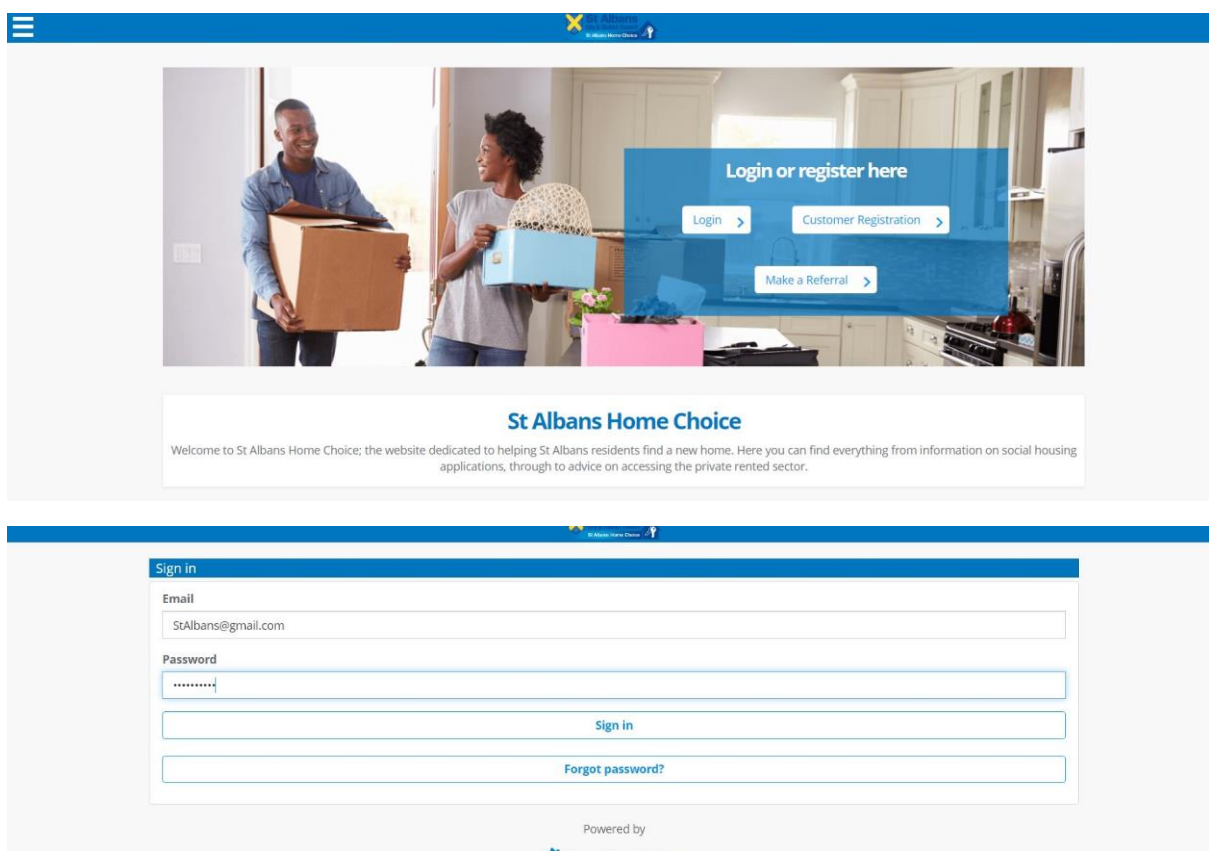


Guide to Placing a Bid on St Albans Home Choice

Please note you must have a live application in order to place bids.

Step 1

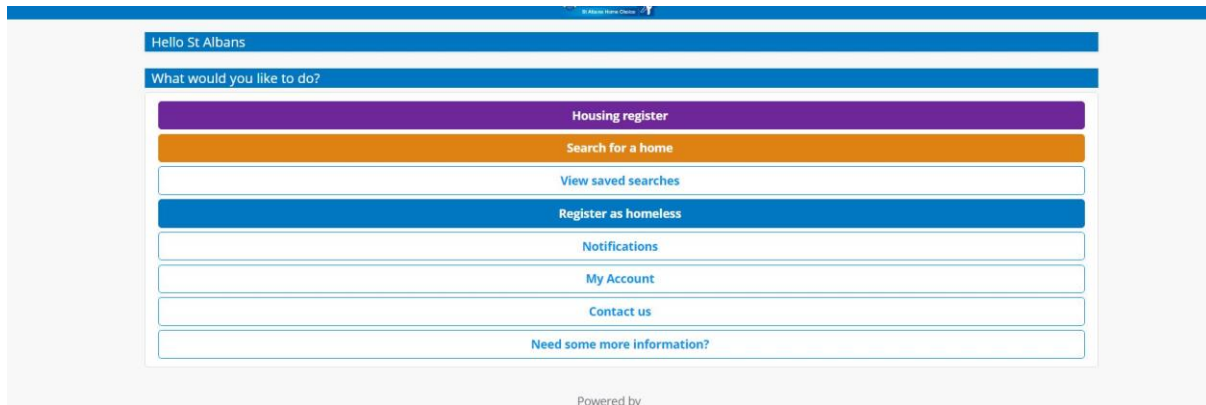
Please log on to your customer account via www.stalbans.homechoice.co.uk. Click on 'Login'. You use the same login details you used to create your housing register application.



The screenshot displays the St Albans Home Choice website interface. At the top, there is a blue navigation bar with a menu icon on the left and the council's logo on the right. Below the navigation bar is a large banner image showing a man and a woman moving boxes into a new home. Overlaid on the right side of the banner is a blue box with the text "Login or register here" and three buttons: "Login", "Customer Registration", and "Make a Referral". Below the banner, the text "St Albans Home Choice" is centered, followed by a welcome message: "Welcome to St Albans Home Choice; the website dedicated to helping St Albans residents find a new home. Here you can find everything from information on social housing applications, through to advice on accessing the private rented sector." Below this is another blue navigation bar. The main content area features a "Sign in" section with a blue header. It contains two input fields: "Email" with the text "StAlbans@gmail.com" and "Password" with a masked password ".....". Below these fields are two buttons: "Sign in" and "Forgot password?". At the bottom of the page, it says "Powered by" followed by a logo.

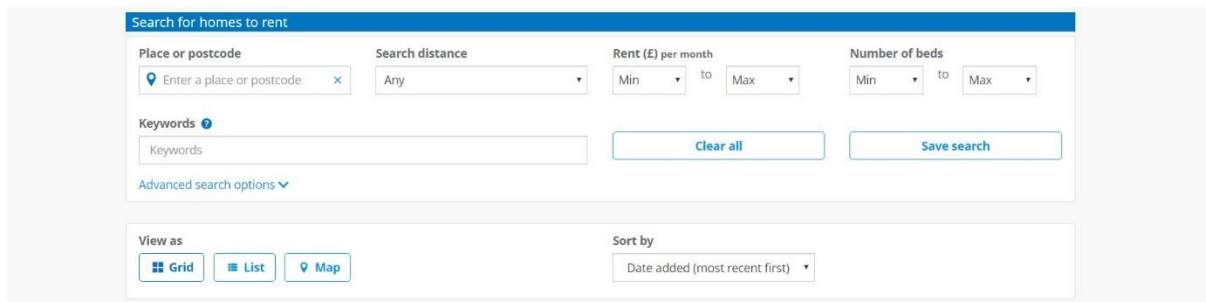
Step 2

Once you have logged on, please select 'Search for a Home'. You will now be taken to the page where you can view the properties, we have available at that time.



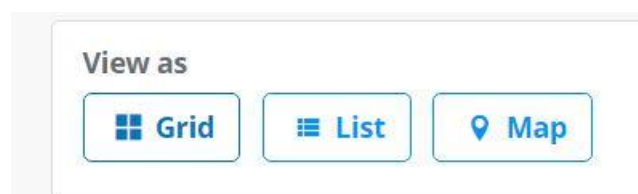
Step 3

On the upper section of the page, you will see various search filters for properties. You can use these to narrow your search results.



Step 4

You can view your results on a grid, as a list, or on a map of the district. The system will default to grid, but you can change this display by clicking on the display mode you want.




Step 5

On the lower part of the page, you will be able to see the properties we have available for you to bid on.

Click on 'view details' to get more information on the property.

Results: 1



£160.00 per week
Available to rent **July**

Two bedroom Flat

St. Peters Street, St. Albans, Hertfordshire, AL1 3LD

Organisation This property is being advertised with the policy St Albans General Needs Policy by St Albans City & District Council on behalf of St Albans City & District Council

A 2 bedroom flat in an ideal location

This property has the following features: parking, central heating

Closing date 25th Jul 2019 at 16:00


[View details](#)

Step 6

On the upper part of the page you will be able to view images, key facts, charges (current and future if applicable). Under key facts, you can also see when the advert closes for bidding and the number of bids that have already been placed.

ST. PETERS STREET, ST. ALBANS, AL1 3LD

REF	Letting type	Organisation
SADC 1532	St Albans: General Needs	This property is being advertised by St Albans City & District Council



Key facts

- Flat
- 3rd floor
- 2 bedrooms
- Closure date 25th Jul 2019 at 16:00
- 0 People applying
- Social housing: Local authority

Charges

Rent: £160.00 Weekly (£170.00 Weekly from 1st Jan 2021)
Total: £160.00 Weekly

Living requirements

Unfurnished

Step 7

On the lower part of the page, you can see key features of the property, a description, as well as local amenities close by to the property. Click on map view to see the properties location on a map with the local amenities also marked. This view provides more detail on nearby facilities.

Options
Place bid Print

Property information
Map view

Features

- Parking
 - Has parking
- Heating
 - Has central heating

Description

A 2 bedroom flat in an ideal location

Your nearest...

Transport links

- Train station (0.4 miles)
- Bus stop (0.2 miles)

Education

- Primary school (0.1 miles)
- Secondary school (0.3 miles)

Health & care

- Hospital (0.7 miles)
- Doctors (0.1 miles)
- Dentist (0.1 miles)
- Pharmacy (0.1 miles)

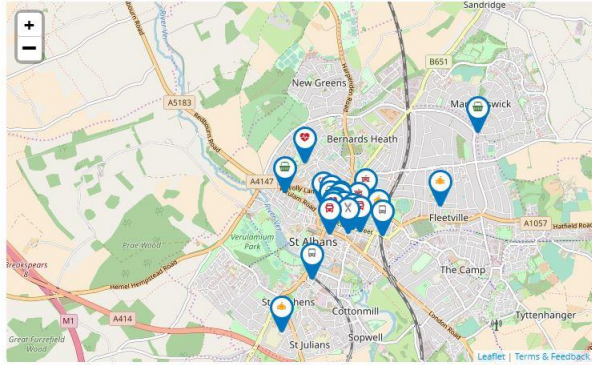
Pubs, bars and restaurants

- St Albans Crown Court (0 miles)
- Slug and Lettuce (0.1 miles)

Supermarkets

- Marks and Spencer (0.2 miles)

Please note Distances are straight line measurements from centre of postcode

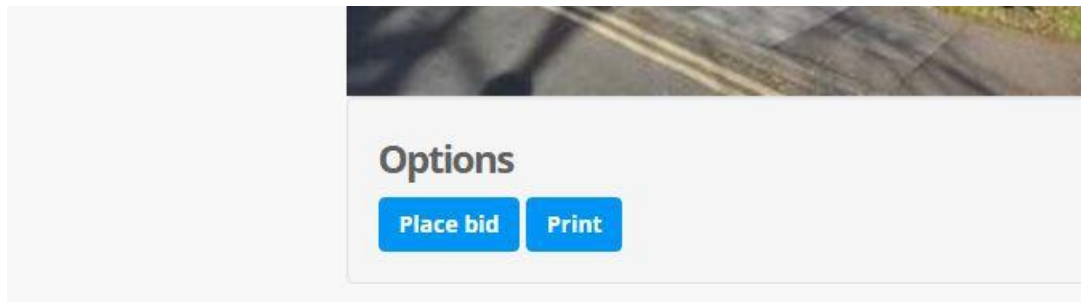


Your nearest...

<p>Transport links</p> <ul style="list-style-type: none"> St Albans City Rail Station (0.4 miles) St Albans Abbey Rail Station (0.6 miles) Park Street Rail Station (1.8 miles) Bus stop (0.2 miles) Bus stop (0.2 miles) <p>Education</p> <ul style="list-style-type: none"> Alban City School (0.1 miles) Aboyme Lodge Junior Mixed and Infant School (0.2 miles) Maple Primary School (0.3 miles) Loreto College (0.3 miles) Verulam School (0.9 miles) The Marlborough Science Academy (1.1 miles) <p>Libraries</p> <ul style="list-style-type: none"> Chipping Barnet Library (8.7 miles) 	<p>Health & care</p> <ul style="list-style-type: none"> Hospital (0.7 miles) Doctors (0.1 miles) Doctors (0.3 miles) Dentist (0.1 miles) Pharmacy (0.1 miles) <p>Pubs, bars & restaurants</p> <ul style="list-style-type: none"> St Albans Crown Court (0 miles) Eat Lunch (0.1 miles) Aspava (0.1 miles) St Villa Ltd (0.1 miles) Slug and Lettuce (0.1 miles) <p>Supermarkets</p> <ul style="list-style-type: none"> Marks and Spencer (0.2 miles) Marks and Spencer (0.6 miles) Budgens (1.5 miles)
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Step 8

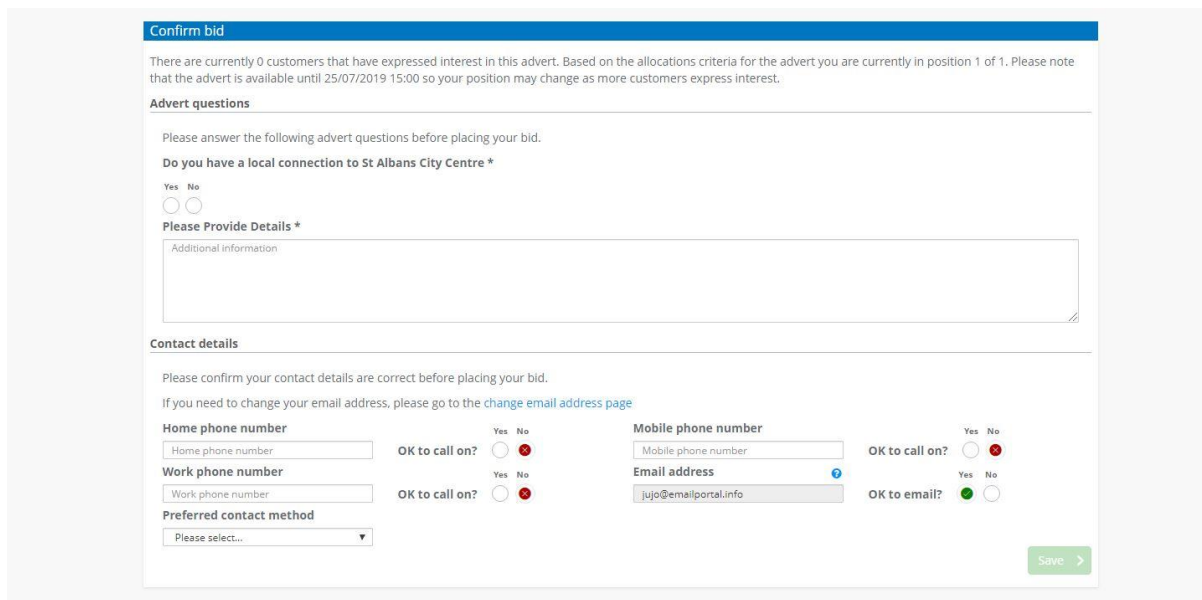
To place a bid, simply click on 'Place Bid'. This is located underneath the images of the property. You can also print the advert here if you wish by clicking 'print'.



Step 9

You will then be asked to confirm your bid. Please review your contact details to make sure they are up to date. In addition, you **may** be presented with an additional question to answer before placing a bid. Once you have done this, click **save**.

You will then receive a pop up to say your bid has been placed.

A screenshot of a "Confirm bid" form. The form has a blue header with the text "Confirm bid". Below the header, there is a paragraph of text: "There are currently 0 customers that have expressed interest in this advert. Based on the allocations criteria for the advert you are currently in position 1 of 1. Please note that the advert is available until 25/07/2019 15:00 so your position may change as more customers express interest." The form is divided into two main sections: "Advert questions" and "Contact details".
Advert questions:
- Text: "Please answer the following advert questions before placing your bid."
- Question: "Do you have a local connection to St Albans City Centre *"
- Radio buttons: "Yes" (selected) and "No".
- Text: "Please Provide Details *"
- Text input field: "Additional information".
Contact details:
- Text: "Please confirm your contact details are correct before placing your bid."
- Text: "If you need to change your email address, please go to the [change email address page](#)."
- Home phone number: Text input field, "OK to call on?" (radio buttons: "Yes" selected, "No" unselected).
- Work phone number: Text input field, "OK to call on?" (radio buttons: "Yes" unselected, "No" selected).
- Preferred contact method: Dropdown menu with "Please select..." selected.
- Mobile phone number: Text input field, "OK to call on?" (radio buttons: "Yes" unselected, "No" selected).
- Email address: Text input field with "jujo@emailportal.info", "OK to email?" (radio buttons: "Yes" selected, "No" unselected).
- A green "Save" button with a right-pointing arrow is located at the bottom right of the form.

Step 10

If you want to check your current bids, then go back to your housing register application by clicking on 'Housing Register' and then 'View my Application'.



Hello St Albans

What would you like to do?

[Housing register](#)

[Search for a home](#)

[View saved searches](#)

Step 11

At the top of the page, please select 'my bids'.



Searching & bids

[My bids](#)

[My saved searches](#)

Your application status Live

[Application form](#)

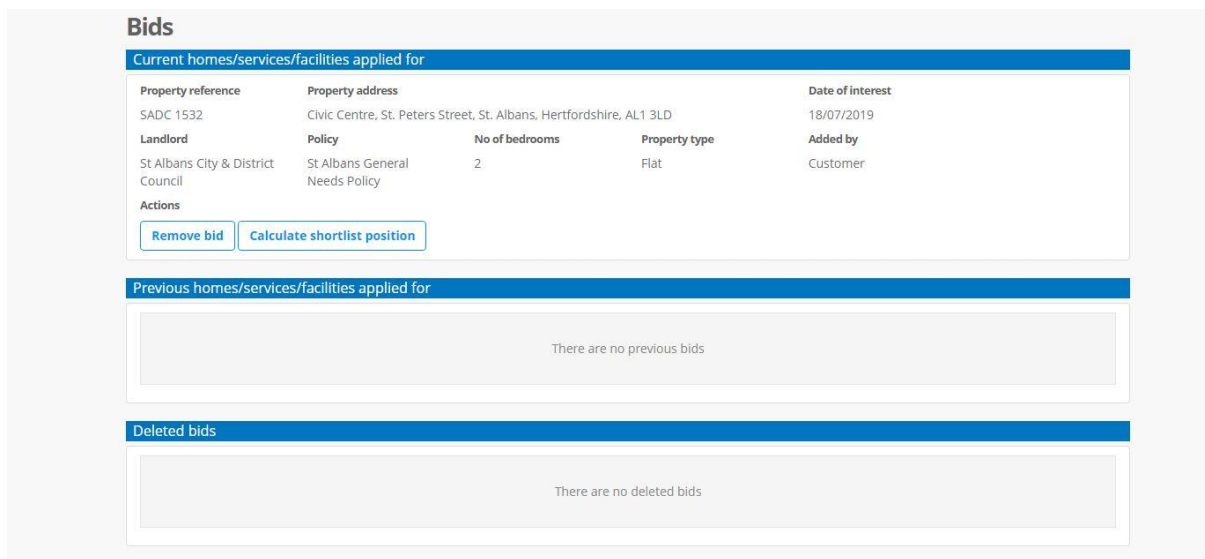
[Household](#)

[Current address](#)

Step 12

Here, you can see your current, previous and deleted bids. To calculate your shortlist position, please click on 'calculate shortlist position'. **Please note that this will be subject to change throughout the bidding cycle.** You can check your shortlist position at any point during the bidding cycle.

If you have changed your mind or placed a bid in error, click on 'remove bid' to cancel your bid.



Bids

Current homes/services/facilities applied for

Property reference	Property address	Date of interest		
SADC 1532	Civic Centre, St. Peters Street, St. Albans, Hertfordshire, AL1 3LD	18/07/2019		
Landlord	Policy	No of bedrooms	Property type	Added by
St Albans City & District Council	St Albans General Needs Policy	2	Flat	Customer

Actions

[Remove bid](#) [Calculate shortlist position](#)

Previous homes/services/facilities applied for

There are no previous bids

Deleted bids

There are no deleted bids