Phone service

6. The Council may provide and support a Pay by Phone service in each parking place as indicated by signage within the parking place.

## **PART II**

### **CONDITIONS OF USE OF PARKING PLACES**

#### Conditions of use of a parking place during its operational times (including alteration of position and removal of a vehicle)

7. During the operational times of a parking place;
  - (a) no vehicle shall enter or be left in that parking place unless the vehicle is of the class specified in relation thereto in Column 4 of Schedules 1 to 3;
  - (b) except with the written permission of the Council, no vehicle shall be left in that parking place other than in the position specified in relation thereto in Column 3 of Schedules 1 to 3;
  - (c) where, within that parking place, there is a sign or surface marking which indicates that a parking bay is available only for a vehicle displaying a disabled person's badge, a vehicle shall not be left in that parking bay unless it is displaying a disabled person's badge in the relevant position;
  - (d) where, within that parking place, there is a sign or surface marking which indicates that a parking bay is available only for a motorcycle, a vehicle shall not be left in that parking bay unless it is a motorcycle;
  - (e) where, within that parking place, there is a sign or surface marking which indicates that a parking bay or area is reserved for the leaving of a certain vehicle or vehicles, a vehicle shall not be left in that parking bay or area unless it is that vehicle or one of those vehicles;
  - (f) where, within that parking place, there is a sign or surface marking which indicates that a parking bay is available only for a

bus or coach, a vehicle shall not be left in that parking bay unless it is a bus or coach;

- (g) where, within that parking place, there is a sign or surface marking which indicates that a parking bay is available only for the charging of an electric vehicle, a vehicle shall not be left in that parking bay unless it is an electric vehicle that is charging;
- (h) when a vehicle has left a parking place after waiting therein, it shall not, return to that parking place and be left therein again, unless a period exceeding two hours has elapsed since its leaving, unless it displays in the relevant position a valid permit or season ticket;
- (i) no vehicle shall be left in that parking place in such a position that it causes an obstruction;
- (j) if a vehicle is left in that parking place in a position other than in accordance with the provisions of sub-paragraph (b) of this Article, a person authorised by the Council in that behalf may alter or cause to be altered the position of the vehicle so that its position is in accordance with those provisions;
- (k) if a vehicle is left in that parking place in contravention of any provision contained in Part II, III, IV or V of this Order, a person authorised by the Council may remove the vehicle from that parking place or arrange for such removal and a fee shall be payable to the Council in respect of the removal of that vehicle and a daily charge shall be payable in respect of the storage of that vehicle;
- (l) for the purpose of meeting the requirements of an emergency, a person authorised in that behalf by the Council or a police officer in uniform may alter or cause to be altered the position of a vehicle in a parking place or remove or arrange for the removal of a vehicle from the parking place;
- (m) no vehicle shall be left in that parking place in such a position that it remains at rest on or within a restricted area;

#### Conditions of use of a parking place during the charging hours

8. During the charging hours relating to a parking place as specified in Schedules 1 to 3 column 6:

- (a) at all times during which a vehicle is left in that parking place it shall display in the relevant position a valid pay and display ticket or permit, so that all the particulars on that ticket or permit are clearly and easily visible from outside the vehicle and from the front of the vehicle:

Nothing in this paragraph shall apply in relation to:

- (i) a vehicle displaying a disabled person's badge in the relevant position for 3 hours;



- (ii) a motor cycle which is left in a parking bay in respect of which there is a sign or surface marking indicating that the parking bay is available only for motor cycles;
- (iii) An electric vehicle for 3 hours whilst charging which is left in a parking bay in respect of which there is a sign or surface marking indicating that the parking bay is available only for the charging of electric vehicles;
- (iv) a vehicle which is left in a parking place which has purchased a valid Parking Session from the Council's Pay by Phone provider;
- (b) no vehicle shall be left in that parking place or part thereof for longer than the period of time specified in relation thereto in Column 7 of Schedules 1 to 3;
- (c) a ticket shall not be transferred from one vehicle to another and shall only be used in the parking place in which the ticket machine that issued the said ticket is installed;
- (d) no vehicle shall display any pay and display ticket, permit or season ticket which has been altered, defaced, mutilated, copied or added to, or upon which the figures or particulars have become illegible.

### **PART III**

#### **CHARGES FOR USE OF PARKING PLACES**

##### Pay and display tickets and parking sessions

9. The driver of a vehicle left in accordance with the provisions of this Order in a parking place indicated in Column 2 of Schedules 1 to 3 shall purchase a valid pay and display ticket or valid parking session at the charge and for the period indicated in Column 8 of Schedules 1 to 3. A driver who has purchased a valid pay and display ticket shall exhibit it continuously on the vehicle in the relevant position for the duration of the time the vehicle is parked during charging hours.
10. A pay and display ticket used in a parking place indicated in Column 2 of Schedules 1 to 3 shall only be a valid pay and display ticket if;
  - (i) it has been purchased from a ticket machine in the parking place where the vehicle is left; and
  - (ii) it is continuously exhibited in the vehicle in a relevant position;
  - (iii) it has been purchased in accordance with the provision that one ticket per vehicle shall be valid and that the expiry time shown on the pay and display ticket has not expired; and
  - (iv) it has been purchased in accordance with the charge and for the period indicated in Column 8 of Schedules 1 to 3;

11. The driver of a vehicle left in accordance with the provisions of this Order in a parking place specified in Column 2 of Schedules 1 to 3 may as an alternative to purchasing a pay and display ticket, purchase a parking session using the pay by phone service.
12. A parking session used in accordance with the charge and for the period indicated in Column 8 of Schedules 1 to 3 shall only be a valid parking session if;
  - (i) it has been purchased from the pay by phone service provider in accordance with its instructions and has resulted in a booking; and
  - (ii) it is shown on the hand held devices used by Civil Enforcement Officers; and
  - (iii) it has been purchased in accordance with the provision that one parking session per vehicle shall be valid for the number of hours or for the period specified in the booking commencing.
13. If at the time when a vehicle is left in a parking place specified in Column 2 of Schedules 1 to 3 of this Order during the charging hours specified in Column 6 of Schedules 1 to 3 of this Order the pay by phone service is unavailable for whatever reason, the driver shall purchase a valid pay and display ticket in accordance with the provisions of Article 9.
14. In the case of parking places controlled by entry and exit barriers the following provisions shall have affect during charging hours and those of Article 9 shall not apply:
  - (i) The driver of a vehicle shall gain entry by taking a ticket at the barrier save in the case of a Season Ticket holder or disabled persons badge the ticket obtained on entry shall be submitted to a pay station and validated by making payment of the charge in accordance with column 8 of Schedule 1 before the vehicle is removed.
  - (ii) In the event that a driver is unable to produce a ticket through loss or any other cause a lost ticket charge may be applied as specified in Column 8 of Schedule 1.

#### Payment of Parking Charge

15. The charge referred to in Article 9 shall be payable by the insertion of an appropriate coin(s) or payment card into the ticket machine provided, being an apparatus or device approved in accordance with section 35(3) of the Act of 1984.
16. The charge referred to in Article 9 may be paid by payment card with the Pay by Phone service provider.

#### Restriction on Removal of Pay and Display Tickets

17. When a pay and display ticket has been exhibited on a vehicle, in accordance with the provisions of Article 8, 9 & 10, no person shall remove the pay and display ticket from the vehicle until the vehicle is removed from the parking place.

### Motorcycles

18. The driver of motorcycle, which is left in accordance with the provisions of this order in a parking place specified in Column 2 of Schedules 1 to 3 and in the position provided for such vehicles as specified in Article 7 (d), shall be exempt from the requirement to purchase a valid pay and display ticket and from the requirement to purchase a valid parking session.

### Bus or Coach

19. The driver of a bus or coach, which is left in accordance with the provisions of this order in a parking place specified in Column 2 of Schedules 1 to 3 and in the position provided for such vehicles as specified in Article 7 (f), is required to purchase either a valid pay and display ticket as specified in Articles 9, 10 or parking session as specified in Article 11.

### Disabled Person's Vehicles

20. The driver of a vehicle left in accordance with the provisions of this Order in a parking place indicated in Column 2 in the Schedules 1 to 3 of this Order shall be exempt from purchasing a valid pay and display ticket for a period not exceeding three hours if the vehicle is a vehicle which displays a Disabled Person's badge and parking disc in the relevant position in the manner prescribed by Regulation 12 of the Disabled Person's (Badges for Motor Vehicles)(England) regulations 2000 and the vehicle is being driven or used by the person the badge is issued.

### Electric Vehicles

21. The driver of an electric vehicle, which is left in accordance with the provisions of this order in a parking place specified in Column 2 of Schedules 1 to 3 shall be exempt from the requirement to purchase a valid pay and display ticket and from the requirement to purchase a valid parking session for a maximum period of three hours provided:
- (i) The vehicle is charging and;
  - (ii) in the position provided for such vehicles as specified in Article 7 (g)

#### Absence of Ticket Machine

22. If at the time when a vehicle is left in a parking place specified in the Schedules included with this Order during the charging hours there is no ticket machine at the parking place, or there is no Pay by Phone service available, or all the ticket machines at that parking place carry notices placed upon them by a person duly authorised by the Council indicating that they are not in working order, the parking charge shall be payable on demand to the Civil Enforcement Officer or other person authorised to receive such a payment by the Council. In the absence of such a demand the driver of that vehicle shall be exempt from the requirement to purchase a valid pay and display ticket and from the requirement to purchase a valid parking session provided that the vehicle may not be left longer than the maximum period of waiting in that parking place as specified in the Column 7 of Schedules 1 to 3.

#### Stopping the engine of the vehicle

23. The driver of a vehicle using a parking place shall stop the engine as soon as the vehicle is parked in the parking place, and shall not start the engine, except when about to change the position of the vehicle in the parking place or when about to depart from the parking place.

### **PART IV**

#### **SEASON TICKETS AND PERMITS**

#### Application for and Issue of Season Tickets for Use in Parking Places

24. (1) Where in Column 9 of Schedules 1 to 3, in relation to a parking place or part thereof, there are specified the words "Season Ticket", any person who is the owner or driver of a vehicle of the class specified in relation to that parking place or part thereof in Column 4 of Schedules 1 to 3, may apply to the Council for the issue of a season ticket in respect of that vehicle and parking place and any such application shall be made on a form issued by and obtainable from the Council and shall include the particulars and information required by such form to be supplied.
- (2) Upon receipt of an application duly made under the provisions of paragraph (1) of this Article and being satisfied that the applicant is the owner or driver of a vehicle of the class referred to in paragraph (1) of this Article and upon receipt of the charge specified in paragraph (3) of this Article, the Council or its Appointed Contractor shall issue to the applicant one season ticket which, subject to the provisions of this Order, shall allow the vehicle in respect of it is issued to be parked in the parking place or part thereof in respect of which it is issued, without displaying a valid pay and display ticket or purchasing a valid Parking Session.
- (3) The season ticket must be displayed in the relevant position.
- (4) The charge for a season ticket referred to in paragraph (2) of this Article shall be the amount specified in Schedule 1 column 8 in relation to the parking place or part thereof in respect of which the season ticket is to be issued;
- (5) A season ticket shall be valid for the period of time specified in Schedule 5, or as otherwise notified, immediately following the charge payable for the season ticket

has been received, beginning with the day on which the season ticket first becomes valid;

- (6) The issue of a season ticket does not entitle the season ticket holder's vehicle to a reserved parking bay, nor can a parking bay be guaranteed.
- (7) A season ticket is not transferable and is not valid if displayed on a vehicle bearing a different registration number from that shown on the season ticket.

#### Application for and Issue of Senior Citizen Permits for Use in Parking Places

25. (1) Where in Column 9 of Schedules 1 to 3, in relation to a parking place or part thereof, there are specified the words "Senior Citizen Permit", any person who is resident in the City and District of St Albans and is aged 65 and over and is the owner or driver of a vehicle of the class specified in relation to that parking place or part thereof in Column 4 of Schedules 1 to 3, may apply to the Council for the issue of a Senior Citizen Permit in respect of that vehicle and parking place and any such application shall be made on a form issued by and obtainable from the Council and shall include the particulars and information required by such form to be supplied;
- (2) Upon receipt of an application duly made under the provisions of paragraph (1) of this Article and being satisfied that the applicant is a resident of the City and District of St Albans the owner or driver of a vehicle of the class referred to in paragraph (1) of this Article and upon receipt of the charge specified in paragraph (3) of this Article, the Council or its Appointed Contractor shall issue to the applicant one season ticket which, subject to the provisions of this Order, shall allow the vehicle in respect of it is issued to be parked in the parking place or part thereof in respect of which it is issued, up to a period of three hours without displaying a valid pay and display ticket or purchasing a valid Parking Session;
- (3) The charge for a Senior Citizen Permit referred to in paragraph (2) of this Article shall be the amount specified in Schedule 4 in relation to the parking place or part thereof in respect of which the season ticket is to be issued;
- (4) A Senior Citizen Permit must be displayed in the relevant position and shall be valid for the period of time specified on the permit.
- (5) The issue of a Senior Citizen - Permit does not entitle the Senior Citizen Permit holder's vehicle to a reserved parking bay, nor can a parking space or bay be guaranteed.
- (6) A Senior Citizen Permit is not transferable and is not valid if displayed on a vehicle bearing a different registration number from that shown on the Permit.
- (7) A valid Senior Citizen Permit valid for up to 3 hours in any car park noted in Schedules 1 to 3.

#### Application for and Issue of Staff Permits for use in Parking Places

26. (1) Where in column 9 of Schedules 1 to 3 in relation to a parking place or part thereof, there is specified the words "Staff Permit", a member of staff who is the owner or driver of a vehicle of the class specified in relation to that parking place or part thereof in column 4 of Schedules 1 to 3, may, apply to the Council for the issue of a staff permit in respect of that vehicle and parking place, and any such

application shall be made on a form issued by and obtainable from the Council and shall include the particulars and information required by such form to be supplied.

- (2) Upon receipt of an application duly made under the provisions of paragraph (1) of this Article and the charge specified in Schedule 4 and upon being satisfied that the applicant is a member of staff and the owner of a vehicle of the class referred to in paragraph (1) of this Article, the Council may issue to the applicant a staff permit.
- (3) A staff permit must be displayed in the relevant position and shall be subject to the provisions of this Order, allow a vehicle in respect of which that permit is issued to be left in the parking place in respect of which that permit is issued.
- (4) The issue of a staff permit does not entitle the staff permit holder's vehicle to be left in a reserved parking bay, nor can a parking bay or space be guaranteed.
- (5) A staff permit is not transferable and is not valid if displayed on a vehicle bearing a different registration number from that shown on the permit.

#### Application for and Issue of Councillor Permits for use in Parking Places

27. (1) Where in column 9 of Schedule 1 to 3 in relation to a parking place or part thereof, there is specified the words "Councillor Permit", a Councillor who is the owner or driver of a vehicle of the class specified in relation to that parking place or part thereof in column 4 of Schedules 1 to 3, may, apply to the Council or its Authorised Contractor for the issue of a Councillor permit in respect of that vehicle and parking place, and any such application shall be made on a form issued by and obtainable from the Council and shall include the particulars and information required by such form to be supplied.
- (2) Upon receipt of an application duly made under the provisions of paragraph (1) of this Article and the charge specified in paragraph (4) of this Article, and upon being satisfied that the applicant is a member of the Council and the owner or driver of a vehicle of the class referred to in paragraph (1) of this Article, the Council may issue to the applicant a Councillor permit.
- (3) A Councillor permit must be displayed in the relevant position and shall be subject to the provisions of this Order, allow a vehicle in respect of which that permit is issued to be left in the parking place in respect of which that permit is issued.
- (4) The charge for a Councillor permit referred to in paragraph (2) of this Article shall be as specified in Schedule 4, in relation to the parking place or part thereof in respect of which that permit is to be issued.
- (5) The issue of a Councillor permit does not entitle the Councillor permit holder's vehicle to be left in a reserved parking bay, nor can a parking bay or space be guaranteed.
- (6) A Councillor permit is not transferable and is not valid if displayed on a vehicle bearing a different registration number from that shown on the permit.

#### Application for and Issue of Honorary Alderman Permits for use in Parking Places

28. (1) Where in column 9 of Schedules 1 to 3 in relation to a parking place or part thereof, there is specified the words "Honorary Alderman Permit", a member of

Honorary Alderman who is the owner or driver of a vehicle of the class specified in relation to that parking place or part thereof in column 4 of schedules 1 to 3, may, apply to the Council for the issue of a Honorary Alderman permit in respect of that vehicle and parking place, and any such application shall be made on a form issued by and obtainable from the Council and shall include the particulars and information required by such form to be supplied.

- (2) Upon receipt of an application duly made under the provisions of paragraph (1) of this Article and the charge specified in paragraph (4) of this Article, and upon being satisfied that the applicant is an Honorary Alderman and the owner or driver of a vehicle of the class referred to in paragraph (1) of this Article, the Council may issue to the applicant a Honorary Alderman permit.
- (3) A Honorary Alderman permit must be displayed in the relevant position and shall be subject to the provisions of this Order, allow a vehicle in respect of which that permit is issued to be left in the parking place in respect of which that permit is issued.
- (4) The charge for a Honorary Alderman permit referred to in paragraph (2) of this Article shall be as specified in Schedule 4, in relation to the parking place or part thereof in respect of which that permit is to be issued.
- (5) The issue of a Honorary Alderman permit does not entitle the Honorary Alderman permit holder's vehicle to be left in a reserved parking bay, nor can a parking bay or space be guaranteed.
- (6) A Honorary Alderman permit is not transferable and is not valid if displayed on a vehicle bearing a different registration number from that shown on the permit.

#### Application for and Issue of Market Trader Permits for use in Parking Places

29. (1) Where in column 9 of Schedules 1 to 3 in relation to a parking place or part thereof, there is specified the words "Market Trader", the owner or driver of a vehicle of the class specified in relation to that parking place or part thereof in column 4 of Schedules 1 to 3, may, apply to the Council for the issue of a – Market Trader Permit in respect of that vehicle and parking place, and any such application shall be made on a form issued by and obtainable from the Council and shall include the particulars and information required by such form to be supplied.
- (2) Upon receipt of an application duly made under the provisions of paragraph (1) of this Article and the charge specified in paragraph (4) of this Article, and upon being satisfied that the applicant requires a Market Trader Permit and is the owner or driver of a vehicle of the class referred to in paragraph (1) of this Article, the Council may issue to the applicant a Market Trader Permit.
- (3) A Market Trader Permit must be displayed in the relevant position and shall be subject to the provisions of this Order, allow a vehicle in respect of which that permit is issued to be left in the parking place in respect of which that permit is issued.
- (4) The charge for a Market Trader Permit referred to in paragraph (2) of this Article shall be as specified in column 8 of Schedules 1 to 3, in relation to the parking place or part thereof in respect of which that permit is to be issued.
- (5) The issue of a Market Trader Permit does not entitle the Market Trader permit holder's vehicle to be left in a reserved parking bay, nor can a parking bay or space be guaranteed.
- (6) A Market Trader Permit is not transferable and is not valid if displayed on a vehicle bearing a different registration number from that shown on the permit.

#### Application for and Issue of Licence for use in Parking Places

30. (1) Where in column 9 of Schedule 3 in relation to a parking place or part thereof, there is specified the words "Licence Holder", the owner or driver of a vehicle of the class specified in relation to that parking place or part thereof in column 4 of Schedule 3, may apply to the Council for the issue of a Licence in respect of that vehicle and parking place, and any such application shall be made on a form issued by and obtainable from the Council and shall include the particulars and information required by such form to be supplied.
- (2) Upon receipt of an application duly made under the provisions of paragraph (1) of this Article and the charge specified in paragraph (4) of this Article, and upon being satisfied that the applicant requires a Licence and is the owner or driver of a vehicle of the class referred to in paragraph (1) of this Article, the Council may issue to the applicant a Licence.
- (3) A Licence must be displayed in the relevant position and shall be subject to the provisions of this Order, allow a vehicle in respect of which that permit is issued to be left in the parking place in respect of which that permit is issued.
- (4) The charge for a Licence referred to in paragraph (2) of this Article shall be as



specified in column 8 of Schedule 3, in relation to the parking place or part thereof in respect of which that permit is to be issued.

- (5) The issue of a Licence entitles the Licence holder's vehicle to be left in a specific parking bay, but a parking bay or space cannot be guaranteed.
- (6) A Licence is not transferable and is not valid if displayed on a vehicle bearing a different registration number from that shown on the permit.

#### Application for and Issue of Resident for Permits for use in Parking Places

31. (1) Where in column 9 of Schedule 1 to 3 in relation to a parking place or part thereof, there is specified the words "Resident Permit", a resident who is the owner or driver of a vehicle of the class specified in relation to that parking place or part thereof in column 4 of Schedules 1 to 3 and a resident of the streets listed in Schedule 5, may, apply to the Council or its Authorised Contractor for the issue of a Resident permit in respect of that vehicle and parking place, and any such application shall be made on a form issued by and obtainable from the Council and shall include the particulars and information required by such form to be supplied.
- (2) Upon receipt of an application duly made under the provisions of paragraph (1) of this Article and the charge specified in paragraph (4) of this Article, and upon being satisfied that the applicant is a resident and the owner or driver of a vehicle of the class referred to in paragraph (1) of this Article, the Council may issue to the applicant a Councillor permit.
- (3) A Resident permit must be displayed in the relevant position and shall be subject to the provisions of this Order, allow a vehicle in respect of which that permit is issued to be left in the parking place in respect of which that permit is issued.
- (4) The charge for a Resident permit referred to in paragraph (2) of this Article shall be as specified in Schedule 5, in relation to the parking place or part thereof in respect of which that permit is to be issued.
- (5) The issue of a Resident permit does not entitle the Resident permit holder's vehicle to be left in a reserved parking bay, nor can a parking bay or space be guaranteed.
- (6) A Resident permit is not transferable and is not valid if displayed on a vehicle bearing a different registration number from that shown on the permit.

#### Refund of Charge Paid in Respect of a Season Ticket, or Permit

32. A season ticket holder, or a permit holder who surrenders a season ticket or permit to the Council or its Authorised Contractor whether before or after it becomes valid shall be entitled to a refund of any charge paid in respect of that season ticket, or permit, the amount of refund will be limited to a pro rata sum for complete unexpired months and an administration charge specified in Schedule 4.

#### Refund of Charge Paid in Respect of a Licence

33. A licence holder who surrenders a licence to the Council or its Authorised Contractor whether before or after it becomes valid shall be entitled to a refund of any charge paid in respect of that licence providing adequate notice has been provided within the terms of the licence.

#### Application for and Issue of Duplicate Season Tickets or Permits

34. (1) If a valid season ticket or permit is mutilated or accidentally defaced or the figures or particulars thereon have become illegible or the colour of the season ticket or permit has become altered by fading or otherwise, the season ticket holder or the permit holder, as the case may be, shall, if they wish to continue using the season ticket or permit, surrender it to the Council and apply to the Council for the issue to them of a duplicate season ticket or permit, as the case may be. The Council, upon receipt of the original valid season ticket or permit, as the case may be, and, if applicable, the charge specified in Schedule 4 may issue a duplicate season ticket or permit, as the case may be, so marked, and upon such issue the original season ticket or permit shall become invalid.
- (2) If a valid season ticket or permit is lost, destroyed or stolen, the season ticket holder or permit holder, as the case may be, may apply to the Council for the issue to them of a duplicate season ticket or permit, as the case may be. The Council, upon being satisfied as to such loss, destruction or theft, and, if applicable, upon receipt of the charge specified in Schedule 4 may issue a duplicate season ticket or permit, as the case may be, so marked, and upon such issue the original season ticket or permit, as the case may be, shall become invalid.
- (3) The provisions of this Order shall apply to a duplicate season ticket or permit and an application therefor as if it were a season ticket or permit, or as the case may be, an application therefor.
35. There shall be a charge for the issue of a duplicate season ticket or permit issued to a season ticket holder or a permit holder in accordance with Schedule 4.

Application for a Replacement Season Ticket or a Permit Due to Change of Vehicle Registration Mark

36. If a season ticket holder or permit holder wishes to have the vehicle registration mark on their valid season ticket or valid permit changed, they may apply to the Council or Authorised Contractor for the issue to them of a replacement season ticket or permit, as the case may be. The Council or Authorised Contractor, upon being satisfied as to the need for such a change to the registration mark issue a replacement season ticket or permit bearing a different vehicle registration mark, and upon such issue the original season ticket or permit, as the case may be, shall become invalid.
37. (1) A permit holder shall surrender their permit, to the Council on the occurrence of one or more of the events set out in paragraph (3) of this Article.
- (2) The Council may, by notice in writing served on the permit holder at the address shown by that person on the application for the permit or at any other address believed to be that person's place of abode, withdraw a permit if it appears to the Council that any of the events set out in paragraph (3) of this Article has occurred.
- (3) The events referred to in paragraph (1) and (2) of this Article are:
- (a) a Councillor permit holder ceasing to be a member of Council or a Councillor;
  - (b) a Staff permit holder ceasing to be a member of Staff;
  - (c) an Honorary Alderman permit holder ceasing to be an Honorary Alderman;
  - (d) the vehicle in respect of which the permit was issued being adapted or used in such a manner that it is not a vehicle of the class specified in column 4 of Schedules 1 to 3.
  - (e) a Senior Citizen permit holder ceasing to be a resident of the City and District of St Albans.
  - (f) a Market Trader permit holder ceasing to be a Market Trader within the City and District of St Albans.
  - (g) a Resident permit holder ceasing to be a resident of the streets in Schedule 5.

Restriction on Removal of Season Tickets or Permits

38. Where a season ticket or permit has been displayed on a vehicle in accordance with this Order, no person, except the driver of the vehicle shall remove the season ticket or permit, as the case may be, from the vehicle unless authorised to do so by the driver:
39. Provided that nothing in this Article shall apply in relation to a civil enforcement officer or an officer or representative of the Council who removes the season ticket or permit, as the case may be, in the process of the vehicle being removed in accordance with Article 7(k) or 7(l).

## **PART V**

### **POWER OF THE COUNCIL TO SUSPEND A PARKING PLACE**

#### **Suspension of the Operation of a Parking Place**

40. (1) Notwithstanding the foregoing provisions of this Order, the Council may, by notice or sign displayed at or near a parking place or by barriers placed at the entrance or entrances to a parking place, suspend the operation of that parking place or any part thereof, for any purpose.
- (2) When the operation of a parking place is suspended pursuant to paragraph (1) of this Article, no vehicle shall enter or be left in the parking place or any part thereof, without the written authorisation of the Council, except for any vehicle being used for ambulance, fire brigade or police purposes or any vehicle permitted or directed by a police officer in uniform.
- (3) If at any time the Council requires a parking place or part thereof for any purpose whatsoever, then the right of any person to leave a vehicle in that parking place shall immediately terminate until the Council no longer requires that parking place or part thereof.

## **PART VI**

### **OTHER PROVISIONS**

41. (1) No person shall, except with the permission of any person duly authorised by the Council use a vehicle, while it is in a parking place, in connection with the sale of any article to persons in or near the parking place or in connection with the selling or offering for hire of that persons skills or services.
- (2) No person shall use any part of a parking place or any vehicle left in a parking place:
- (a) for sleeping or camping or cooking or eating; or
- (b) for the purpose of servicing or washing any vehicle or part thereof other than is reasonably necessary to enable that vehicle to depart from the parking place.
- (3) In a parking place no person shall:
- (a) erect or cause or permit to be erected any tent, booth, stand building or other structure without the written consent of the Council; or
- (b) light or cause or permit to be lit any fire.
42. Nothing in Article 7(a) of this Order shall unreasonably prevent access to any premises adjoining a parking place or the use of any access by any person entitled to the use thereof.
43. No person shall, in a parking place, wantonly shout or otherwise make any loud noise to the disturbance or annoyance of users of the parking

place or residents of premises in the neighbourhood.

44. No person shall in a parking place, use any threatening, abusive or insulting language, gesture or conduct with intent to put any person in fear so as to occasion a breach of the peace or whereby a breach of the peace is likely to be occasioned.
45. The driver of a vehicle left in a parking place shall not sound any horn or similar instrument except when about to change the position of the vehicle in or to depart from the parking place, or in the case of an emergency.
46. Where in a parking place signs are erected or surface markings are laid for the purpose of:
- (a) indicating the entrance to or exit from the parking place, or
  - (b) indicating that a vehicle using the parking place shall proceed in a specified direction within the parking place,
- no person shall drive or permit to be driven any vehicle (i) so that it enters the parking place otherwise than by an entrance, or leaves the parking place otherwise than by an exit, so indicated, or (ii) in a direction other than so specified.
47. No person shall, except with the permission of a person authorised by the Council in that behalf, drive or permit to be driven any vehicle in a parking place for any purpose other than the purpose of leaving that vehicle in the parking place in accordance with the provisions of this Order or for the purpose of departing from the parking place.
48. The Council shall not be liable for any damage to or theft of a vehicle, or any of its parts or contents, while a vehicle is left in a parking place.



## SCHEDULE 1 – PARKING PLACES

1	2	3	4	5	6	7	8	9
Item No	Parking Place or Part Thereof	Position in which vehicle must be left	Classes of vehicle	Operational times of parking place	Charging Hours and Days	Maximum period for which vehicles may wait	Scale of Charges	Type of Season Tickets and Permits Valid
1.	Adelaide Street, St Albans Car Park	Wholly within a marked space	Motor cars, motor cycles, small goods vehicles and invalid carriages	24 hours	07:30 to 18:30 Monday to Sunday  Free on Public Holidays	Not applicable	Monday to Saturday  Up to 30 minutes £0.60 Up to 1 hour £1.20 Up to 2 hours £2.60 Up to 3 hours £3.00 Up to 4 hours £4.00 Up to 6 hours £5.00 Up to 24 hours £10.00  Up to 1 week £30.00  Sunday Up to 24 Hours £1.00  Season ticket £900	Pay and Display Season Ticket  Staff Permit  Councillor Permit  Senior Citizen Permit

1 Item No	2 Parking Place or Part Thereof	3 Position in which vehicle must be left	4 Classes of vehicle	5 Operational times of parking place	6 Charging Hours and Days	7 Maximum period for which vehicles may wait	8 Scale of Charges	9 Type of Season Tickets and Permits Valid
2	Amenbury Lane, Car Park, Harpenden	Wholly within a marked space	Motor cars, motor cycles, small goods vehicles and invalid carriages	24 hours	07:30 to 18:30 Monday to Sunday  Free on Public Holidays	Not applicable	Monday to Saturday  Up to 30 minutes £0.60 Up to 1 hour £1.20 Up to 2 hours £2.60 Up to 3 hours £3.00 Up to 4 hours £4.00 Up to 6 hours £5.00 Up to 24 hours £10.00  Up to 1 week £30.00  Sunday Up to 24 hours £1.00  Season ticket £900	Pay and Display Season Ticket  Staff Permit  Councillor Permit  Senior Citizen Permit



m

1	2	3	4	5	6	7	8	9
Item No	Parking Place or Part Thereof	Position in which vehicle must be left	Classes of vehicle	Operational times of parking place	Charging Hours and Days	Maximum period for which vehicles may wait	Scale of Charges	Type of Season Tickets and Permits Valid
3	Bowers Way East, Car Park, Harpenden	Wholly within a marked space	Motor cars, motor cycles, small goods vehicles and invalid carriages	24 hours	07:30 to 18:30 Monday to Sunday  Free on Public Holidays	Not applicable	Monday to Saturday Up to 30 minutes 0.60 Up to 1 hour £1.20 Up to 2 hours £2.60 Up to 3 hours £3.00 Up to 4 hours £4.00 Up to 6 hours £5.00 Up to 24 hours £10.00  Up to 1 week £30.00  Sunday Up to 24 hours £1.00  Season ticket £900	Pay and Display Season Ticket Staff Permit Councillor Permit Senior Citizen Permit

1 Item No	2 Parking Place or Part Thereof	3 Position in which vehicle must be left	4 Classes of vehicle	5 Operational times of parking place	6 Charging Hours and Days	7 Maximum period for which vehicles may wait	8 Scale of Charges	9 Type of Season Tickets and Permits Valid
4	Bowers Way West, Car Park, Harpenden	Wholly within a marked space	Motor cars, motor cycles, small goods vehicles and invalid carriages	24 hours	07:30 to 18:30 Monday to Sunday  Free on Public Holidays	Not applicable	Monday to Saturday  Up to 30 minutes £0.60 Up to 1 hour £1.20 Up to 2 hours £2.60 Up to 3 hours £3.00 Up to 4 hours £4.00 Up to 6 hours £5.00 Up to 24 hours £10.00  Up to 1 week £30.00  Sunday Up to 24 hours £1.00  Season ticket £900	Pay and Display Season Ticket  Staff Permit  Councillor Permit  Senior Citizen Permit

1 Item No	2 Parking Place or Part Thereof	3 Position in which vehicle must be left	4 Classes of vehicle	5 Operational times of parking place	6 Charging Hours and Days	7 Maximum period for which vehicles may wait	8 Scale of Charges	9 Type of Season Tickets and Permits Valid
5	Clarence Park, Car Park, St Albans	Wholly within a marked space	Motor cars, motor cycles, small goods vehicles and invalid carriages	24 hours	07:30 to 18:30 Monday to Saturday.  Free Sundays and Public Holidays	Not applicable	Up to three hours – no charge -subject to display of free issue pay and display ticket.  Up to 5 hours £1.00  Up to 24 Hours £4.00	Pay and Display Season Ticket  Councillor Permit  Senior Citizen Permit

1 Item No	2 Parking Place or Part Thereof	3 Position in which vehicle must be left	4 Classes of vehicle	5 Operational times of parking place	6 Charging Hours and Days	7 Maximum period for which vehicles may wait	8 Scale of Charges	9 Type of Season Tickets and Permits Valid
7	Bricket Road North, Car Park, St Albans	Wholly within a marked space	Motor cars, motor cycles, small goods vehicles and invalid carriages	24 hours	07:30 to 18:30 Monday to Sunday  Free on Public Holidays	Not applicable	Monday to Saturday  Up to 2 hours £2.80 Up to 24 hours £5.00  Up to 1 week £30.00  Sunday Up to 24 hours £1.00  Season ticket £900	Pay and Display Season Ticket  Staff Permit  Councillor Permit  Senior Citizen Permit

1 Item No	2 Parking Place or Part Thereof	3 Position in which vehicle must be left	4 Classes of vehicle	5 Operational times of parking place	6 Charging Hours and Days	7 Maximum period for which vehicles may wait	8 Scale of Charges	9 Type of Season Tickets and Permits Valid
6	Civic Centre, Car Park, St Albans	Wholly within a marked space	Motor cars, motor cycles, small goods vehicles and invalid carriages	24 hours	07:30 to 18:30 Monday to Sunday  Free on Public Holidays	Up to 3 hours (excluding permit holders)	Monday to Saturday  Up to 30 minutes £0.60 Up to 1 hour £1.20 Up to 2 hours £2.60 Up to 3 hours £3.00  Sunday Up to 3 hours £1.00	Staff Permit  Councillor Permit  Senior Citizen Permit  Honorary Alderman Permits

1 Item No	2 Parking Place or Part Thereof	3 Position in which vehicle must be left	4 Classes of vehicle	5 Operational times of parking place	6 Charging Hours and Days	7 Maximum period for which vehicles may wait	8 Scale of Charges	9 Type of Season Tickets and Permits Valid
8 (a)	Drovers Way, St Albans City Centre, Multi Storey Car Park	Wholly within a marked space	Motor cars, motor cycles, small goods vehicles and invalid carriages	24 hours	07:30 to 18:30 Monday to - Sunday Free on Public Holidays	Not applicable	Monday to Saturday Up to 30 minutes £0.60 Up to 1 hour £1.20 Up to 2 hours £2.60 Up to 3 hours £3.00 Up to 4 hours £4.00 Up to 6 hours £5.00 Up to 24 hours £10.00	Multi Storey Season Ticket Senior Citizen Market Trader (Wednesday and Saturday only)(Drovers Way Basement)
8 (b)	Russell Avenue, Albans City Centre, Multi Storey Car Park						Up to 1 week £30.00 Sunday Up to 24 hours £1.00 Season ticket £900 Lost Ticket £10.00	

1 Item No	2 Parking Place or Part Thereof	3 Position in which vehicle must be left	4 Classes of vehicle	5 Operational times of parking place	6 Charging Hours and Days	7 Maximum period for which vehicles may wait	8 Scale of Charges	9 Type of Season Tickets and Permits Valid
9	Gombards, Car Park, St Albans	Wholly within a marked space	Motor cars, motor cycles, small goods vehicles and invalid carriages	24 hours	07:30 to 18:30 Monday to Sunday.  Free on Public Holidays	Not applicable	Monday to Saturday  Up to 2 hours £2.80 Up to 24 hours £5.00  Up to 1 week £30.00  Sunday Up to 24 Hours £1.00  Season ticket £900	Pay and Display Season Ticket  Staff Permit  Councillor Permit  Senior Citizen Permit  Market Trader (Wednesday and Saturday only)

1 Item No	2 Parking Place or Part Thereof	3 Position in which vehicle must be left	4 Classes of vehicle	5 Operational times of parking place	6 Charging Hours and Days	7 Maximum period for which vehicles may wait	8 Scale of Charges	9 Type of Season Tickets and Permits Valid
10	London Road, Car Park, St Albans	Wholly within a marked space	Motor cars, motor cycles, small goods vehicles and invalid carriages	24 hours	07:30 to 18:30 Monday to Sunday  Free on Public Holidays	Not applicable	Monday to Saturday Up to 30 minutes £0.60 Up to 1 hour £1.20 Up to 2 hours £2.60 Up to 3 hours £3.00 Up to 4 hours £4.00 Up to 6 hours £5.00 Up to 24 hours £10.00  Up to 1 week £30.00  Sunday Up to 24 hours £1.00  Season ticket £900	Pay and Display Season Ticket Staff Permit Councillor Permit Senior Citizen Permit



1	2	3	4	5	6	7	8	9
Item No	Parking Place or Part Thereof	Position in which vehicle must be left	Classes of vehicle	Operational times of parking place	Charging Hours and Days	Maximum period for which vehicles may wait	Scale of Charges	Type of Season Tickets and Permits Valid
11	Townsend Avenue, Car Park, St Albans	Wholly within a marked space	Motor cars, motor cycles, small goods vehicles and invalid carriages	24 hours	07:30 to 18:30 Monday to Sunday  Free on Public Holidays	Not applicable	Monday to Saturday  Up to 2 hours £2.80 Up to 24 hours £5.00  Up to 1 week £30.00  Sunday Up to 24 hours £1.00  Season ticket £900	Pay and Display Season Ticket  Staff Permit  Councillor Permit  Senior Citizen Permit

1 Item No	2 Parking Place or Part Thereof	3 Position in which vehicle must be left	4 Classes of vehicle	5 Operational times of parking place	6 Charging Hours and Days	7 Maximum period for which vehicles may wait	8 Scale of Charges	9 Type of Season Tickets and Permits Valid
12	Verulamium, Car Park, St Albans	Wholly within a marked space	Motor cars, motor cycles, small goods vehicles, coaches and invalid carriages	24 hours	09:30 to 18:30 Monday to Sunday.  Including Public and Bank Holidays	Not applicable	Motor Cars Monday to Sunday Up to 3 hours £1.50 Up to 24 hours £3.50  Coaches  Up to 24 hours £25.00  Season ticket £900	Pay and Display Season Ticket  Staff Permit  Councillor Permit  Senior Citizen Permit

1	2	3	4	5	6	7	8	9
Item No	Parking Place or Part Thereof	Position in which vehicle must be left	Classes of vehicle	Operational times of parking place	Charging Hours and Days	Maximum period for which vehicles may wait	Scale of Charges	Type of Season Tickets and Permits Valid
13	Westminster Lodge, Car Park, St Albans	Wholly within a marked space	Motor cars, motor cycles, small goods vehicles, coaches and invalid carriages	24 hours	07:30 to 18:30 Monday to Sunday. Including Public and Bank Holidays	Not applicable	<p>Motor Cars</p> <p>Up to two hours – no charge -subject to display of free issue pay and display ticket.</p> <p>Up to 3 hours £2.00</p> <p>Up to 4 hours £4.00</p> <p>Up to 24 hours £5.00</p> <p>Coaches</p> <p>Up to 2 hours – no charge - subject to display of free issue pay and display ticket.</p> <p>Up to 24 hours £25.00</p>	<p>Staff Permit</p> <p>Councillor Permit</p> <p>Senior Citizen Permit</p>

1 Item No	2 Parking Place or Part Thereof	3 Position in which vehicle must be left	4 Classes of vehicle	5 Operational times of parking place	6 Charging Hours and Days	7 Maximum period for which vehicles may wait	8 Scale of Charges	9 Type of Season Tickets and Permits Valid
14	Lydekker, Car Park, Harpenden	Wholly within a marked space	Motor cars, motor cycles, small goods vehicles and invalid carriages	08:00 to 21:00 Monday to Friday	08:00 to 18:30 Monday to Friday  Free on Public Holidays	13 hours	Motor Cars  Up to 1 hour £0.70 Up to 2 hours £1.60 Up to 5 hours £2.40 Over 5 hours £6.00	Season Ticket  Senior Citizen Permit

1	2	3	4	5	6	7	8	9
Item No	Parking Place or Part Thereof	Position in which vehicle must be left	Classes of vehicle	Operational times of parking place	Charging Hours and Days	Maximum period for which vehicles may wait	Scale of Charges	Type of Season Tickets and Permits Valid
15	Keyfield Terrace, Car Park, St Albans	Wholly within a marked space	Motor cars, motor cycles, small goods vehicles and invalid carriages	At All Times	07:30 to 18:30 Monday to Sunday.  Free on Public Holidays	Not applicable	Monday to Saturday  Up to 2 hours £2.80 Up to 24 hours £5.00  Up to 1 week £30.00  Sunday Up to 24 hours £1.00  Season ticket £1,150 per annum	Season Ticket Staff Permit Councillor Permit Senior Citizen Permit

1 Item No	2 Parking Place or Part Thereof	3 Position in which vehicle must be left	4 Classes of vehicle	5 Operational times of parking place	6 Restricted Hours and Days	7 Maximum period for which vehicles may wait	8 Scale of Charges	9 Type of Season Tickets and Permits Valid
19	BAA Lambs, Car Park, Harpenden	Wholly within a marked space	Motor cars, motor cycles, small goods vehicles and invalid carriages	At All Times	09:00 to 11:00 and 13:00 to 15:00 Monday to Saturday	During restricted period maximum stay one hour, no return within 2 hours	Free	N/A
20	Batchwood Hall, Car Park (including access roads), St Albans	Wholly within a marked space	Motor cars, motor cycles, small goods vehicles and invalid carriages	At All Times	None	Up to 24 hours	Free	N/A
22	Cravells Road, Car Park, Harpenden	Wholly within a marked space	Motor cars, motor cycles, small goods vehicles and invalid carriages	At All Times	None	Up to 24 hours	Free	N/A
23	Hawkes Drive Car Park, Redbourn	Wholly within a marked space	Motor cars, motor cycles, small goods vehicles and invalid carriages	At All Times	None	Up to 24 hours	Free	N/A
25	Harpenden Public Halls, Car Park Harpenden	Wholly within a marked space	Motor cars, motor cycles, small goods vehicles and invalid carriages	At All Times	Permits only at any time	Up to 24 hours	Free	N/A
26	Haseldine Road, Car Park, London Colney	Wholly within a marked space	Motor cars, motor cycles, small goods vehicles and invalid carriages	At All Times	None	Up to 24 hours	Free	N/A
27	High Street, opposite Methodist Church, Harpenden	Wholly within a marked space	Bicycles and two wheeled motor cycles below 50cc	At All Times	None	Up to 24 hours	Free	N/A
28	High Street, Village Hall, Car Park, Redbourn	Wholly within a marked space	Motor cars, motor cycles, small goods vehicles and invalid carriages	At All Times	None	Up to 24 hours	Free	N/A
30	Leyton Road, Car Park, Harpenden	Wholly within a marked space	Motor cars, motor cycles, small goods vehicles and invalid carriages	At All Times	08:00 to 18:00 Monday to	During restricted period maximum stay 1 hour, no	Free	N/A

1 Item No	2 Parking Place or Part Thereof	3 Position in which vehicle must be left	4 Classes of vehicle	5 Operational times of parking place	6 Restricted Hours and Days	7 Maximum period for which vehicles may wait	8 Scale of Charges	9 Type of Season Tickets and Permits Valid
					Saturday	return within 2 hours		
31	Marquis Lane, Car Park, Harpenden	Wholly within a marked space	Motor cars, motor cycles, small goods vehicles and invalid carriages	At All Times	None	Up to 24 hours	Free	N/A
32	Nomansland Common, Car Park, Wheathampstead	Wholly within a marked space	Motor cars, motor cycles, small goods vehicles and invalid carriages	At All Times	None	Up to 24 hours	Free	N/A
33	Park Street, Car Park, Park Street	Wholly within a marked space	Motor cars, motor cycles, small goods vehicles and invalid carriages	At All Times	None	Up to 24 hours	Free	N/A
34	Southview Road, Car Park, Harpenden	Wholly within a marked space	Motor cars, motor cycles, small goods vehicles and invalid carriages	At All Times	None	Up to 24 hours	Free	N/A
35	The Ridgeway (Library), Car Park, St Albans	Wholly within a marked space	Motor cars, motor cycles, small goods vehicles and invalid carriages	At All Times	None	Up to 24 hours	Free	N/A

# **SCHEDULE 2 – PARKING PLACES FOR USE BY RESIDENT PERMIT HOLDERS**

1 Item No	2 Parking Place or Part Thereof	3 Position in which vehicle must be left	4 Classes of vehicle	5 Operational times of parking place	6 Restricted Hours and Days	7 Maximum period for which vehicles may wait	8 Scale of Charges per annum	9 Type of Season Tickets and Permits Valid
16	Albert Street, Car Park, St Albans	Wholly within a marked space	Motor cars, motor cycles, small goods vehicles and invalid carriages	At All Times	24 hours	Not Applicable	1 <sup>st</sup> resident vehicle - £39.54 2 <sup>nd</sup> resident vehicle - £137.33 3 <sup>rd</sup> resident vehicle - £299.64	Resident Permit
17	Liverpool Road, Car Park, St Albans	Wholly within a marked space	Motor cars, motor cycles, small goods vehicles and invalid carriages	At All Times	At All Times	Not Applicable	1 <sup>st</sup> resident vehicle - £39.54 2 <sup>nd</sup> resident vehicle - £137.33 3 <sup>rd</sup> resident vehicle - £299.64	Resident Permit
18	Telford Court	Wholly within a marked space	Motor cars, motor cycles, small goods vehicles and invalid carriages	At All Times	At All Times	Not Applicable	£0	Resident Permit



### SCHEDULE 3 – PARKING PLACES SUBJECT TO ISSUE OF A LICENCE

1 Item No	2 Parking Place or Part Thereof	3 Position in which vehicle must be left	4 Classes of vehicle	5 Operational times of parking place	6 Restricted Hours and Days	7 Maximum period for which vehicles may wait	8 Scale of Charges	9 Type of Season Tickets and Permits Valid
36	Adelaide Street North, Car Park St Albans	Wholly within a marked space	Motor cars, motor cycles, small goods vehicles and invalid carriages	At All Times	At All Times	Not Applicable	£161.71 per quarter	Licence Holder
37	Alexandra Road, Car Park, St Albans	Wholly within a marked space	Motor cars, motor cycles, small goods vehicles and invalid carriages	At All Times	At All Times	Not Applicable	£161.71 per quarter	Licence Holder
38	Bedford Road, Car Park, St Albans	Wholly within a marked space	Motor cars, motor cycles, small goods vehicles and invalid carriages	At All Times	At All Times	Not Applicable	£161.71 per quarter	Licence Holder
39	Boundary Road, Car Park, St Albans	Wholly within a marked space	Motor cars, motor cycles, small goods vehicles and invalid carriages	At All Times	At All Times	Not Applicable	£161.71 per quarter	Licence Holder
40	Inkerman Road, Car Park, St Albans	Wholly within a marked space	Motor cars, motor cycles, small goods vehicles and invalid carriages	At All Times	At All Times	Not Applicable	£161.71 per quarter	Licence Holder
41	New Kent Road, Car Park, St Albans	Wholly within a marked space	Motor cars, motor cycles, small goods vehicles and invalid carriages	At All Times	At All Times	Not Applicable	£161.71 per quarter	Licence Holder

#### SCHEDULE 4 – MISCELLANEOUS SCALE OF CHARGES

Administration Fee	£10
Annual Senior Citizen Permit	£45
Councillor Permit	No charge
Duplicate Permit or Season Ticket	£10
Honorary Alderman Permit	No charge
Market Traders Permit	Included within market stall rent
Replacement of lost, damaged or mutilated season ticket or permit	£10
Staff Permit	No charge
Multi Storey Season Ticket	£900
Pay and Display Season Ticket	£900


#### SCHEDULE 5 – PROPERTIES ELIGIBLE FOR PERMITS


Albert Street Car Park	Hart Road Holywell Hill, nos. 1 to 23 odd, 2 to 34 even Keyfield Terrace London Road, nos. 2 to 98 even London Road, nos 1 to 15c odd Old London Road, nos. 1 to 11 odd, 2 to 12 even Pageant Road
Liverpool Road, Car Park, St Albans	Liverpool Road
Telford Court	Telford Court

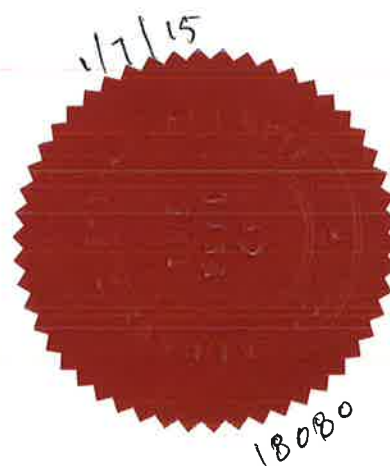
#### SCHEDULE 6 – PLANS SHOWING LOCATION OF PARKING PLACES

Attached Plans

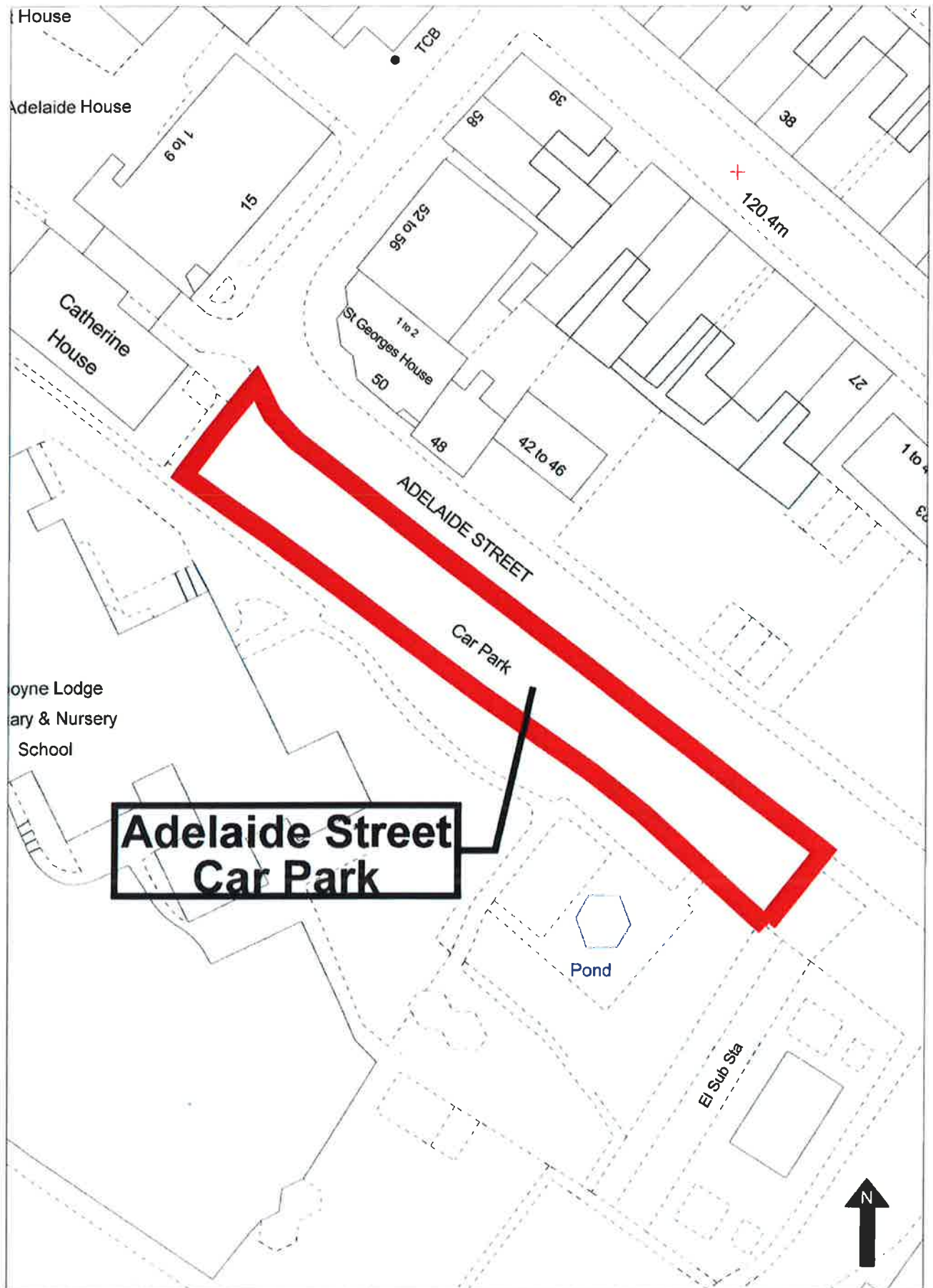
The Common Seal of )  
St Albans City and District Council )  
was hereunto affixed on the 7th July 2015 )  
in the presence of:- )

  
.....  
Authorised Signatory

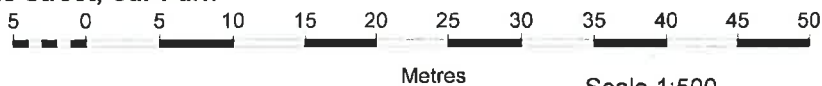
  
.....  
Authorised Signatory



# SCHEDULE 6

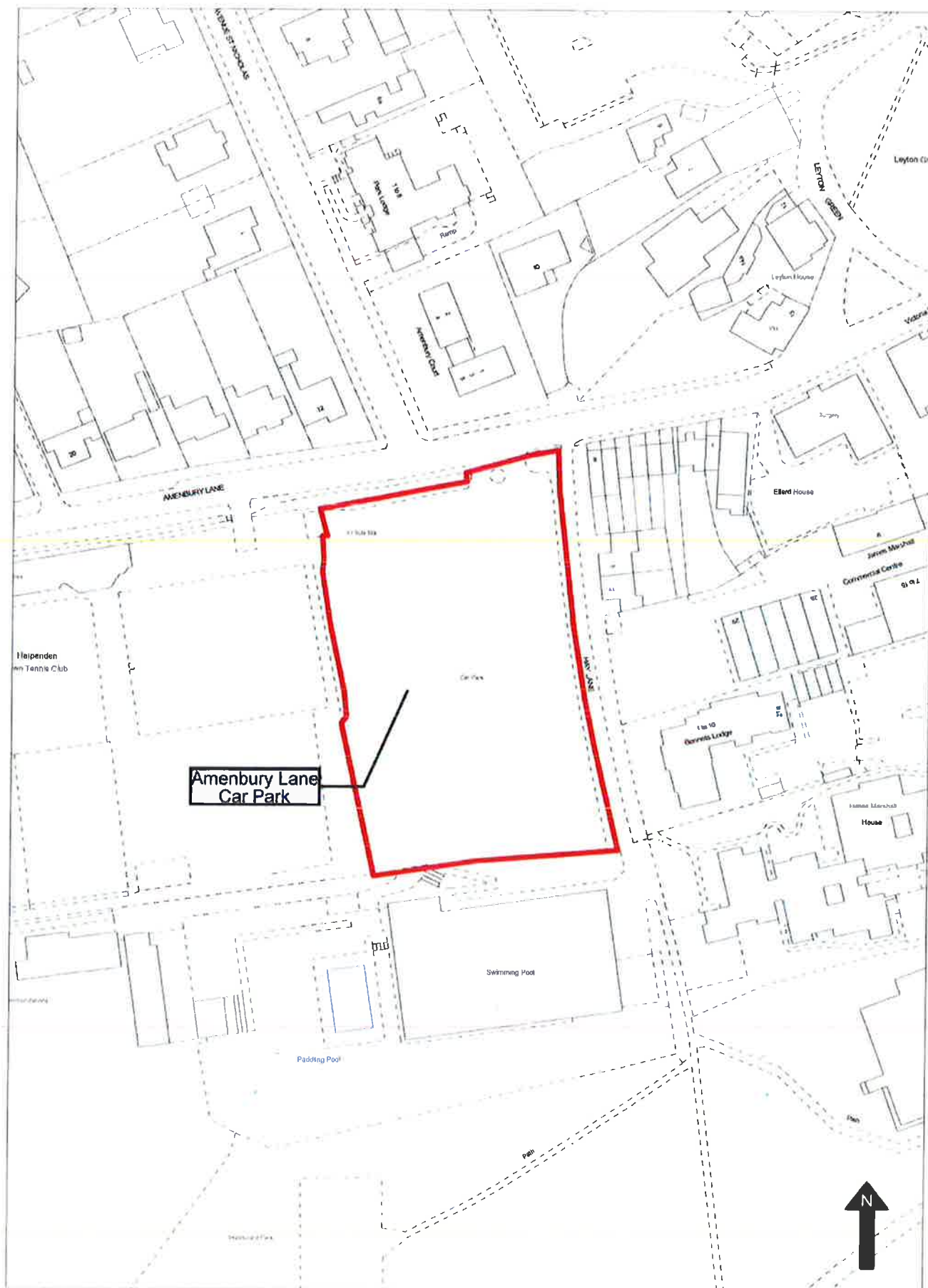


Item 1 - Adelaide Street, Car Park

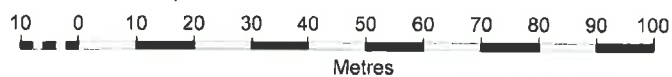


Scale 1:500





Item 2 - Amenbury Lane Car Park, Harpenden

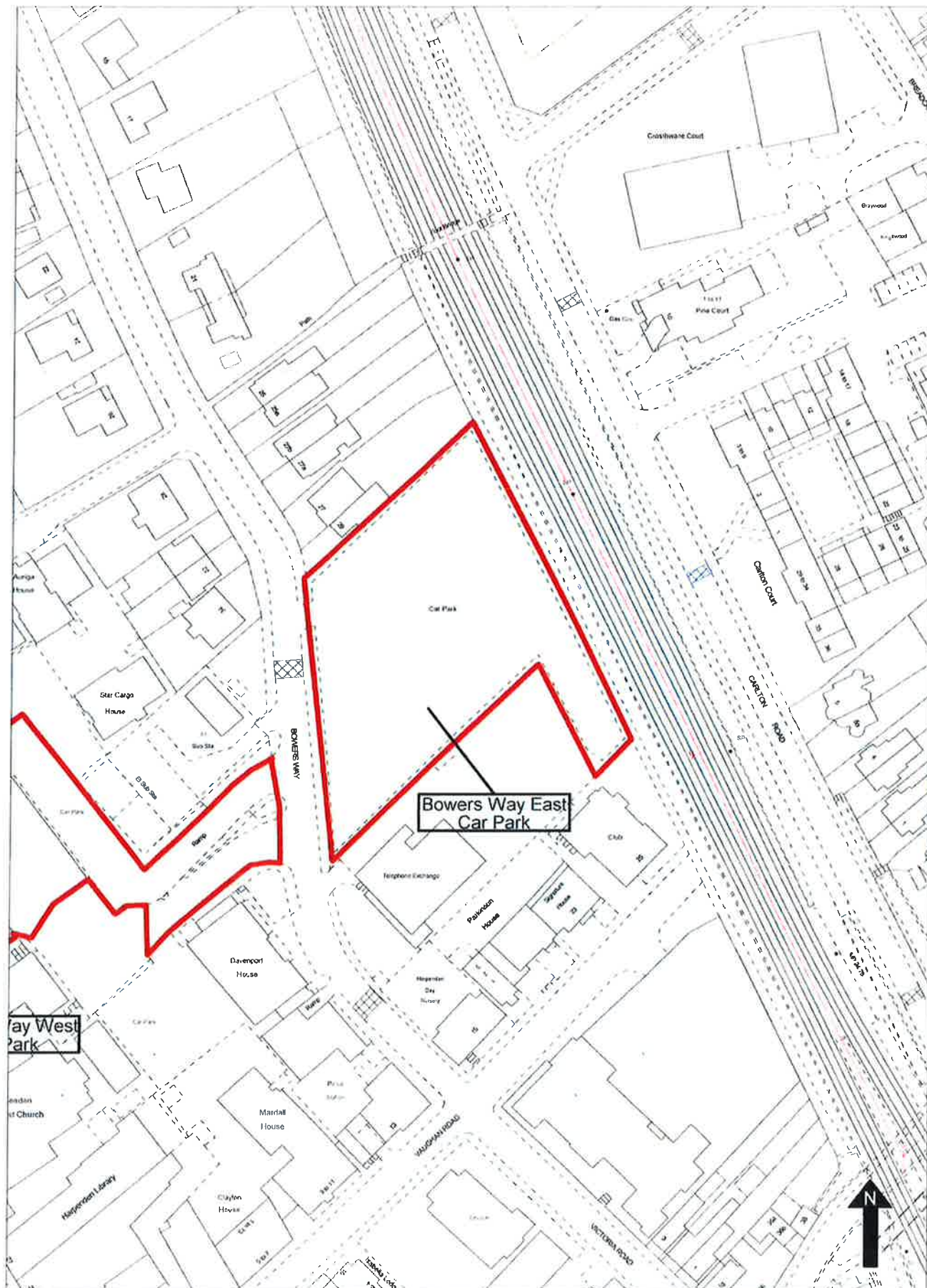


Scale 1:1250

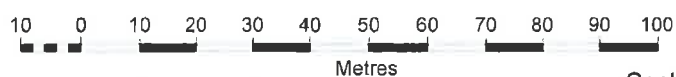


**St Albans**  
City & District Council

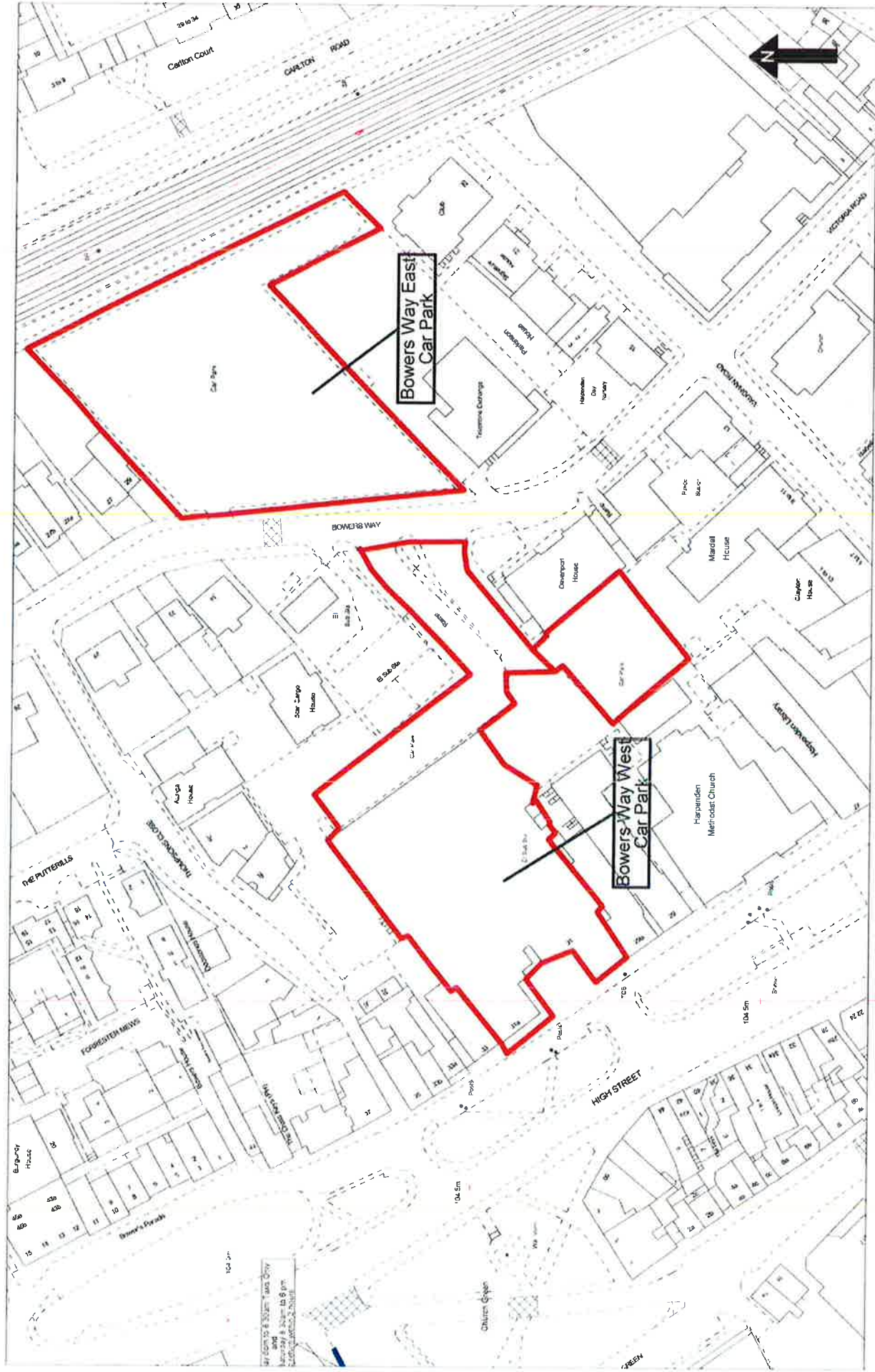




Item 3 - Bowers Way East Car Park, Harpenden







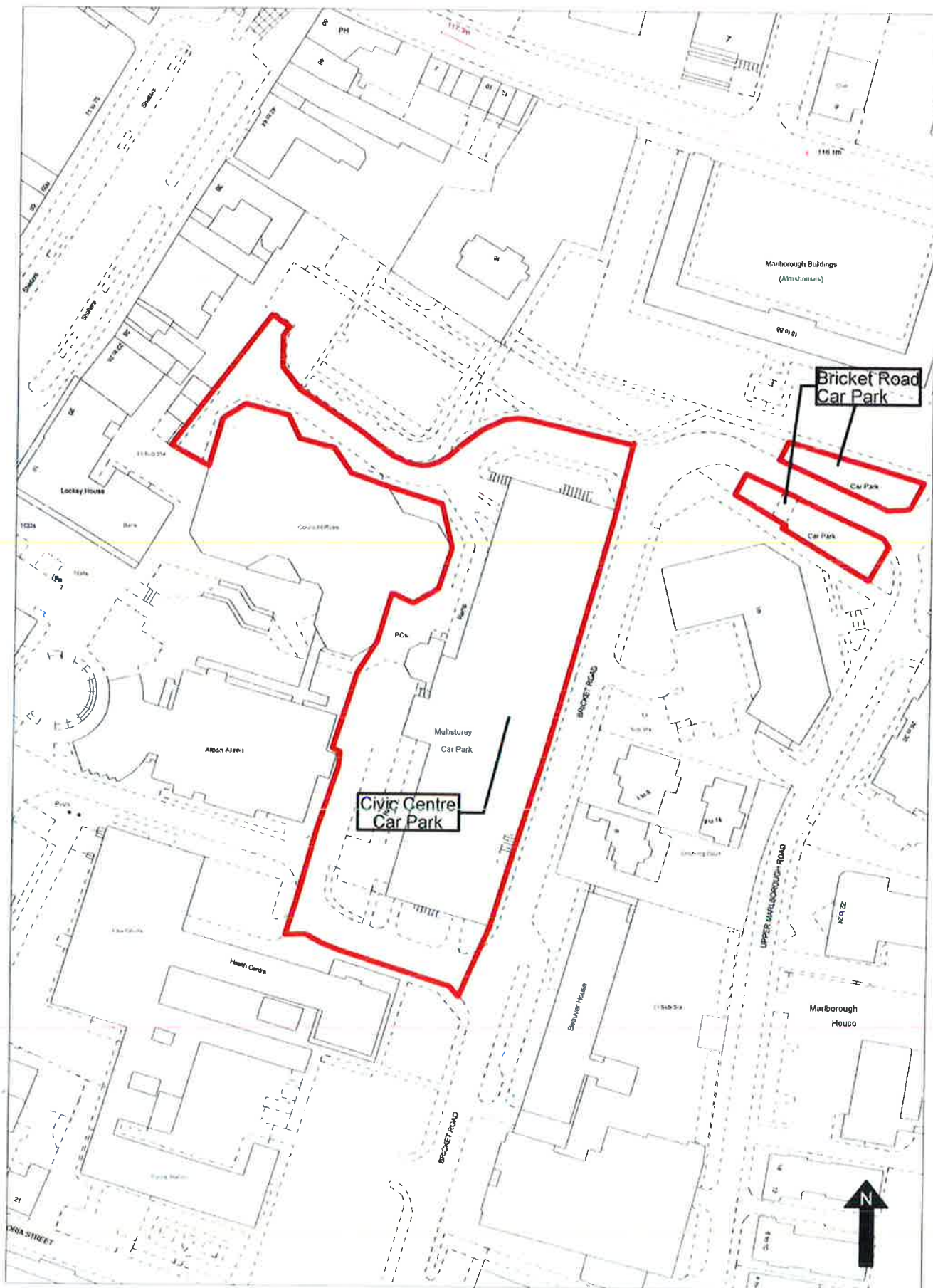
Item 4 - Bowers Way West Car Park, Harpenden





Scale 1:1250





Item 6 - Civic Centre Car Park, St Albans

10 0 10 20 30 40 50 60 70 80 90 100

Metres

© Crown copyright and database rights 2015 Ordnance Survey 100018953



Scale 1:1250



M1

Marlborough Buildings  
(Almshouses)

TCB

18 to 88

Bricket Road  
Car Park

Car Park

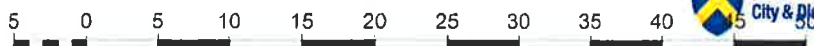
Car Park

32 to 34

10



Item 7 - Brickett Road Car Park, St Albans

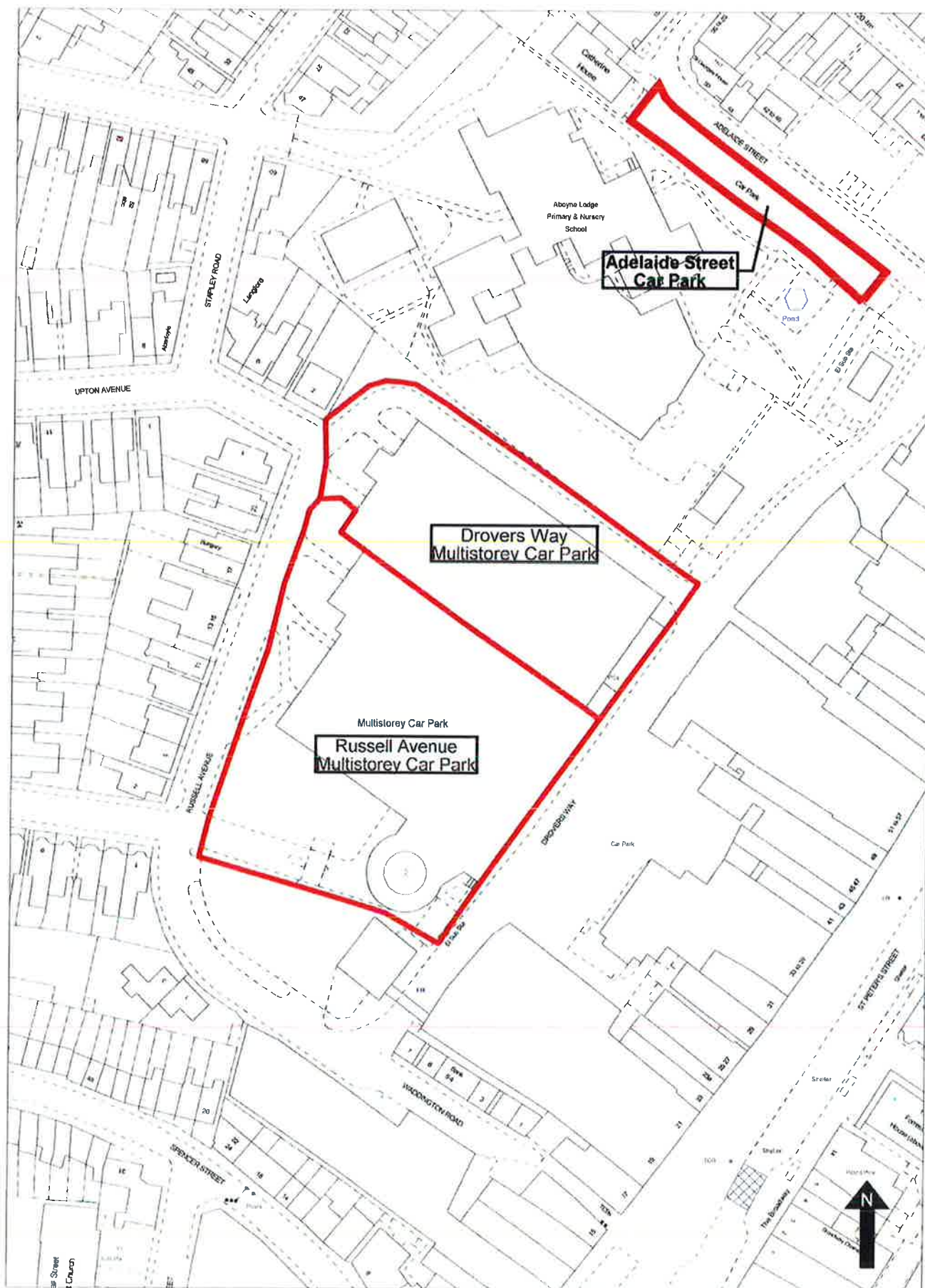


Metres

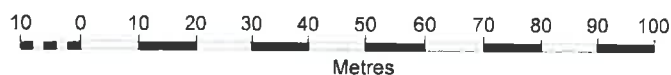


**St Albans**  
City & District Council

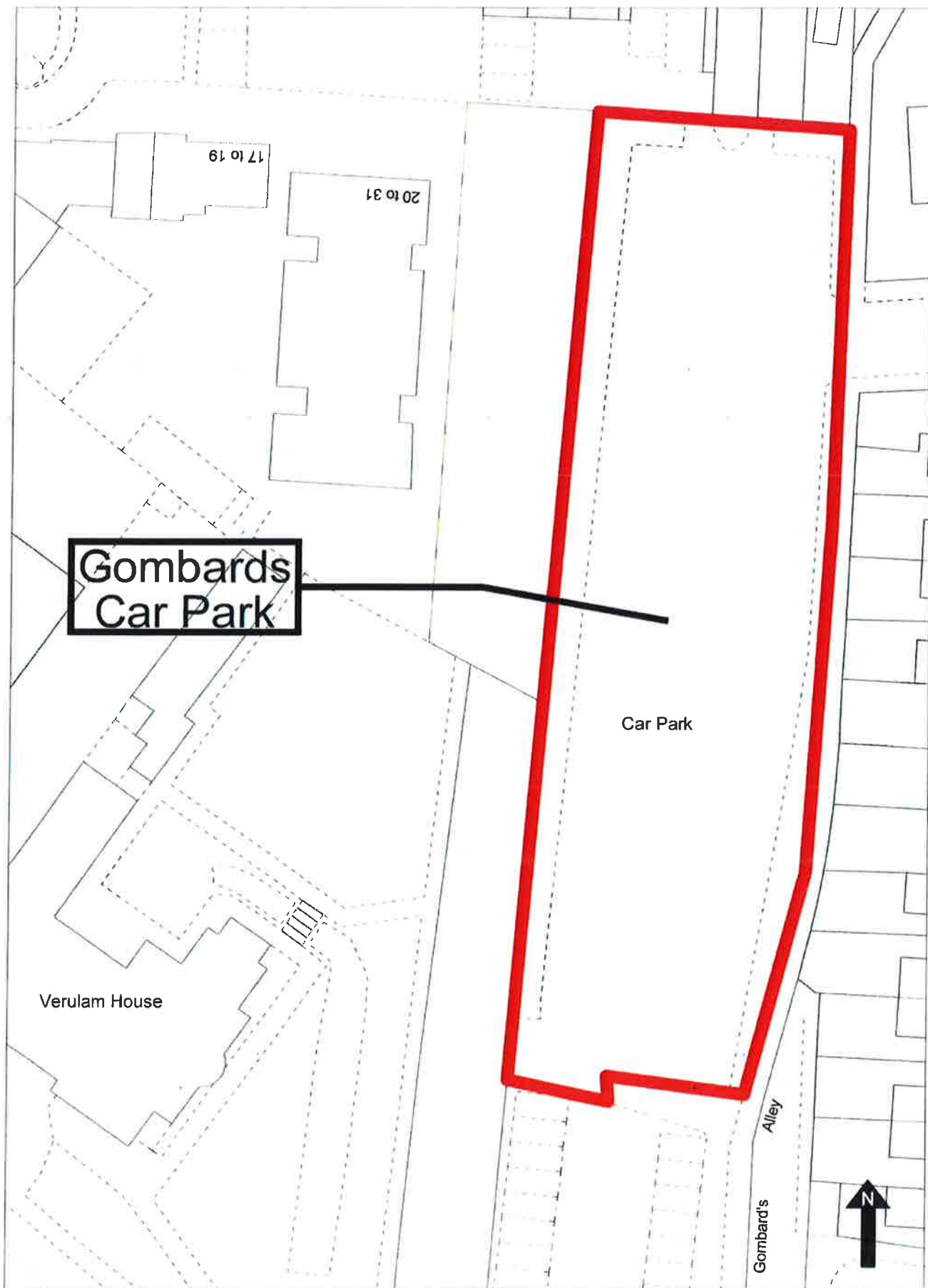
Scale 1:500



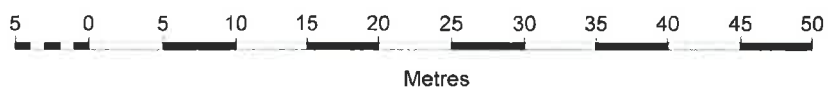
Items 8a and 8b - Drovers Way and Russell Avenue Car Park, St Albans



Scale 1:1250

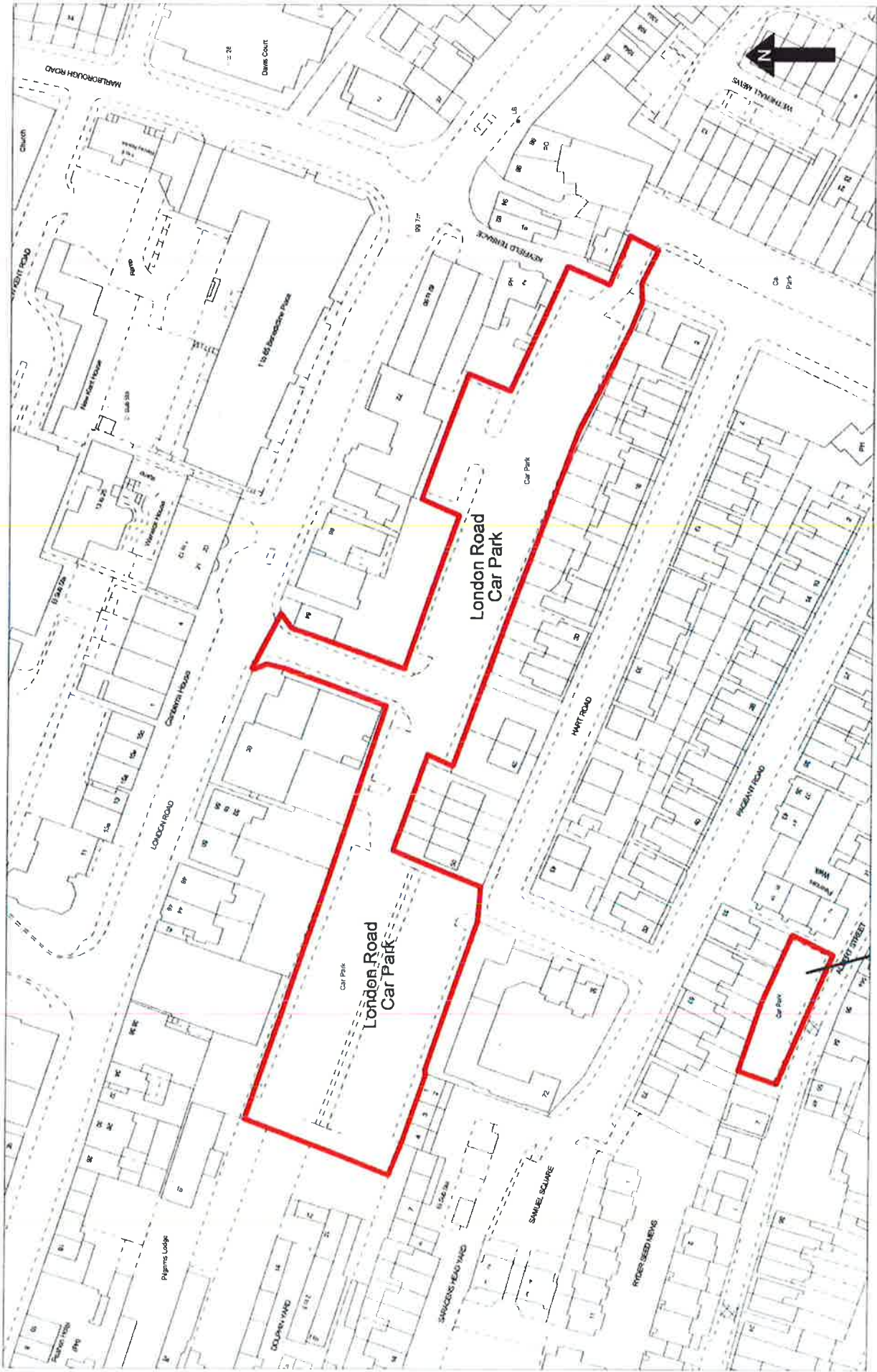


Item 9 - Gombards Car Park, St Albans



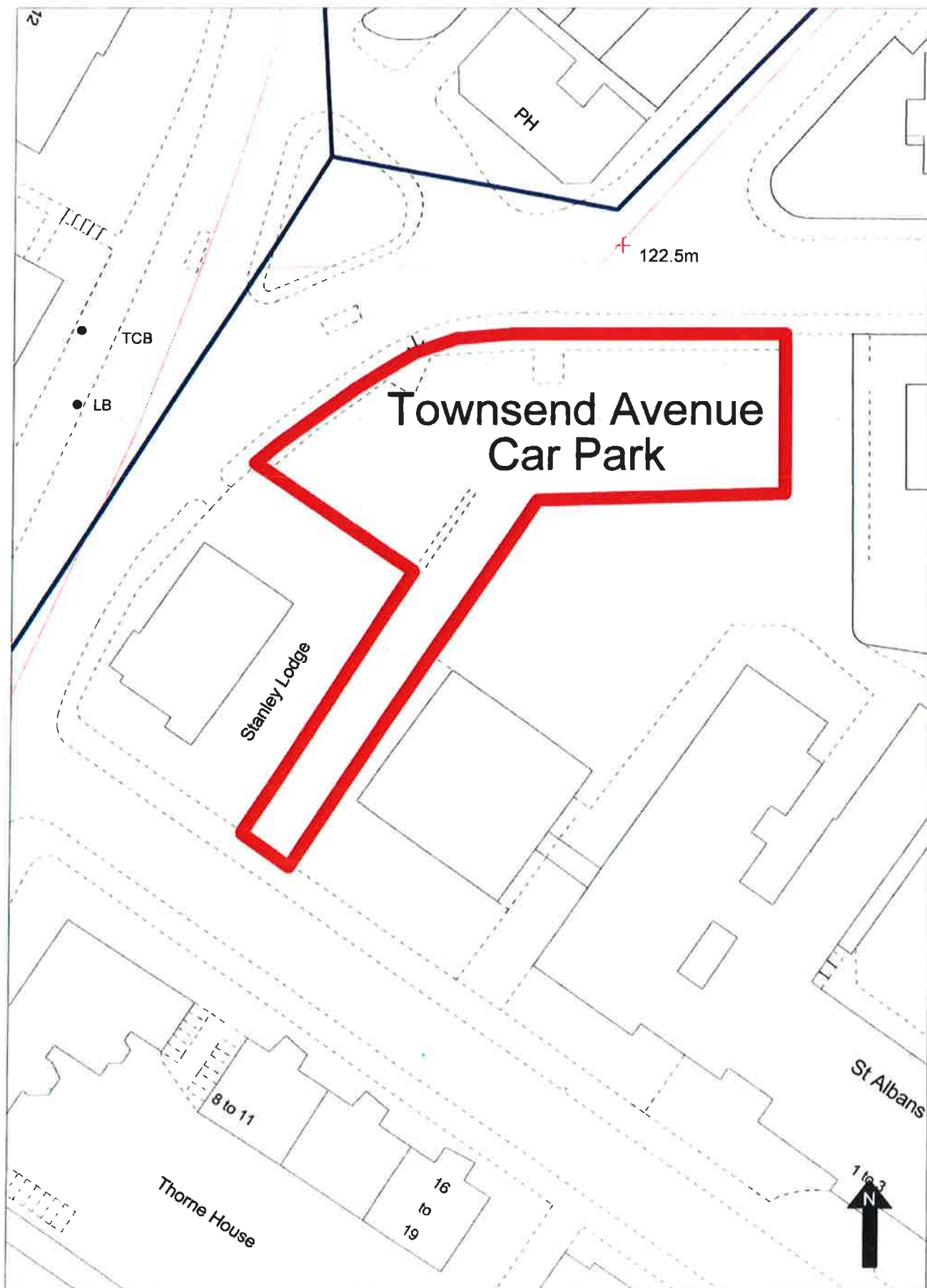
Scale 1:500



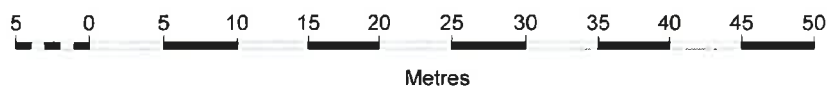


Item 10 - London Road Car Park, St Albans

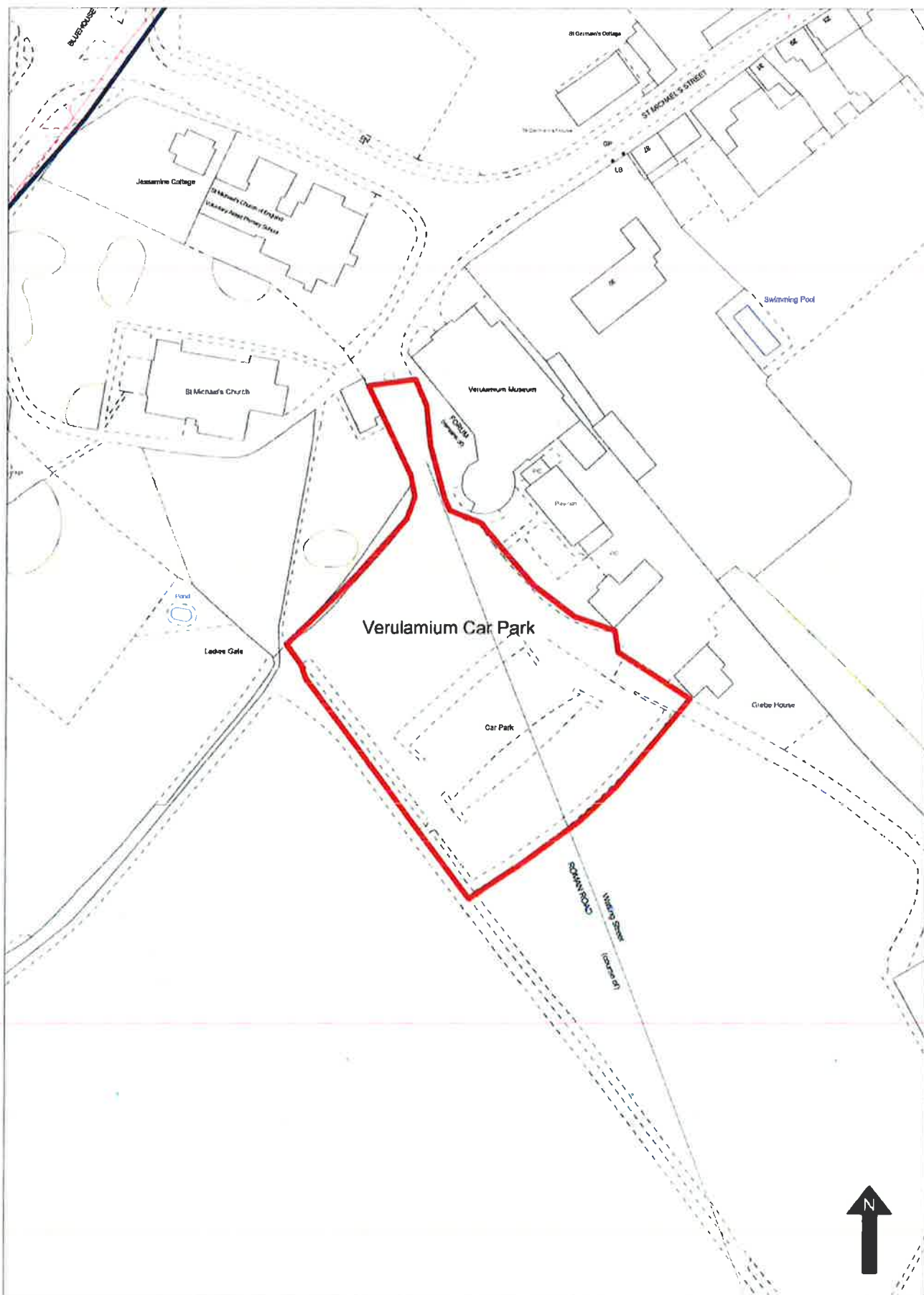




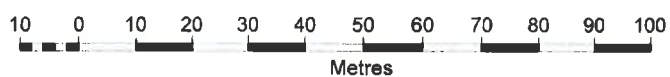
Item 11- Townsend Avenue Car Park, St Albans



Scale 1:500



Item 12 - Verulamium Car Park, St Albans



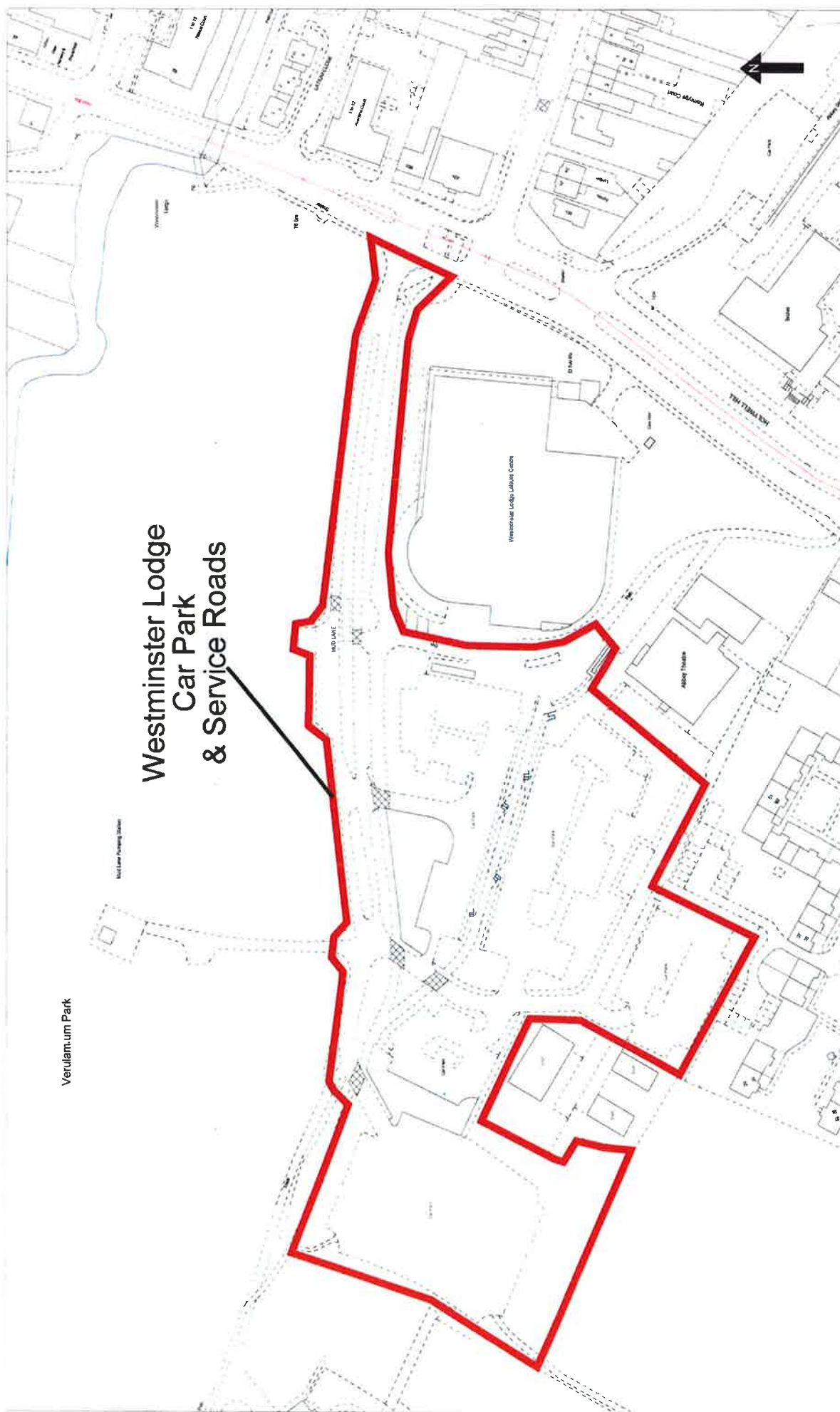
Scale 1:1250

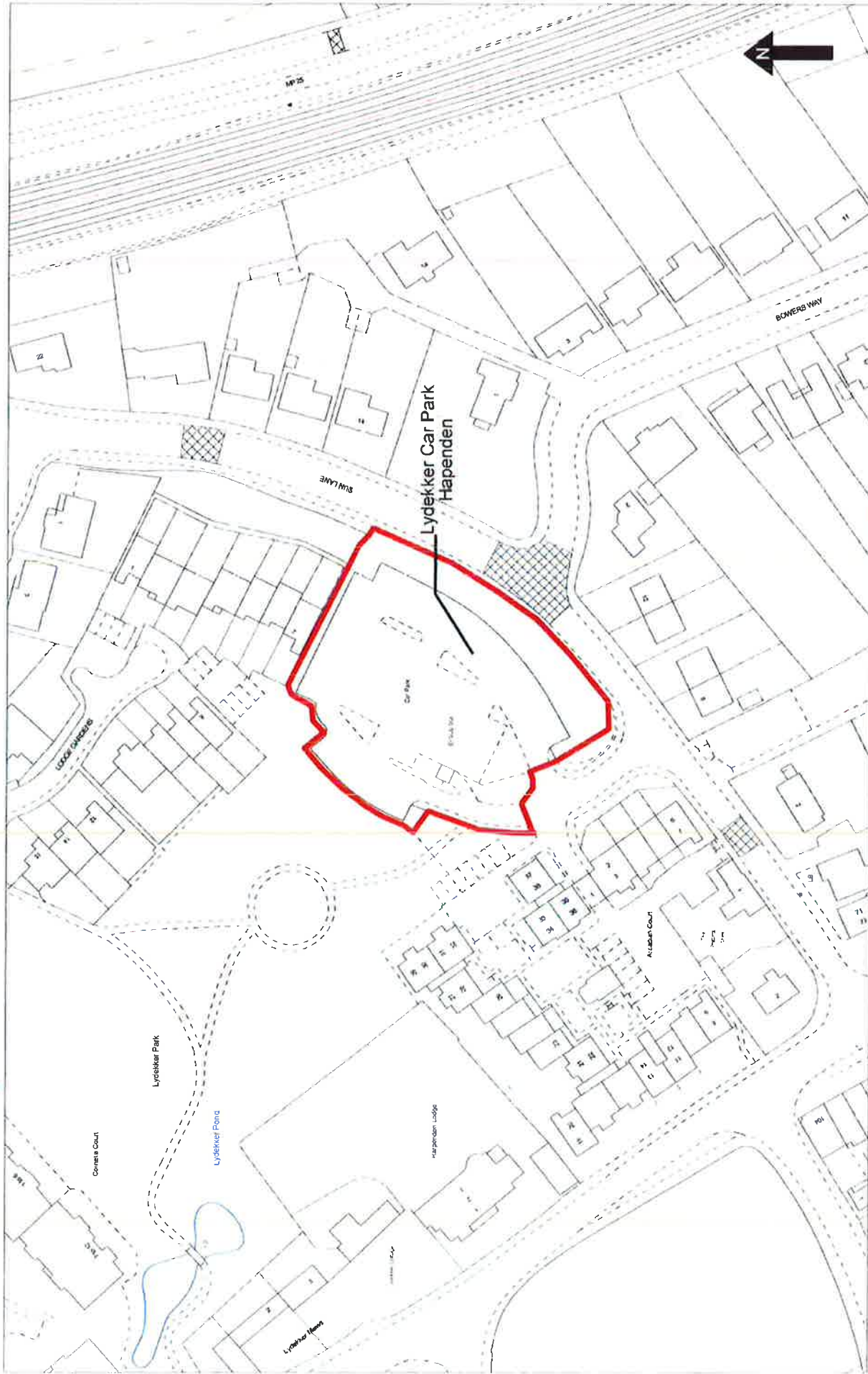




Item 13 - Westminster Lodge Car Park, St Albans

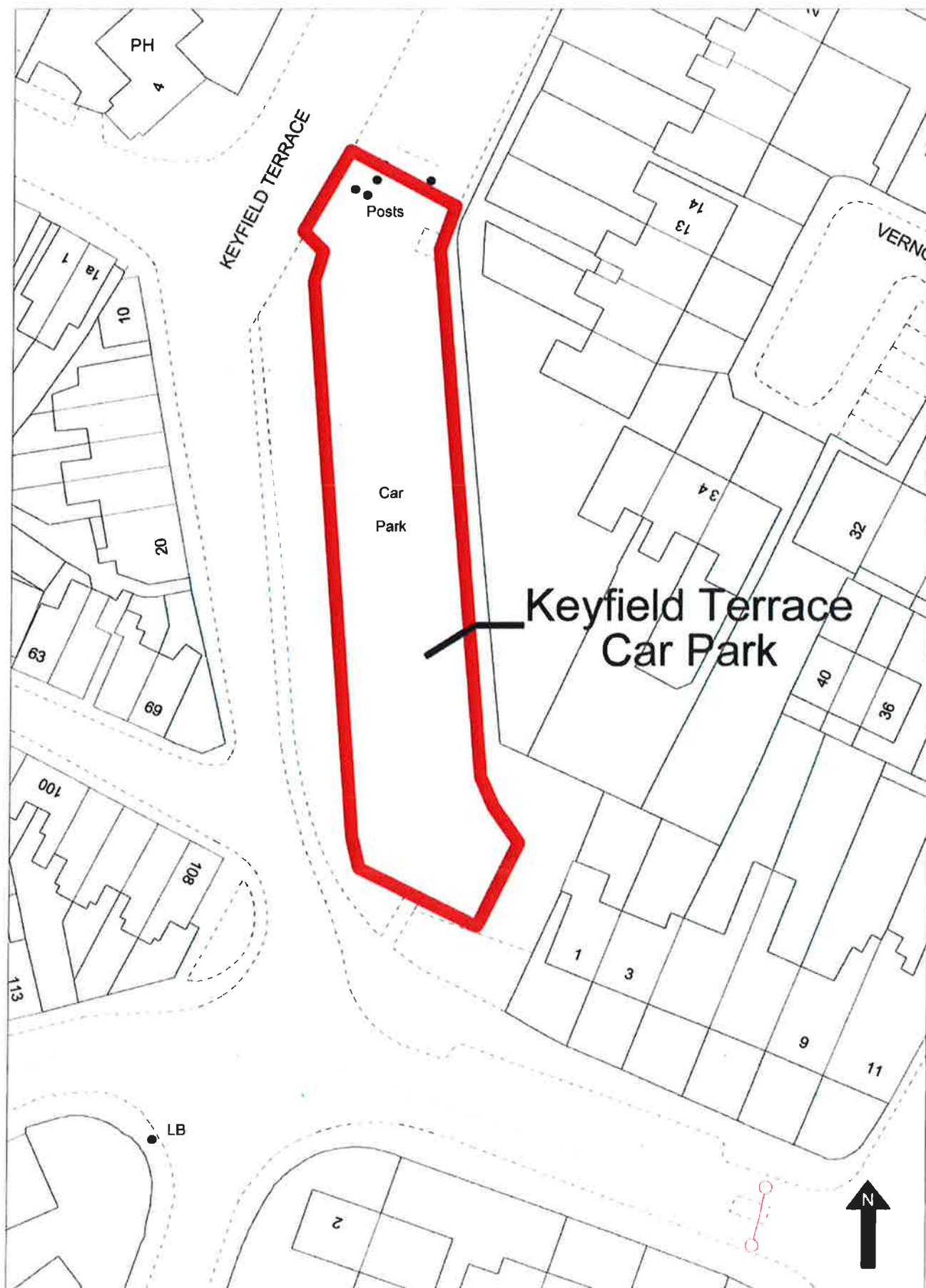
© Crown copyright and database rights 2015 Ordnance Survey 100018953



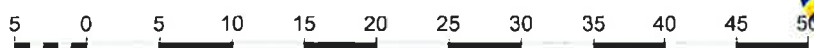


Item 14 - Lydekker Car Park, Harpenden



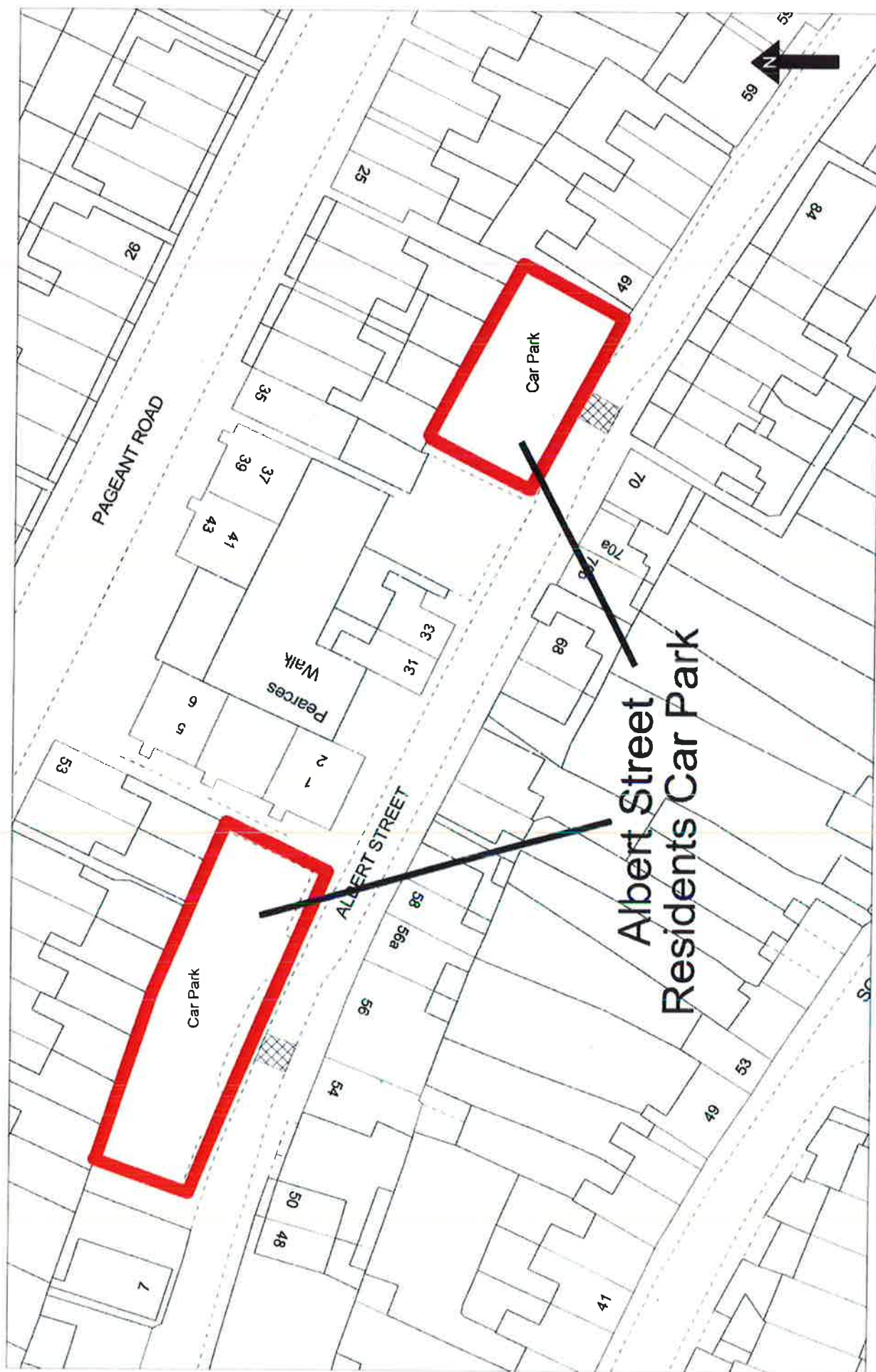


Item 15 - Keyfield Terrace Car Park, St Albans



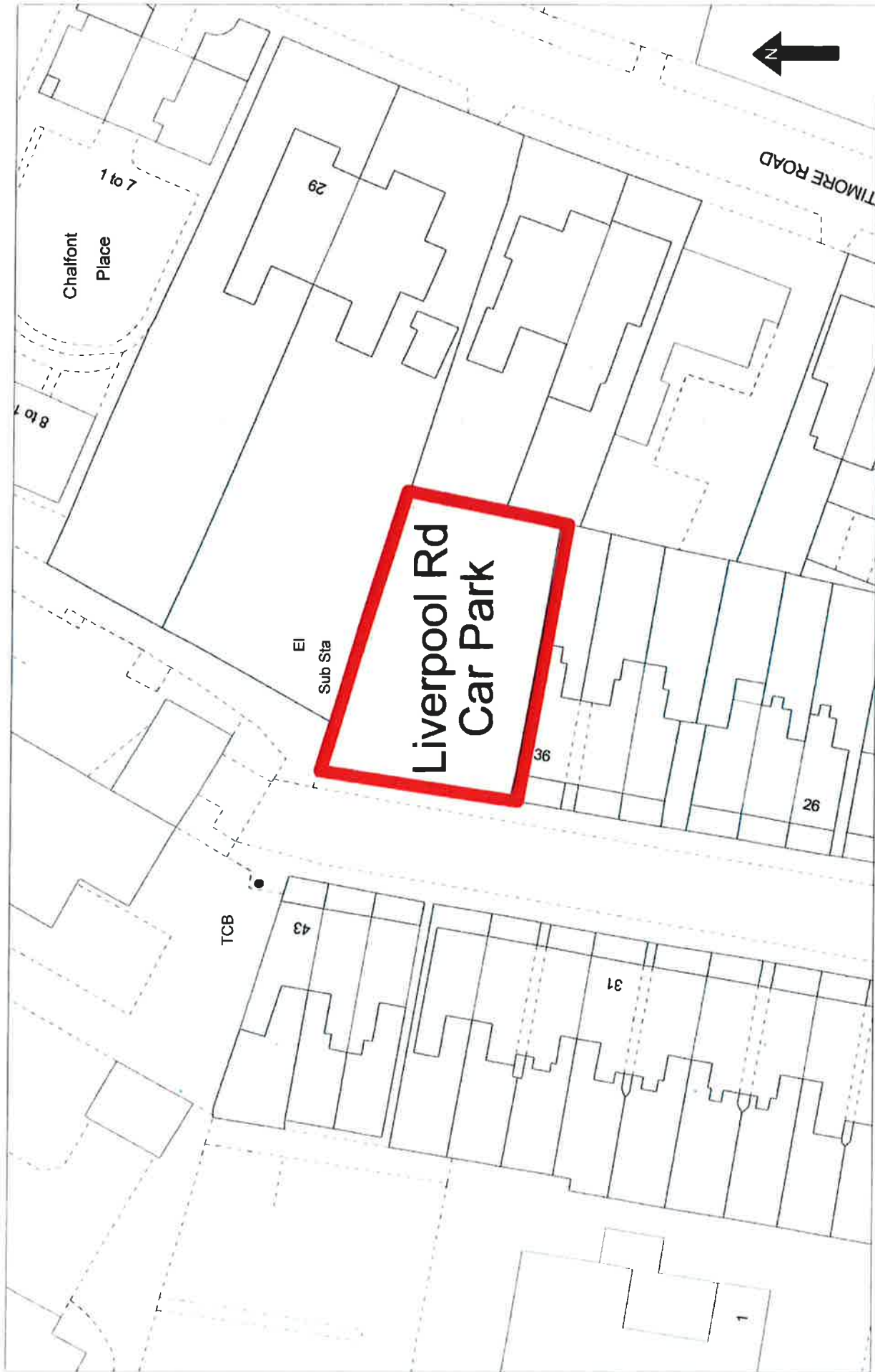
**St Albans**  
City & District Council

Scale 1:500

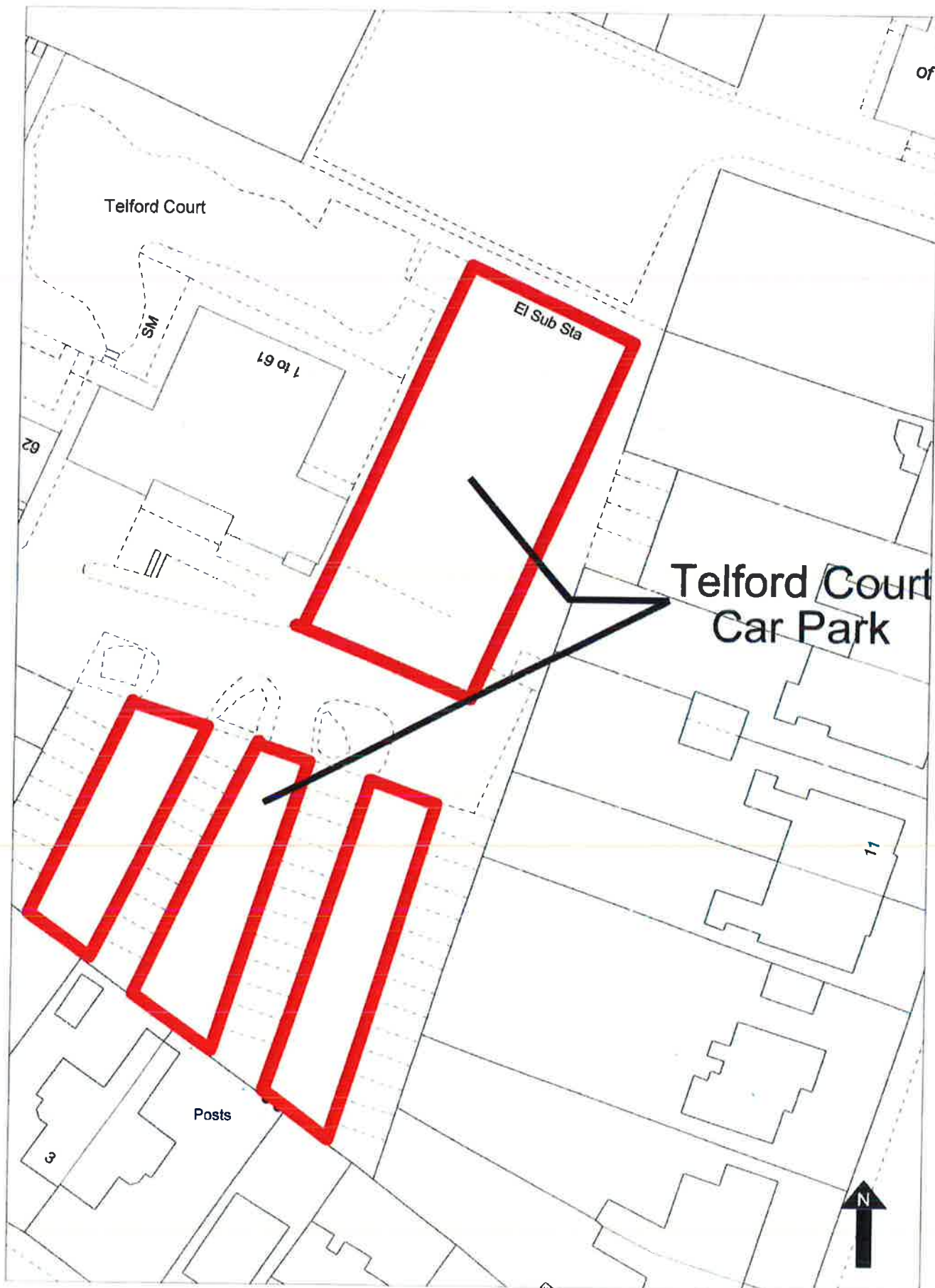


Item 16 - Albert Street Residents Car Park, St Albans





Item 17 - Liverpool Road Car Park, St Albans



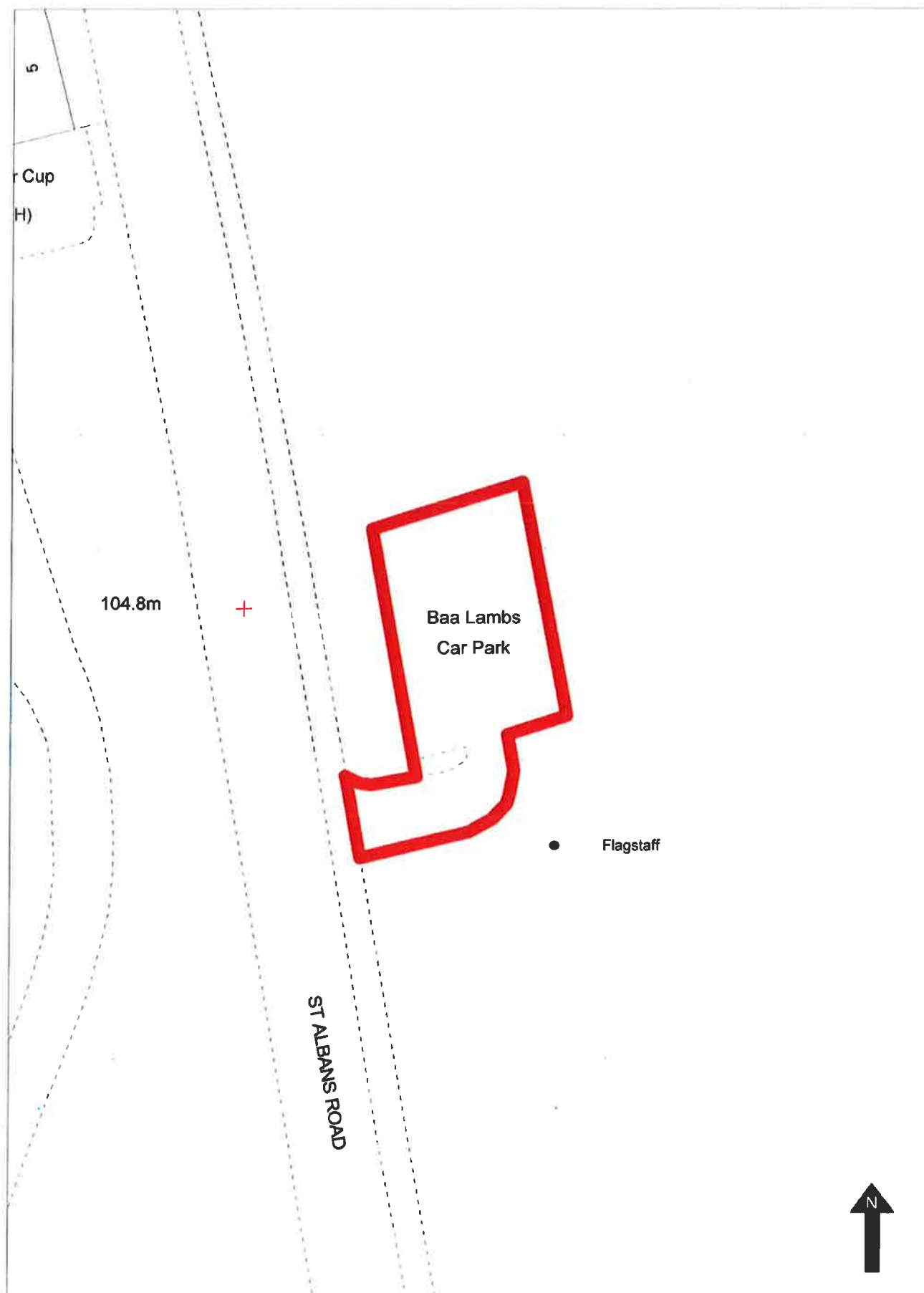
Item 18 - Telford Court Car Park, St Albans

5 0 5 10 15 20 25 30 35 40 45 50

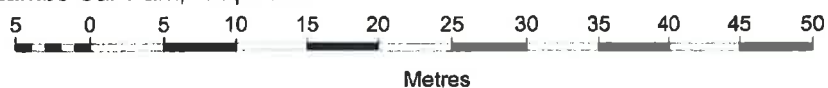
Metres

Scale 1:500

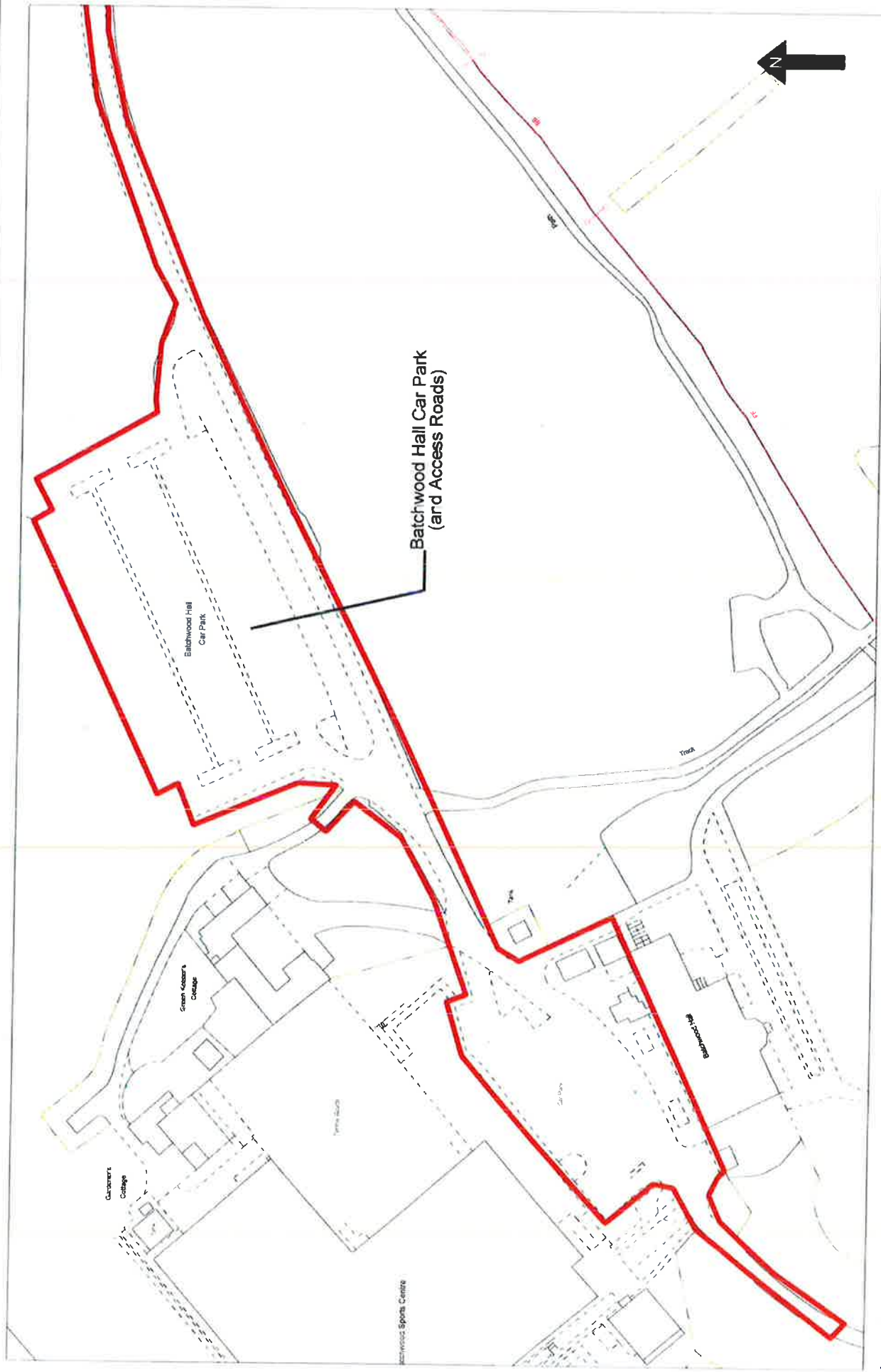




Item 19 - BAA Lambs Car Park, Harpenden



Scale 1:500



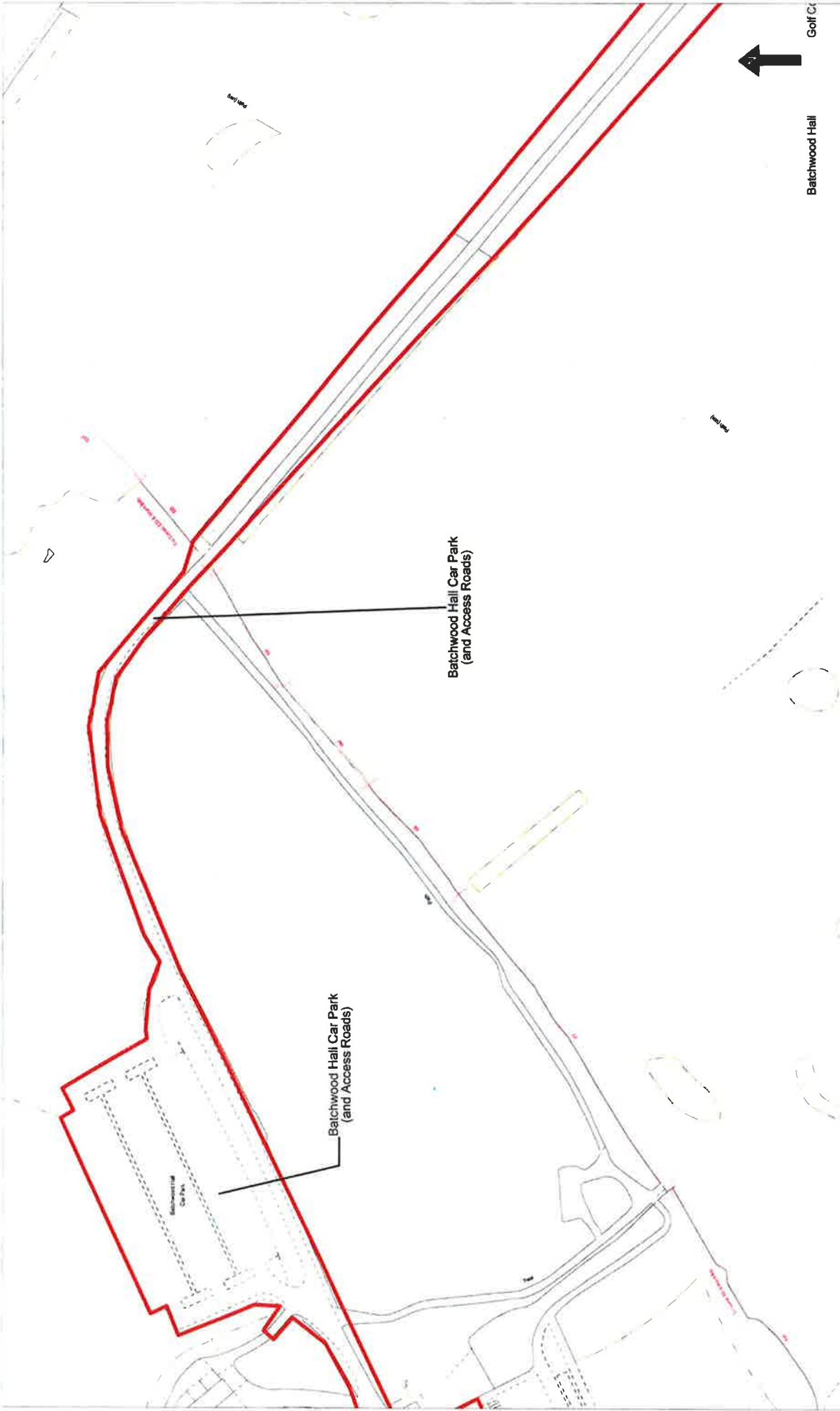
Item 20 - Batchwood Hall Car Park (including Access Roads), St Albans

Map 1 of 3

© Crown copyright and database rights 2015 Ordnance Survey 100018953



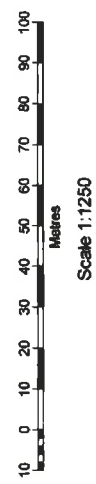


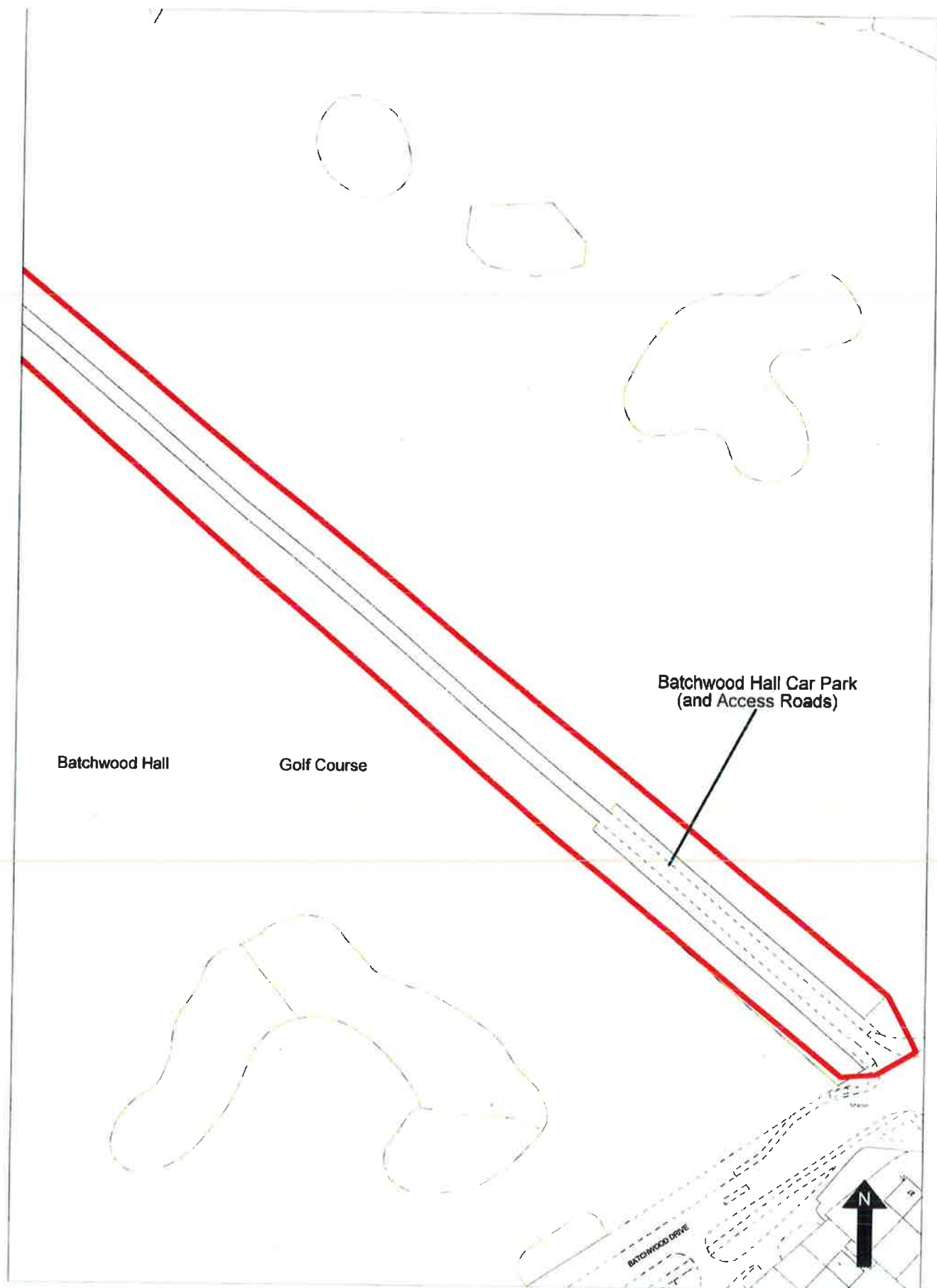


Item 20 - Batchwood Hall Car Park (including Access Roads), St Albans

Map 2 of 3

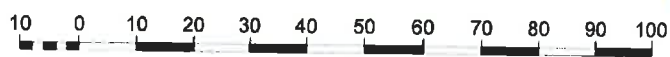
© Crown copyright and database rights 2015 Ordnance Survey 100018953





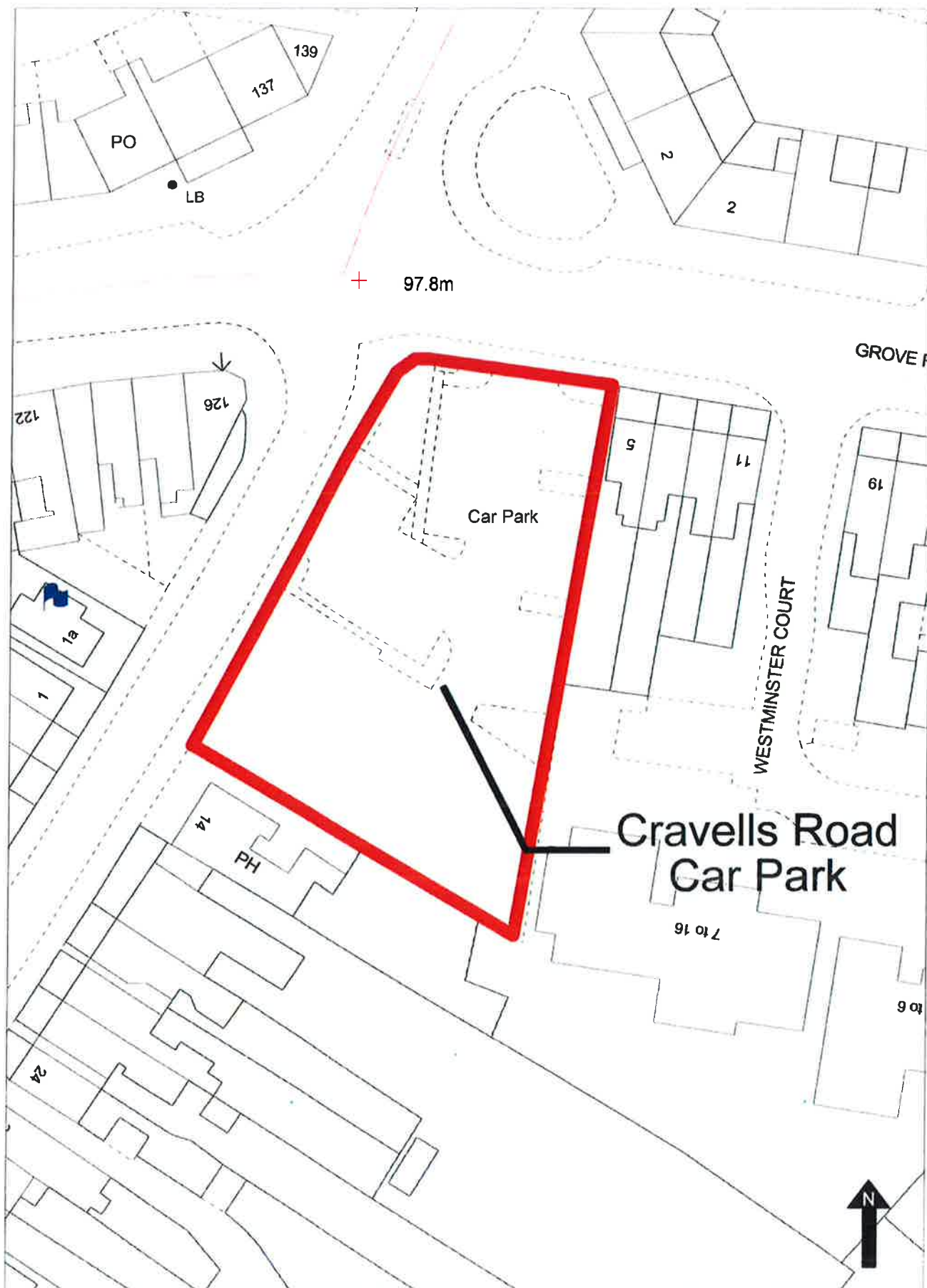
Item 20 - Batchwood Hall Car Park (including Access Road, St Albans)

Map 3 of 3

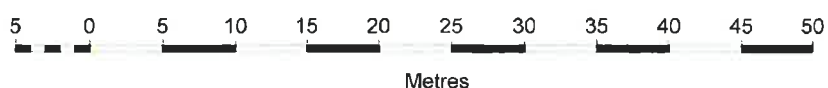


Scale 1:1250





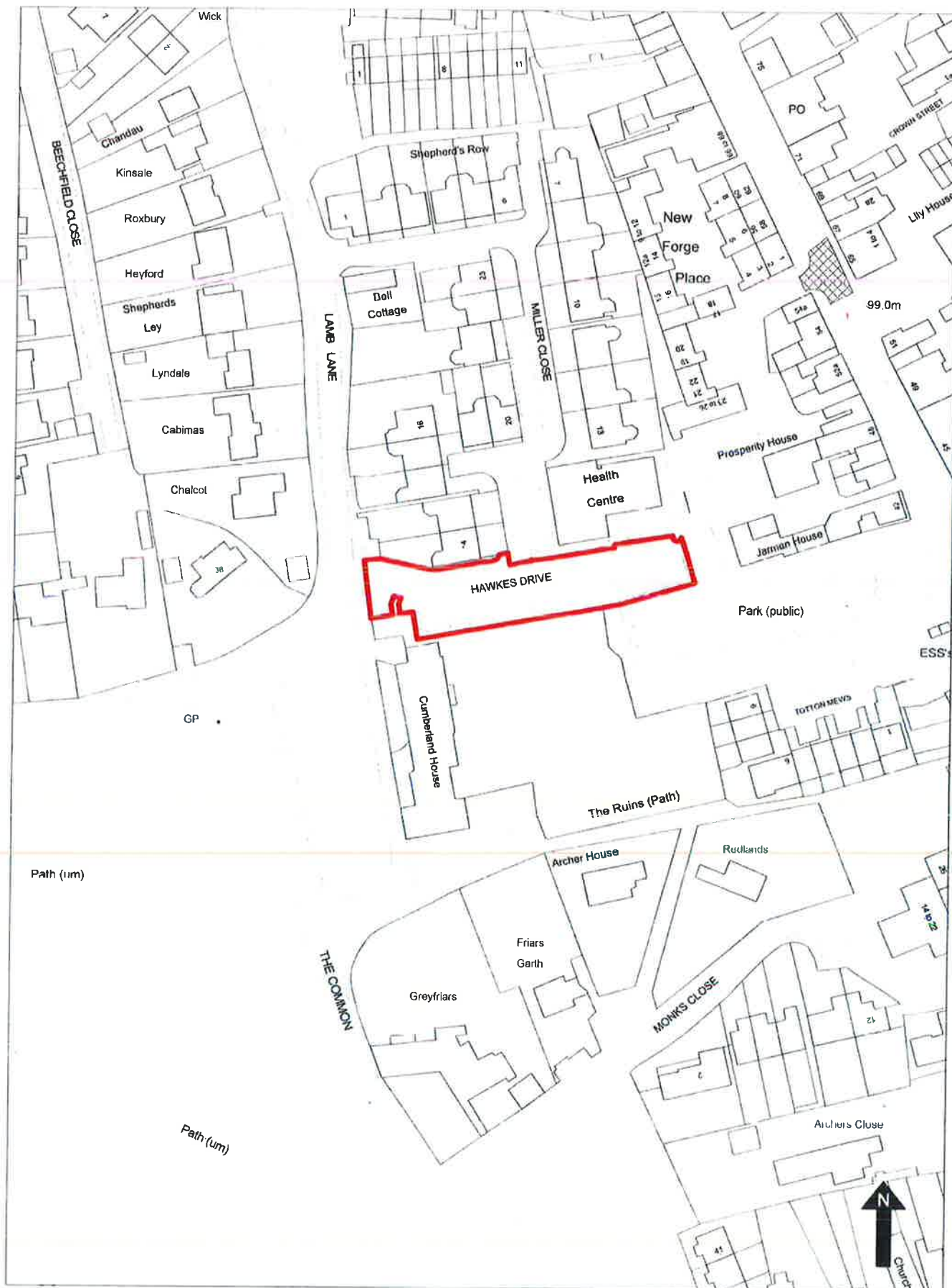
Item 22- Cravells Road Car Park, Harpenden



Metres



Scale 1:500



## Hawkes Drive Car Park, Redbourn

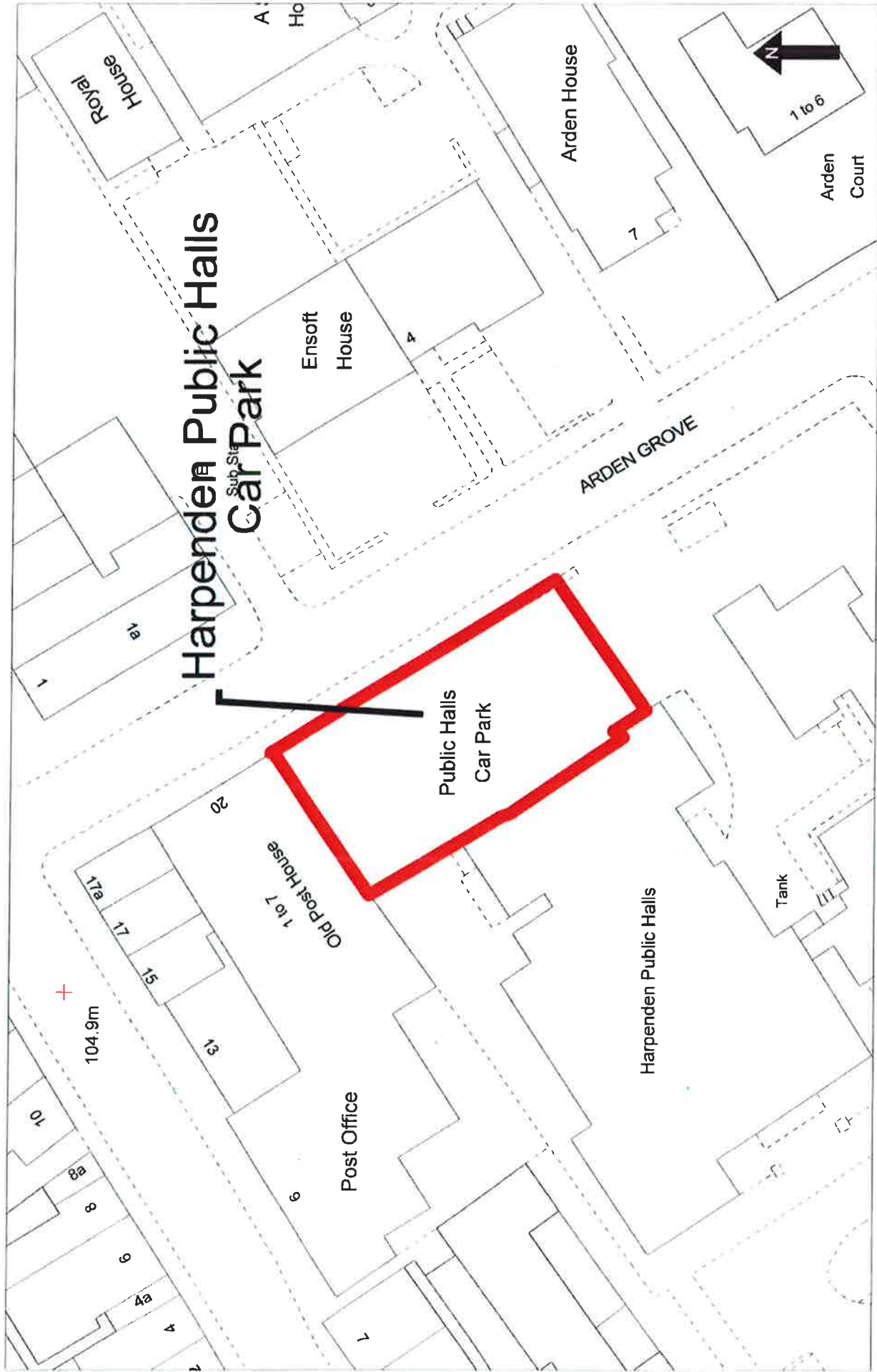
Date: 27/05/2015

Scale: - 1:1250

© Crown copyright and database rights 2015 Ordnance Survey 100018953

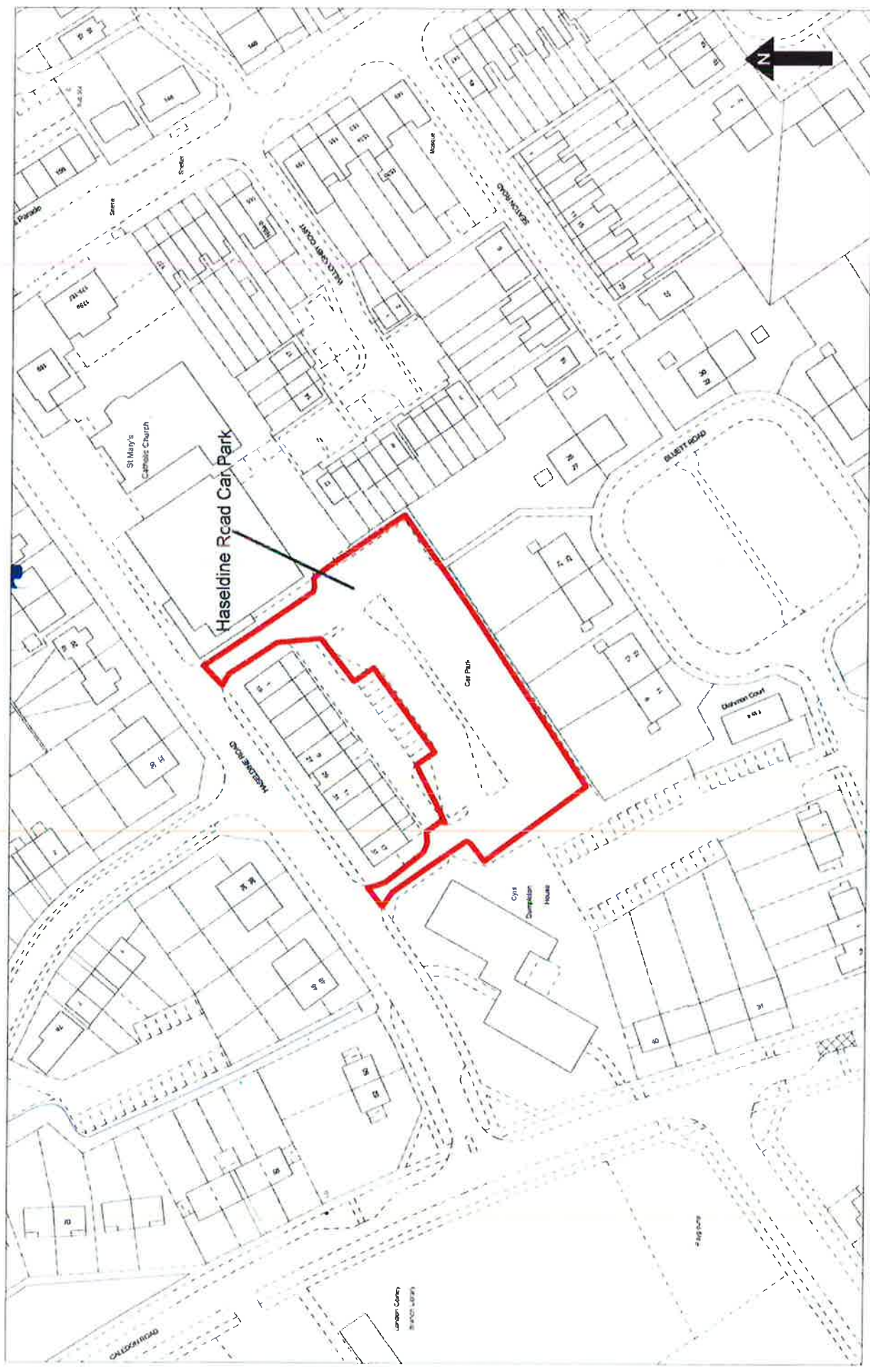


ITEM 23



Item 25 - Harpenden Public Halls Car Park, Harpenden



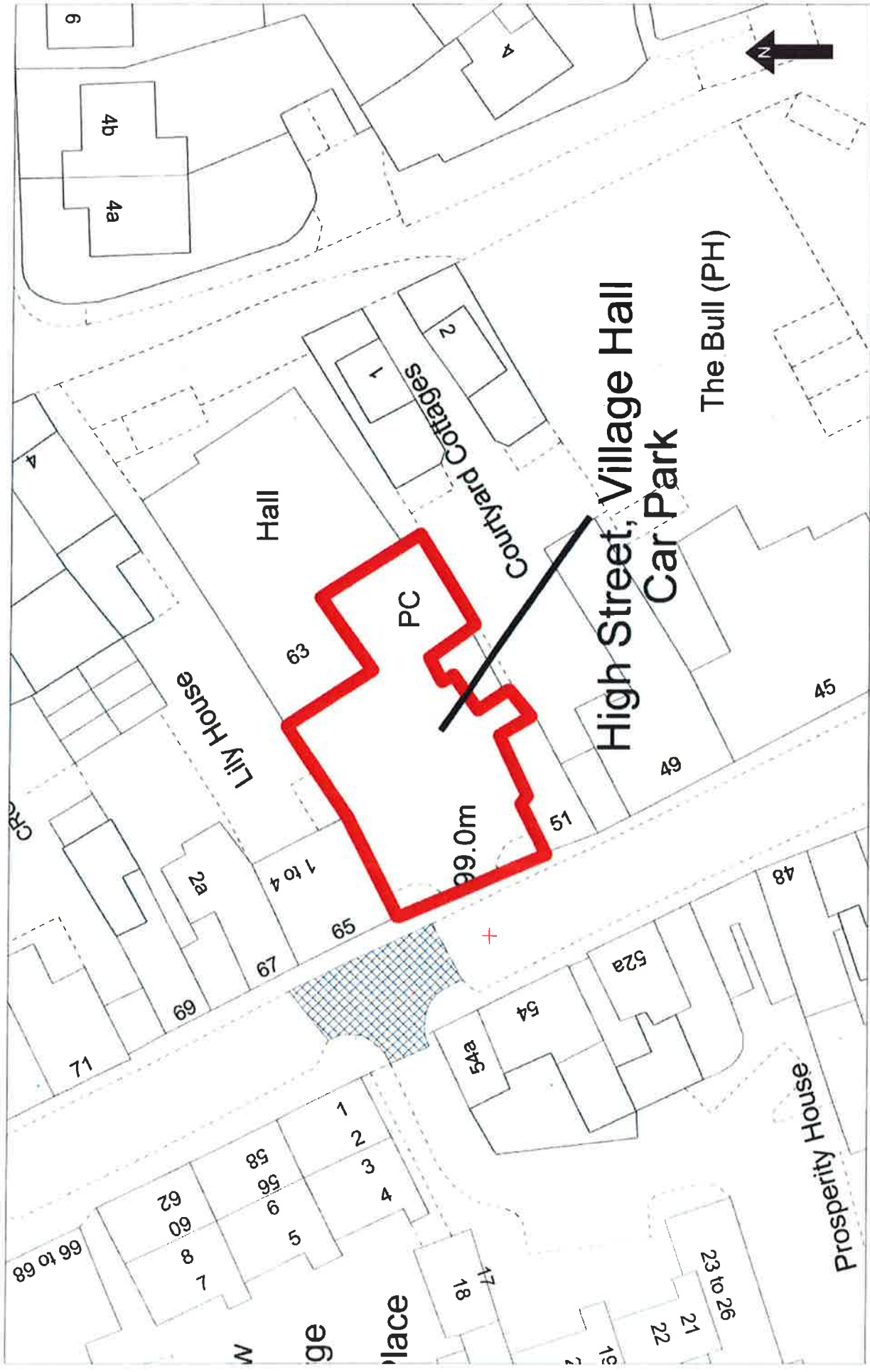


Item 26 - Haseldine Road Car Park, London Colney



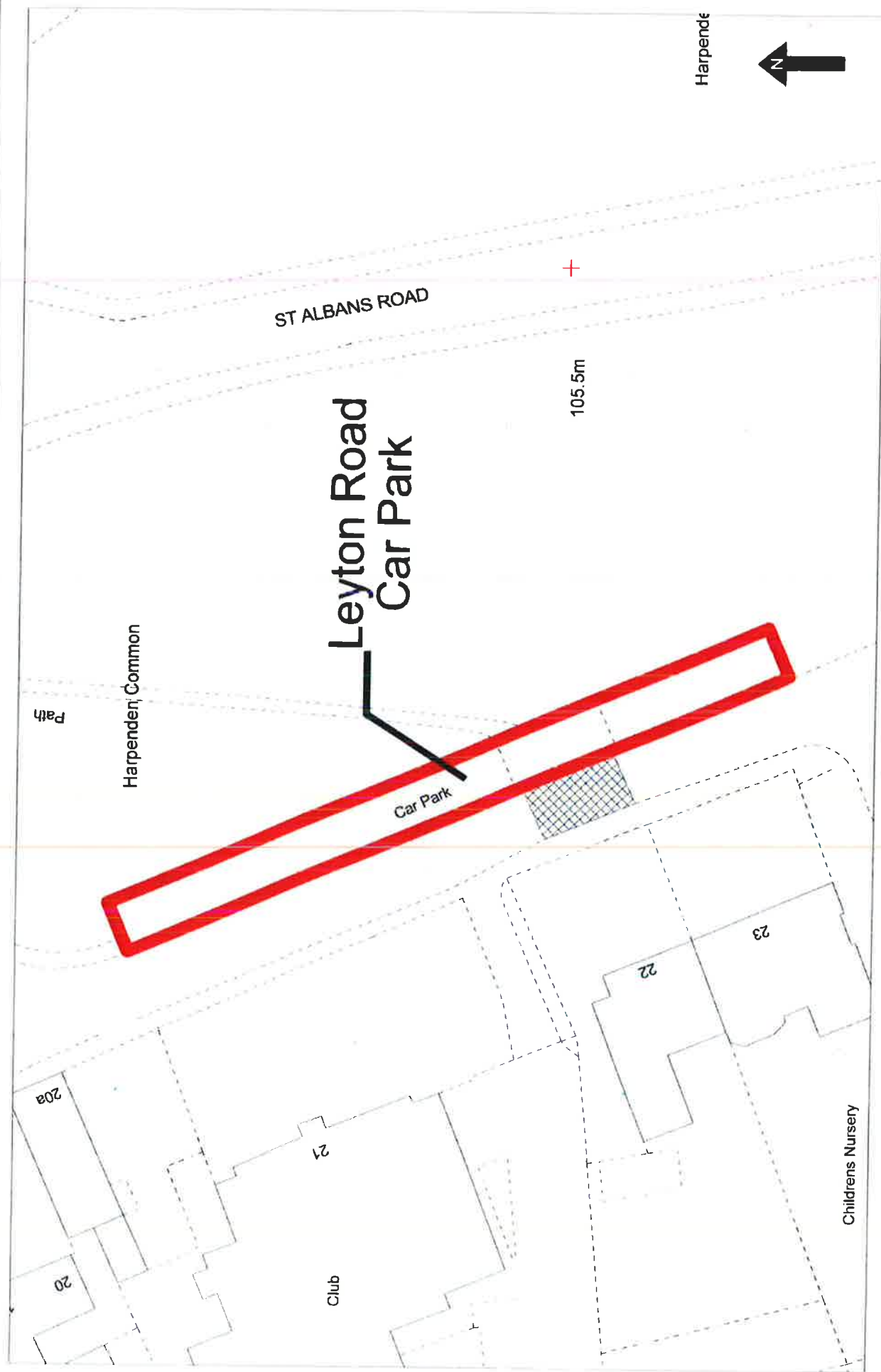
Scale 1:1250





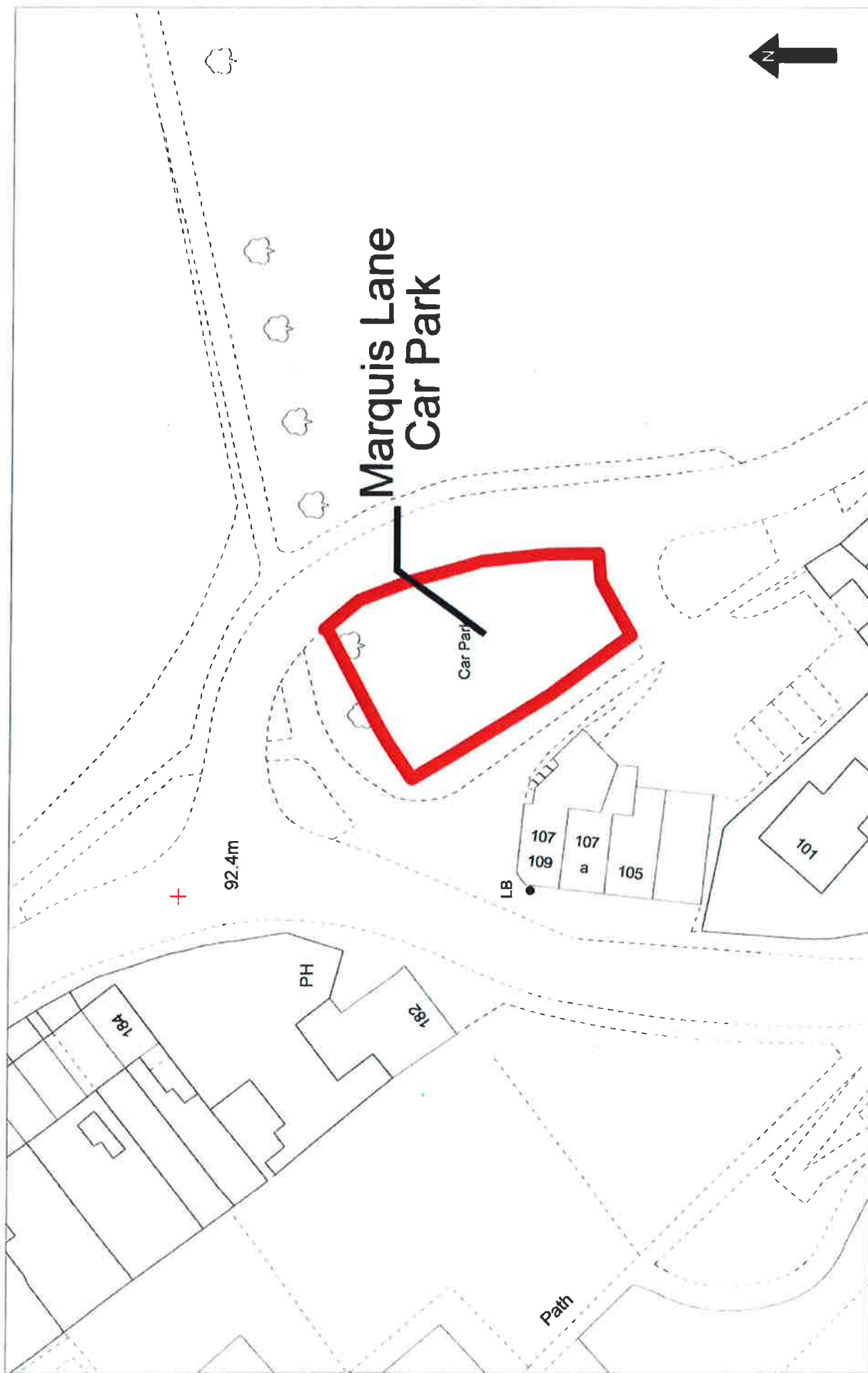
Item 28 - high Street, Village Hall, Car Park, Redbourn



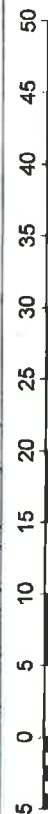


Item 30 - Leyton Road Car Park, Harpenden



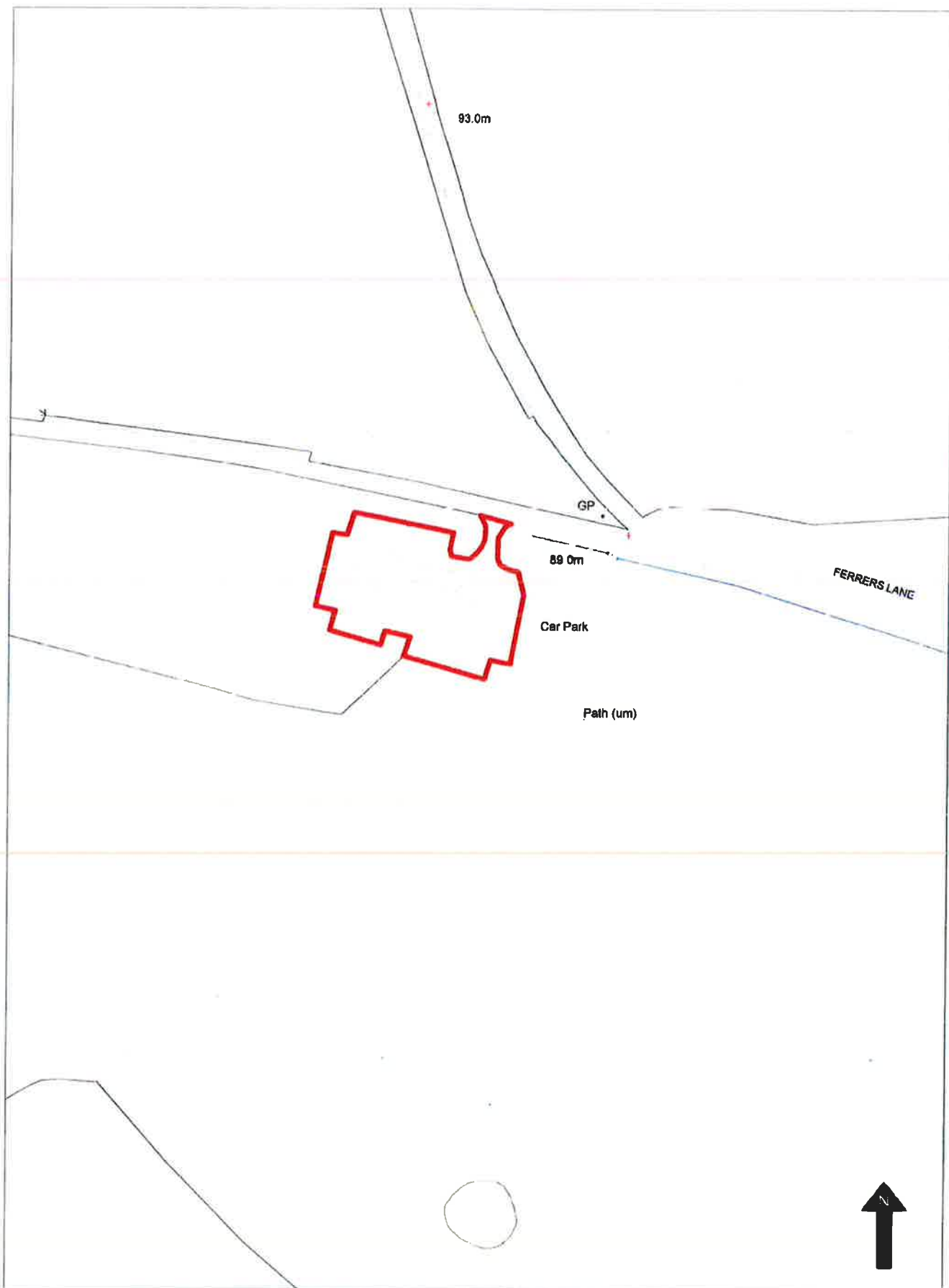


Item 31 - Marquis Lane Car Park, Harpenden



Metres  
Scale 1:500





## Nomansland Car Park, Ferrers Lane, Wheathampstead

Date: 27/05/2015

Scale: - 1:1250

© Crown copyright and database rights 2015 Ordnance Survey 100018953

Item 32







Item 33 - Park Street Car Park, Park Street

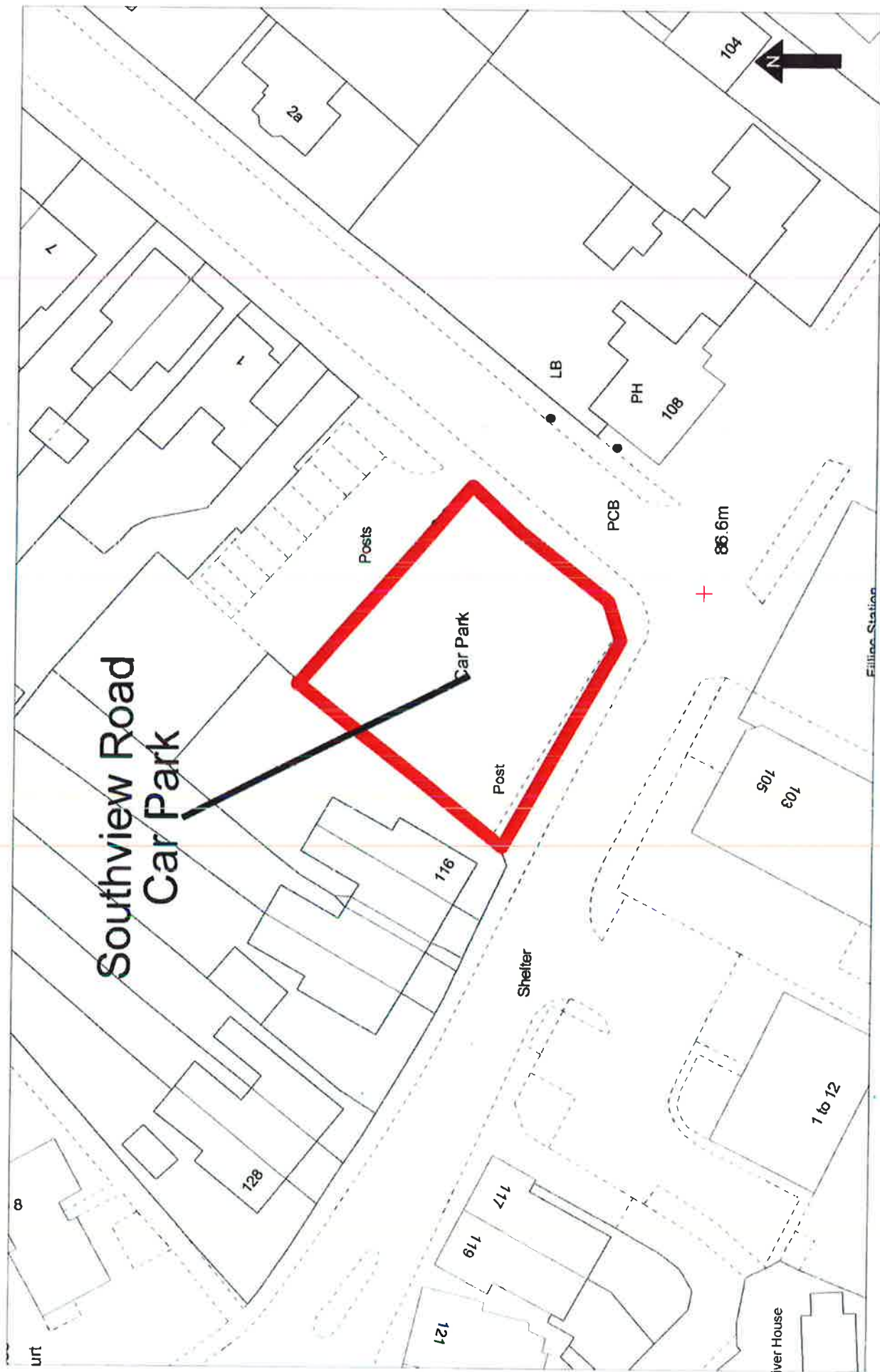


Metres

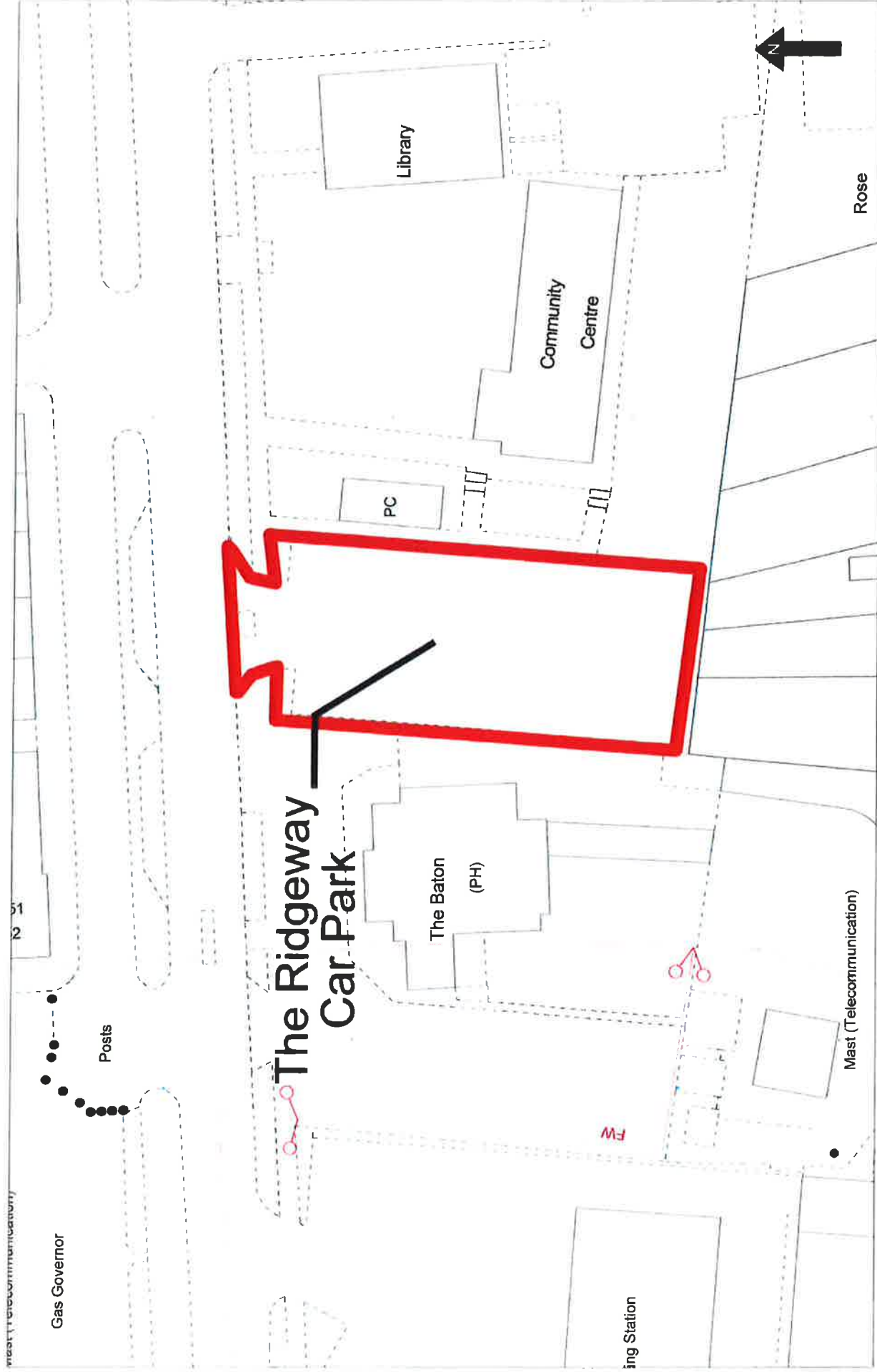
© Crown copyright and database rights 2015 Ordnance Survey 100018953



Scale 1:500

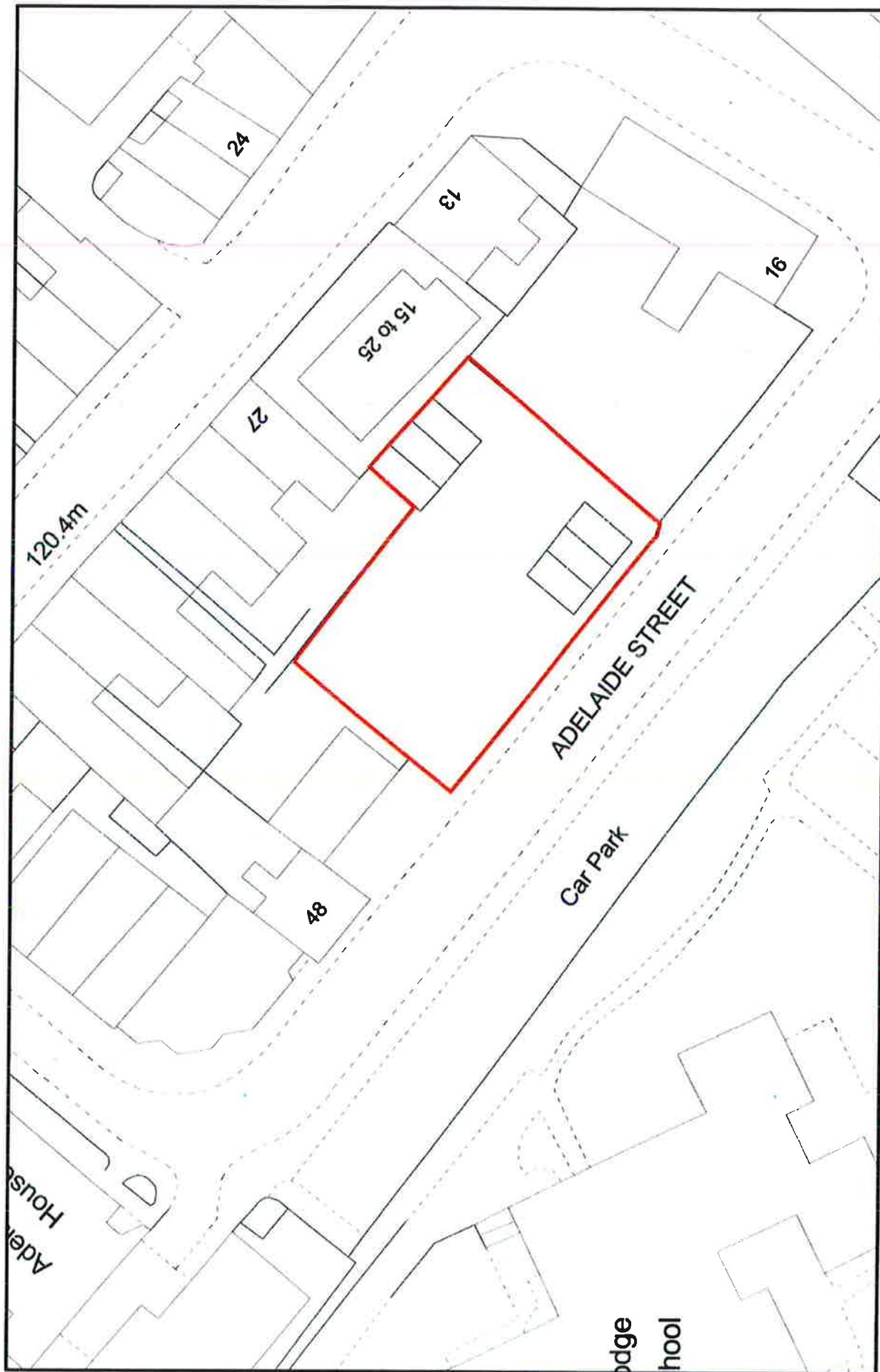


Item 34 - Southview Road Car Park, Harpenden



Item 35 - The Ridgeway Car Park, St Albans





**LOCATION: ADELAIDE STREET CAR PARK**  
**Centred on TL1407NE (514825,207578)**

This map has been reproduced from Ordnance Survey material with the permission of Ordnance Survey in full of the Controller of Her Majesty's Stationery Office.  
 © Crown copyright. Unauthorised reproduction infringes Crown copyright and may lead to prosecution or civil proceedings.  
 OS Licence No: LA079227

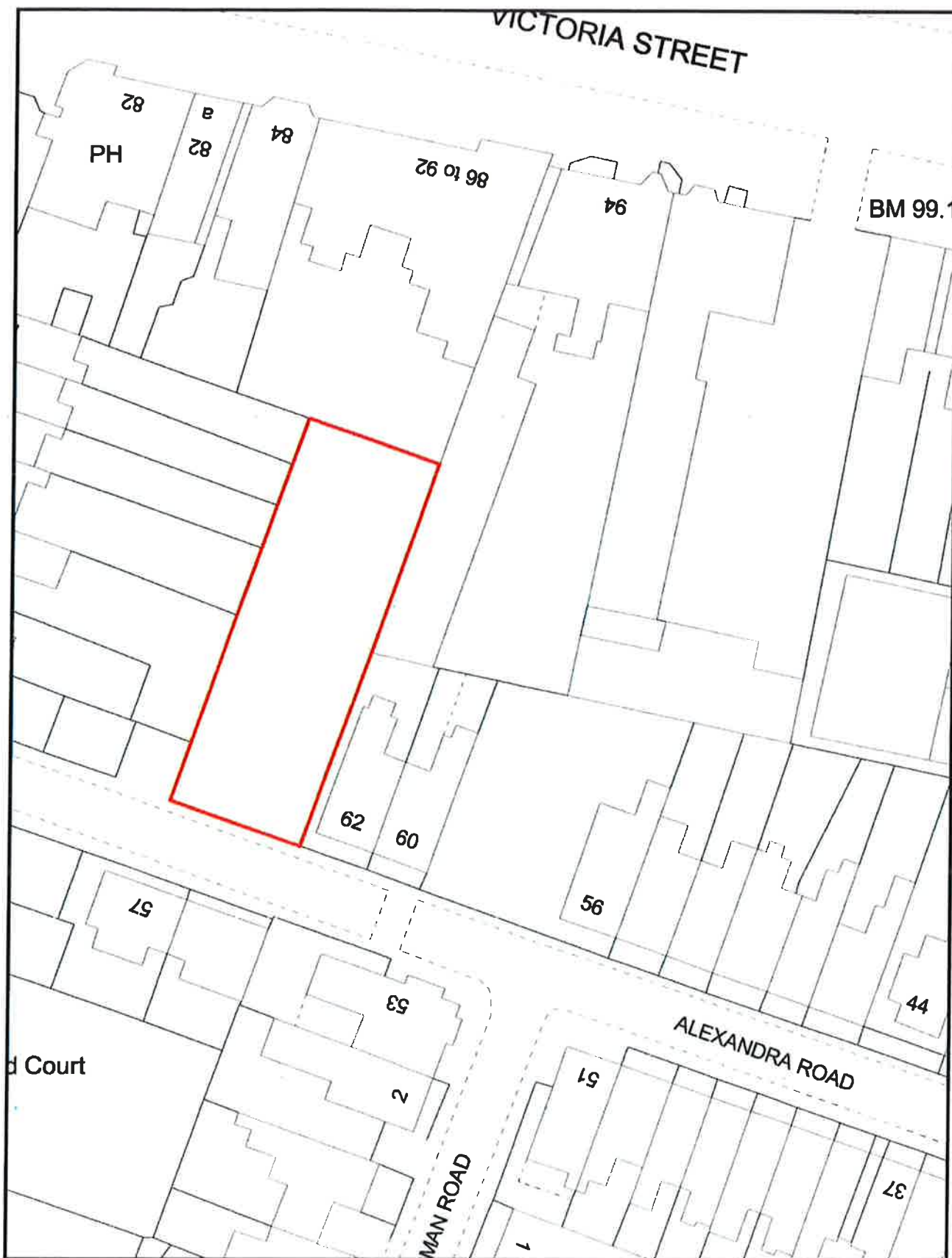
**ESTATES**



**1:400**

**DATE: 03/06/2014**

*ITEM 36*



LOCATION: ALEXANDRA ROAD CAR PARK

Centred on TL1507SW (515237,207063)

This map has been reproduced from Ordnance Survey material with the permission of Ordnance Survey on behalf of the Controller of Her Majesty's Stationery Office.

© Crown copyright. Unauthorised reproduction infringes Crown copyright and may lead to prosecution or civil proceedings.  
OS License No: LA079227

ESTATES

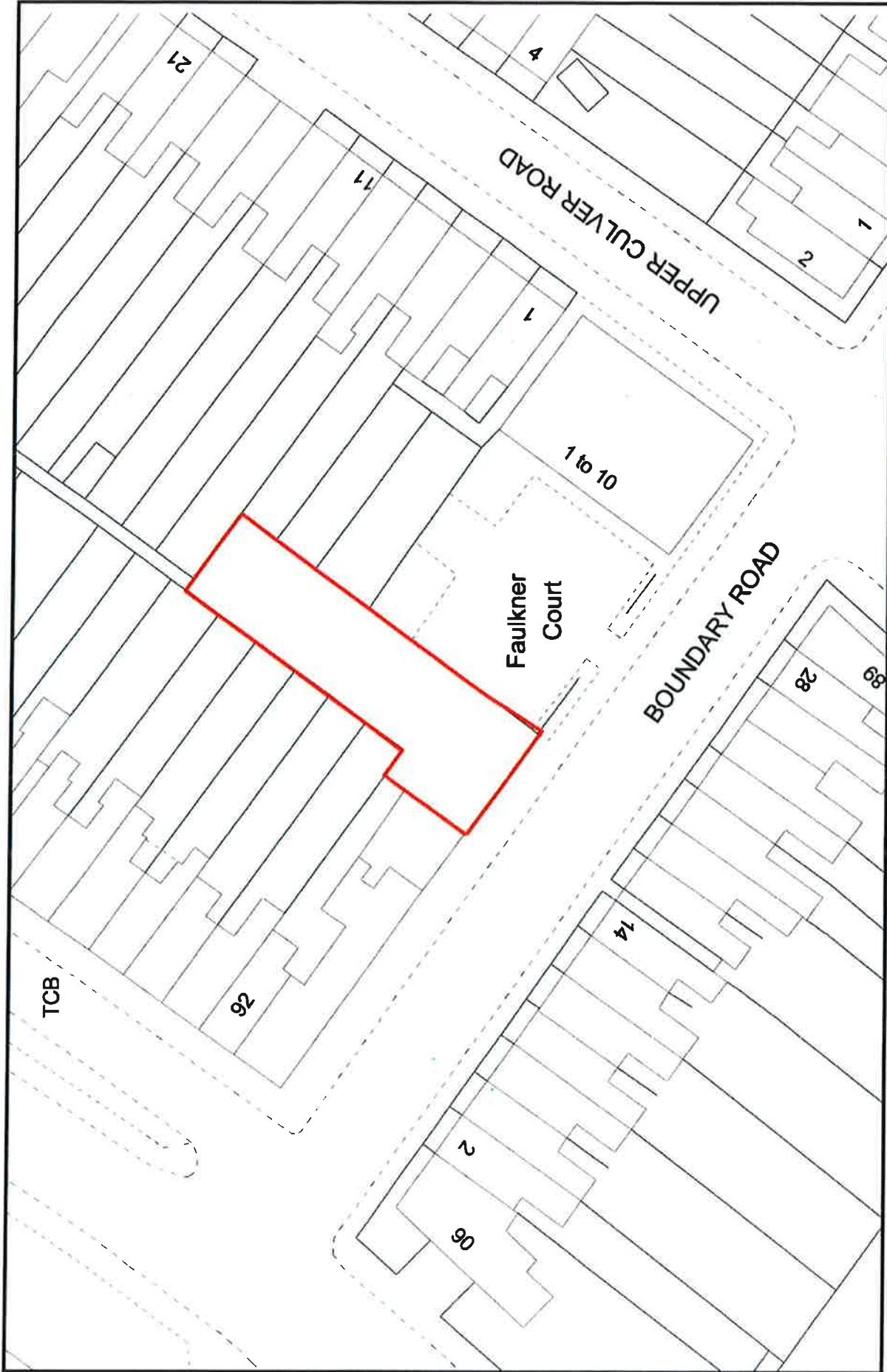


DATE: 03/06/2014

ITEM 37







LOCATION: BOUNDARY ROAD CAR PARK  
 Centred on TL1508SW (515445,208177)

This map has been reproduced from Ordnance Survey material with the permission of Ordnance Survey on behalf of the Controller of Her Majesty's Stationery Office.  
 © Crown copyright. Unauthorised reproduction infringes Crown copyright and may lead to prosecution or civil proceedings.  
 OS License No. LA075227

ESTATES



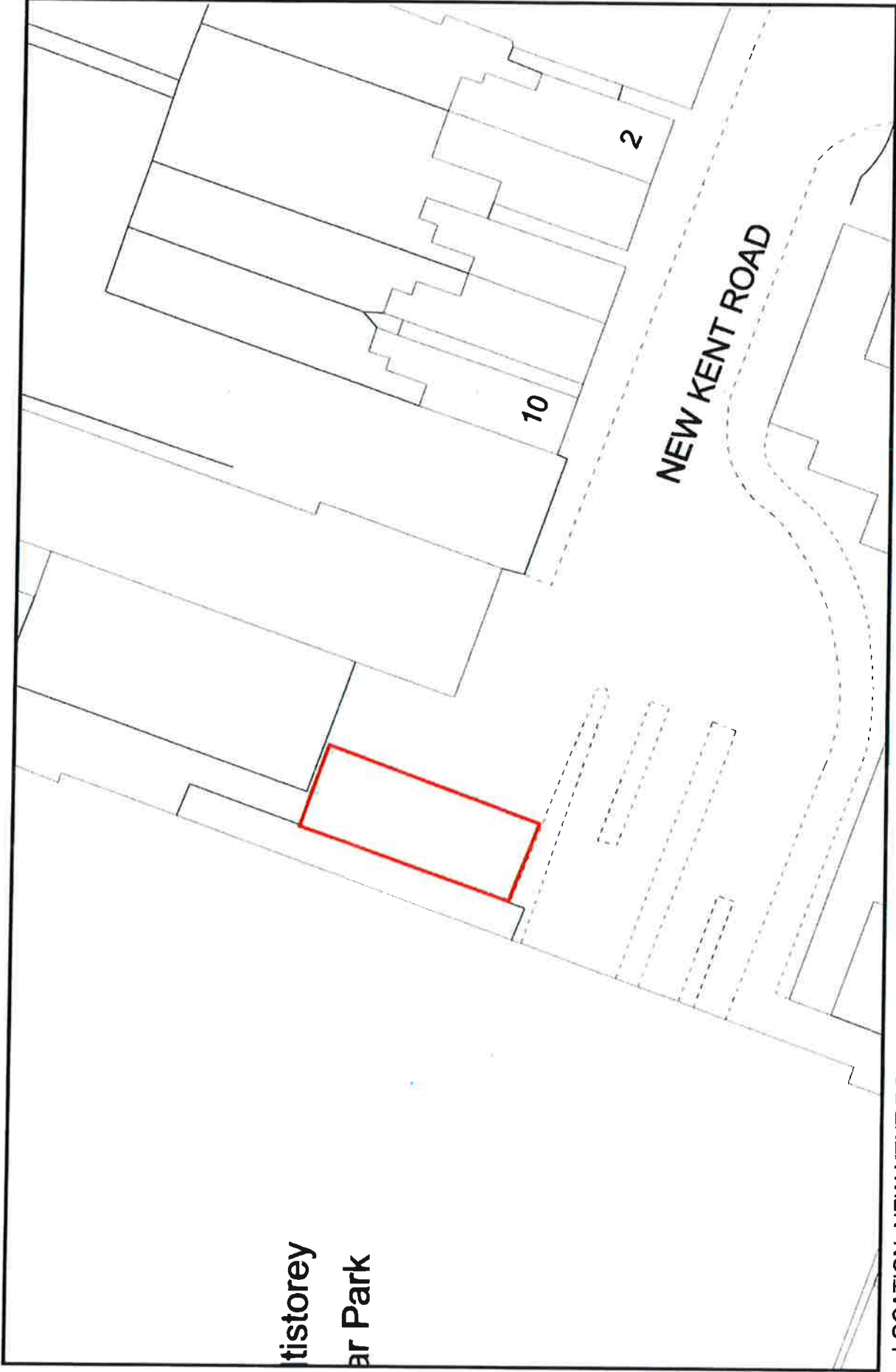
1:400

DATE: 03/06/2014

ITEM 39







10  
2  
NEW KENT ROAD

LOCATION: NEW KENT ROAD CAR PARK  
Centred on TL1407SE (514961,207104)

This map has been reproduced from Ordnance Survey material with the permission of Ordnance Survey  
on behalf of the Controller of Her Majesty's Stationary Office.  
© Crown copyright. Unauthorised reproduction infringes Crown copyright and may lead to prosecution or civil proceedings.  
OS Licence No. LA079221

ESTATES



1:300

DATE: 03/06/2014

ITEM 41



**ST ALBANS CITY AND DISTRICT COUNCIL**  
**THE ST ALBANS CITY AND DISTRICT COUNCIL(OFF-STREET PARKING**  
**PLACES) ORDER 2015**

**NOTICE IS HEREBY GIVEN** that the Council of the City & District of St Albans in exercise of the powers of the said County Council under Section 35 (1) and (3) of the Road Traffic Regulation Act 1984 (as amended by the Road Traffic Act 1991) has made the above Order which will come into operation on 8 July 2015, the effect of the Order is to:

1. Revoke the Council of the City & District of St Albans (Off Street Parking Places) Order 2009;
2. To make changes to the operation of Civic Centre Car Park, St Albans; and
3. To introduce fees and charges as set out in the Schedules.

**Schedule**  
**Car Parks where charges apply**

<b>Car Park</b>	<b>Operational Hours</b>	<b>Charging Hours</b>	<b>Tariff</b>
Adelaide Street Car Park, St Albans  London Road Car Park, St Albans	24 hours	07:30 to 18:30 Monday to Sunday  Free on Public Holidays	Monday to Saturday Up to 30 minutes £0.60 Up to 1 hour £1.20 Up to 2 hours £2.60 Up to 3 hours £3.00 Up to 4 hours £4.00 Up to 6 hours £5.00 Up to 24 hours £10.00 Up to 1 week £30.00  Sunday Up to 24 Hours £1.00  Season ticket £900
Amenbury Lane Car Park, Harpenden  Bowers Way East Car Park, Harpenden  Bowers Way West Car Park, Harpenden	24 hours	07:30 to 18:30 Monday to Sunday  Free on Public Holidays	Monday to Saturday Up to 30 minutes £0.60 Up to 1 hour £1.20 Up to 2 hours £2.60 Up to 3 hours £3.00 Up to 4 hours £4.00 Up to 6 hours £5.00 Up to 24 hours £10.00 Up to 1 week £30.00  Sunday Up to 24 hours £1.00  Season ticket £900
Bricket Road North Car Park, St Albans  Gombards Car Park, Upton Avenue, St Albans  Keyfield Terrace, St Albans  Townsend Avenue,	24 hours	07:30 to 18:30 Monday to Sunday  Free on Public Holidays	Monday to Saturday Up to 2 hours £2.80 Up to 24 hours £5.00 Up to 1 week £30.00  Sunday Up to 24 hours £1.00  Season ticket £900

Car Park, St Albans Civic Centre Car Park, St Albans	24 hours	07:30 to 18:30 Monday to Sunday  Free on Public Holidays  Maximum Stay of 3 hours	Monday to Saturday Up to 30 minutes £0.60 Up to 1 hour £1.20 Up to 2 hours £2.60 Up to 3 hours £3.00  Sunday Up to 3 hours £1.00
Clarence Park Car Park, St Albans	24 hours	07:30 to 18:30 Monday to Friday  Free Public Holidays	Up to three hours – no charge - subject to display of free issue pay and display ticket.  Up to 5 hours £1.00 Up to 24 Hours £4.00
London Road Car Park, St Albans	24 hours	07:30 to 18:30 Monday to Sunday  Free on Public Holidays	Monday to Saturday Up to 30 minutes £0.60 Up to 1 hour £1.20 Up to 2 hours £2.60 Up to 3 hours £3.00 Up to 4 hours £4.00 Up to 6 hours £5.00 Up to 24 hours £10.00 Up to 1 week £30.00  Sunday Up to 24 hours £1.00  Season ticket £900
Drovers Way, St Albans City Centre, Multi Storey Car Park  Russell Avenue, Albans City Centre, Multi Storey Car Park	24 hours	07:30 to 18:30 Monday to - Sunday  Free on Public Holidays	Monday to Saturday Up to 30 minutes £0.60 Up to 1 hour £1.20 Up to 2 hours £2.60 Up to 3 hours £3.00 Up to 4 hours £4.00 Up to 6 hours £5.00 Up to 24 hours £10.00 Up to 1 week £30.00  Sunday Up to 24 hours £1.00  Season ticket £900  Lost ticket £10.00
Verulamium, Car Park, St Albans	24 hours	07:30 to 18:30 Monday to Sunday.  including Public and Bank Holidays	Monday to Saturday Motor Cars Up to 3 hours £1.50 Up to 24 hours £3.50  Coaches Up to 24 hours £25.00  Season ticket £900
Westminster Lodge,	24 hours	07:30 to 18:30	Motor Cars

Car Park, St Albans		Monday to Sunday, including Public and Bank Holidays	<p>Up to two hours – no charge -subject to display of free issue pay and display ticket.</p> <p>Up to 3 hours £2.00 Up to 4 hours £4.00 Up to 24 hours £5.00</p> <p>Coaches Up to 2 hours – no charge -subject to display of free issue pay and display ticket.</p> <p>Up to 24 hours £25.00</p>
Lydekker, Car Park, Harpenden	08:00 to 21:00  Monday to Friday	08:00 to 18:30 Monday to Friday  Free Public Holidays  Maximum Stay 13 hours	<p>Motor Cars</p> <p>Up to 1 hour £0.70 Up to 2 hours £1.60 Up to 5 hours £2.40 Over 5 hours £6.00</p>

#### Car Parks with no daily charges

Car Park	Restricted Hours and Days	Maximum period for which vehicles may wait
BAA Lambs, Car Park, Harpenden	09:00 to 11:00 and 13:00 to 15:00 Monday to Saturday	During restricted period maximum stay 1 hour, no return within 2 hours
Batchwood Hall, Car Park (including access roads), St Albans	None	Up to 24 hours
Cravells Road, Car Park, Harpenden	None	Up to 24 hours
Hawkes Drive, Car Park, Redbourn	None	Up to 24 hours
Harpenden Public Halls, Car Park Harpenden	Staff Permits only at any time	Up to 24 hours
Haseldine Road, Car Park, London Colney	None	Up to 24 hours
High Street, opposite Methodist Church, Harpenden	None	Up to 24 hours
High Street, Village Hall, Car Park, Redbourn	None	Up to 24 hours
Leyton Road, Car Park, Harpenden	08:00 to 18:00 Monday to Saturday	During restricted period maximum stay 1 hours, no return within 2 hours
Marquis Lane, Car Park, Harpenden	None	Up to 24 hours
Nomansland Common, Car Park, Wheathampstead	None	Up to 24 hours

Park Street, Car Park, Park Street	None	Up to 24 hours
Southview Road, Car Park, Harpenden	None	Up to 24 hours
The Ridgeway (Library), Car Park, St Albans	None	Up to 24 hours

#### Resident Permit Only Car Parks

Car Park	Charges for permits	Properties Eligible
Albert Street, Car Park, St Albans	1 <sup>st</sup> resident vehicle - £39.54 2 <sup>nd</sup> resident vehicle - £137.33 3 <sup>rd</sup> resident vehicle - £299.64	Hart Road Holywell Hill, nos. 1 to 23 odd, 2 to 34 even Keyfield Terrace London Road, nos. 2 to 98 even London Road, nos 1 to 15c odd Old London Road, nos. 1 to 11 odd, 2 to 12 even Pageant Road
Liverpool Road, Car Park, St Albans	1 <sup>st</sup> resident vehicle - £39.54 2 <sup>nd</sup> resident vehicle - £137.33 3 <sup>rd</sup> resident vehicle - £299.64	Liverpool Road
Telford Court	£0	Telford Court

#### Lease Holder Car Parks St Albans

Car Park	Scale of Charges
Adelaide Street North Car Park Alexandra Road Car Park Bedford Road Car Park Boundary Road Car Park Inkerman Road Car Park New Kent Road	£161.71 per quarter

#### Other Charges

Administration Fee	£10
Annual Senior Citizen Permit	£45
Councillor Permit	No charge
Duplicate Permit or Season Ticket	£10
Honorary Alderman Permit	No charge
Market Traders Permit	Included within market stall rent
Replacement of lost, damaged or mutilated season ticket or permit	£10
Staff Permit	No charge
Multi Storey Season Ticket	£900
Pay and Display Season Ticket	£900

Any person who wishes to question the validity of the Order or any of its provisions on the grounds that it or they are not within the powers conferred by the Act, or that any requirements of the Act or of any instrument made under it have not been complied with may, within six weeks from the date of this Notice, apply to the High Court for that purpose.

**Mike Lovelady - Head of Legal, Democratic & Regulatory Services**

Council of the City & District of St Albans

Civic Centre, St Peters Street, St Albans, AL1 3JE





