

## **Privacy Notice - Electric Vehicle Infrastructure**

This privacy notice explains how St Albans City & District Council (the Data Controller) will use any personal information we collect about you to help us determine where to locate electric vehicle infrastructure (EV) including charging points.

### **What information do we collect about you?**

We collect personal information for the purposes of exploring where there is demand for Electric Vehicle charging infrastructure in the District.

You will be asked to provide the following information your name, address, email, telephone number and your views on EV infrastructure. We are relying on your consent to use these details to contact you about EV [Art. 6(1)(a) General Data Protection Regulation].

You can withdraw your consent at any time by emailing [GDPR@stalbans.gov.uk](mailto:GDPR@stalbans.gov.uk). Your rights are set out below.

### **How will we use the information about you?**

We will use the information for the purposes of determining where additional electric vehicle charging infrastructure is needed in the District.

We will not share the personal information we hold with others except partner organisations undertaking installation or assessment of electric vehicle infrastructure in the District. By partner organisations we mean contractors where sharing your data is necessary to deal with your enquiry for performance of the contract.

We will ensure that all personal information is kept securely.

### **How long will we keep this information?**

We will destroy this personal information in accordance with our Disposal Schedules. This means we will securely destroy the information once we no longer need it. You can contact [GDPR@stalbans.gov.uk](mailto:GDPR@stalbans.gov.uk) to find out how long we hold your information. We expect to hold your information for ten years.

### **Your Rights**

You have a right to request a copy of the personal information that we hold about you. If you would like a copy of some or all of your information, please contact [foi@stalbans.gov.uk](mailto:foi@stalbans.gov.uk) and ask for a subject access request.

You have the following rights in respect of the information you have consented to share with us:

- To be forgotten i.e. your details will be deleted
- To have us correct an error
- To have us restrict the way we use the information
- To object to us using the information
- To have your information shared at your request (data portability)

We will consider your request and respond within one month. Please contact [GDPR@stalbans.gov.uk](mailto:GDPR@stalbans.gov.uk).

You can find out more about [your rights](#) on our website.

You can also find out more about your rights on the Information Commissioner's website: <https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/>

### **Changes to our Data Protection Policy**

We have a Data Protection Policy in place and this can be found [here](#).

## Data Protection Officer

Our Data Protection Officer for the purposes of Articles 37 to 39 of the General Data Protection Regulation is Charles Turner, Solicitor to the Council. He can be contacted by emailing [GDPR@stalbans.gov.uk](mailto:GDPR@stalbans.gov.uk) or calling 01727 819209.

## How to contact us

Please contact us if you have any questions about our Data Protection Policy or information we hold about you: by emailing [foi@stalbans.gov.uk](mailto:foi@stalbans.gov.uk) or write to us at: FOI Team, St Albans City & District Council, St Peter's Street, St Albans, AL1 3JE.

## Complaints

You have a right to complain to the Information Commissioner if you are unhappy with how we process your personal information. You can do so through their website: <https://ico.org.uk/concerns/> or by emailing: [casework@ico.org.uk](mailto:casework@ico.org.uk) or calling their helpline on 0303 123 1113.

## Consent

By submitting your details in response to this request you are giving consent for us to process your personal information for the purposes outlined above. **If you response we will hold that email as confirmation of your consent.**

You have a right to withdraw your consent at any time by emailing [GDPR@stalbans.gov.uk](mailto:GDPR@stalbans.gov.uk).

If you withdraw consent we will delete your details and your comments. You will not receive any communications about the EV Infrastructure.