

**ARTICLES OF THE CONSTITUTION 2.02  
LEAD COUNCILLOR RESPONSIBILITIES 2022**

POLICY COMMITTEE		PUBLIC REALM COMMITTEE		HOUSING & INCLUSION COMMITTEE		REGENERATION & BUSINESS COMMITTEE	
CLLR WHITE CHAIR / LEAD COUNCILLOR with responsibility for	CLLR DE KORT VICE CHAIR / LEAD COUNCILLOR with responsibility for	CLLR CAMPBELL CHAIR / LEAD COUNCILLOR with responsibility for	CLLR WREN VICE CHAIR / LEAD COUNCILLOR with responsibility for	CLLR TAYLOR CHAIR / LEAD COUNCILLOR with responsibility for	CLLR SHAMSER VICE CHAIR / LEAD COUNCILLOR with responsibility for	CLLR DONALD CHAIR / LEAD COUNCILLOR with responsibility for	CLLR CLARE VICE CHAIR / LEAD COUNCILLOR with responsibility for
<ul style="list-style-type: none"> <li>Relations with other councils and other public bodies in Hertfordshire</li> <li>Relations with partners in the district including the Local Strategic Partnership</li> <li>Communications</li> <li>Relations with railway companies</li> <li>Climate Emergency</li> <li>Air Quality and pollution control</li> <li>Electric Vehicle Strategy</li> <li>Flooding and Drainage</li> <li>Airspace monitoring</li> <li>Arboriculture (incl. Tree Strategy and Tree Applications)</li> <li>Archaeology</li> <li>Article 4 directions</li> <li>Building Control</li> <li>Built heritage</li> <li>Conservation</li> <li>Enterprise Zone</li> <li>Gypsy and traveller sites (planning policy &amp; enforcement/ incursions)</li> <li>Landscape design</li> <li>Local Plan</li> <li>Neighbourhood planning</li> <li>Planning applications</li> <li>Planning enforcement</li> <li>Planning policy</li> <li>Section 106 agreements / Community Infrastructure Levy</li> <li>Street name plates</li> <li>Urban design</li> <li>Section 106 delivery</li> </ul>	<ul style="list-style-type: none"> <li>Democratic Services and Mayoralty</li> <li>Town Twinning</li> <li>Member development</li> <li>Performance reporting</li> <li>Budget</li> <li>Debt management</li> <li>Corporate assets</li> <li>Council insurance</li> <li>Council Tax &amp; Business Rates</li> <li>Financial strategy</li> <li>Land charges</li> <li>Legal services</li> <li>Risk management</li> <li>Investments</li> <li>Treasury/bank loans</li> <li>Elections</li> <li>Customer Services and Hub</li> <li>Cyber security</li> <li>Data strategy, business analysis &amp; customer insight</li> <li>Shaping the Future – customer centric council</li> <li>Digital Transformation</li> <li>Freedom of Information administration</li> <li>Human Resources</li> <li>Information and Communication Technology</li> <li>Organisational Development</li> <li>Recruitment</li> <li>Training &amp; development</li> </ul>	<ul style="list-style-type: none"> <li>Public realm – delivery aspects &amp; maintenance</li> <li>Playgrounds</li> <li>Public open spaces &amp; parks</li> <li>Grounds maintenance contract</li> <li>Clarence and Verulamium parks</li> <li>Weed Treatment</li> <li>Cemeteries and closed churchyards</li> <li>Sports and leisure contracts</li> <li>Car parks &amp; parking</li> <li>Car parking strategy</li> <li>Street cleaning</li> <li>Health &amp; safety</li> <li>Food safety</li> <li>Abandoned Cars</li> <li>Noise complaints</li> <li>Pest control</li> <li>Parish and City Neighbourhoods Committee liaison</li> </ul>	<ul style="list-style-type: none"> <li>Museums operations (Ver Museum and St Albans Museum and Gallery) and heritage sites</li> <li>Maltings Arts Theatre</li> <li>Herts Waste Partnership</li> <li>Waste management and recycling</li> <li>Contained stray dogs</li> <li>Contaminated land</li> <li>Public conveniences</li> <li>Fly tipping</li> <li>Nomansland and Bricket Wood Management Committees Oversight</li> </ul>	<p>Housing &amp; Community Safety</p> <ul style="list-style-type: none"> <li>Housing strategy including social and affordable housing</li> <li>Housing Revenue Account (HRA)</li> <li>Development of social housing on HRA Land</li> <li>Garage redevelopment policy</li> <li>Homeless strategy &amp; provision</li> <li>Housing options &amp; policy</li> <li>Leaseholder management</li> <li>Management &amp; maintenance of council owned housing and services to tenants</li> <li>Private sector housing including empty properties</li> <li>Disabled facilities grants (adaptations)</li> <li>Sheltered accommodation &amp; housing needs of older people</li> <li>Special needs accommodation</li> <li>Armed Forces Covenant lead</li> <li>Community safety / protection</li> <li>CCTV and Public Space Protection Orders (alcohol ASB)</li> <li>Community resilience</li> <li>Emergency planning including business (Council) continuity</li> </ul>	<p>Equality &amp; Inclusion</p> <ul style="list-style-type: none"> <li>Inclusion and equalities</li> <li>Equality, Diversity and Inclusion Strategy</li> <li>Voluntary and community sector liaison</li> <li>Community Grants</li> <li>Community Lottery</li> <li>Young People and Youth Council</li> <li>'Older people/ageing well' lead</li> <li>Access Forum</li> <li>Asylum seekers and refugees</li> <li>City of Sanctuary</li> <li>Families First</li> <li>Council Tax support</li> <li>Housing Benefit</li> <li>Universal Credit</li> <li>Welfare reform</li> </ul>	<ul style="list-style-type: none"> <li>Commercial and development strategy</li> <li>Development of social housing</li> <li>Development of large capital projects</li> <li>Procurement</li> <li>Infrastructure and engineering</li> <li>Landlord and tenant services (non-housing)</li> <li>Valuations</li> <li>Estate, buildings and facilities management</li> <li>Property &amp; asset maintenance (non-housing)</li> <li>Management of assets of community value process</li> </ul>	<ul style="list-style-type: none"> <li>Business engagement</li> <li>Business Improvement District support</li> <li>Economic development</li> <li>Night time economy</li> <li>Visitor Partnership</li> <li>Visitor Information points</li> <li>Arts and Culture strategy</li> <li>Events and animation</li> <li>City of Expertise (professional services cluster)</li> <li>Licensing*</li> <li>Street trading licences*</li> <li>Taxi licensing and vouchers*</li> <li>Markets</li> </ul> <p>(* - Licensing functions are carried out by Licensing and Regulatory Committee)</p>