

Sponsor a tree

Terms and Conditions

1. Sponsorship payments must be received before the end of September in order for trees to be planted during the following Autumn/Winter seasons.
2. Only trees ordered through this scheme can be planted on Council land.
3. Only the tree planting locations shown on the Council's list and maps will be considered.
4. The Council will endeavour to plant the requested tree type but reserves the right to substitute trees with alternative species.
5. A dedication and illustration can be made in the Tree Sponsorship book and can also be added to the website, although sponsors can choose to opt out. Dedications should be no longer than 30 words.
6. The Tree Sponsorship book will be displayed in a locked glass case for members of the public to view in the reception area of the Council offices.
7. The Council regrets that it will not be able to facilitate a ceremony when a sponsored tree is planted.
8. Plaques will not be placed next to sponsored trees due to their vulnerability to vandalism and upkeep requirements. However a dedication can be made in the Tree Sponsorship book which is on display as set out above.
9. Whilst the Council will be able to do some watering during spells of dry weather, sponsors are encouraged to water their trees to aid their establishment.
10. Any replacement trees will be planted using the Council's own funds.
11. Persistent non surviving trees may have their replacement planted in an alternative location.
12. The Council reserves the right to remove or relocate trees without necessarily consulting the sponsor.
13. The Council will keep a record of each sponsored planting position including the sponsor's details within a tree management database.
14. Tree positions will be "reserved" upon receipt of payment.
15. Costs will vary according to the suppliers' and contractors' rates at the time of ordering and the quantity of trees being ordered.
16. Cheques should be made payable to St Albans Civic Society, which will process the sponsorship. They should be sent to St Albans Civic Society c/o The Landscape & Trees Section, St Albans District Council, Civic Centre, St Peters Street, St Albans, Herts, AL1 3JE.
17. A portion of the sponsorship money can be Gift Aided although sponsors must confirm they pay UK tax and are eligible for Gift Aid.*

* [The Civic Society is a registered charity - number 200330](#)

